

March 10, 2025

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 16-120E

The purpose of this erratum is to revise the language of the last example in ACL 16-120 by specifying the date and adding the relevant regulatory citation for clarity.



JENNIFER TROIA
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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GAVIN NEWSOM
GOVERNOR

March 10, 2025

ERRATUM

ALL COUNTY LETTER NO. 16-120E

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALWORKS PROGRAM SPECIALISTS
ALL WELFARE-TO-WORK COORDINATORS
ALL COUNTY REFUGEE COORDINATORS
ALL CONSORTIA REPRESENTATIVES
ALL COUNTY SPECIAL INVESTIGATIVE UNIT CHIEFS

SUBJECT: ERRATUM TO ALL COUNTY LETTER NO. 16-120 CALIFORNIA
WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS
(CALWORKS) PROGRAM: ASSEMBLY BILL (AB) 2062
CHANGES TO OVERPAYMENT ESTABLISHMENT BASED ON
INCOME OR HOUSEHOLD COMPOSITION REPORTING

REFERENCE: ALL COUNTY LETTER [\(ACL\) 16-120](#); MANUAL OF POLICIES
AND PROCEDURES [\(MPP\) SECTION 44-352.121\(a\)\(1\)](#)

The purpose of this erratum is to revise the language of the last example in [All County Letter \(ACL\) 16-120](#) released on December 30, 2016. This erratum updates the example by specifying the date the CalWORKs program participant went over their income reporting threshold (IRT) and adds the relevant regulatory citation for clarity.

Original example:

A client reports on March 22 that in February the AU was over IRT. Since the client failed to meet the 10-day reporting requirement under the WIC Section 11265.3, an OP will be assessed for March. Further, if the CWD acts to reduce the cash grant, but cannot give timely notice on the action, aid received in April will also be an OP.

Revised example:

A CalWORKs program participant reports on March 22 that starting February 7 their income went over IRT. The county determines, based on the provided

information, that the household's income is indeed over the IRT and is expected to continue. Since the participant's income is over IRT and the participant failed to meet the 10-day reporting requirement, an overpayment will be assessed for the March cash grant. Per [MPP section 44-352.121\(a\)\(1\)](#), if a recipient fails to complete a required report timely or the county fails to act correctly or timely on a recipient report, the county shall redetermine the cash aid the recipient should have received based on an accurate report and correct county action. If the recalculation results in an overpayment, the date that the overpayment begins is the date that the change would have been made, if timely and correct action had been taken based on the complete, timely, and accurate recipient report. In this example, if the client had reported within 10 days of when the change in income occurred, the cash grant for March would have been reduced or discontinued with timely and adequate notice.

If you have any questions or need additional guidance regarding the information in this letter, contact the Early Engagement and Eligibility Bureau at CWEligibilityPolicy@dss.ca.gov.

Sincerely,

Original Document Signed By

ALEXIS FERNÁNDEZ GARCIA
Deputy Director
Family Engagement and Empowerment Division