

October 7, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**ALL COUNTY LETTER NO. 18-43E**

THE PURPOSE OF THIS ERRATA IS TO TRANSMIT THE REVISIONS MADE TO CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) NOTICE OF ACTION MESSAGES M40-107(C) AND M40-107(D).



**KIM JOHNSON**  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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**GAVIN NEWSOM**  
GOVERNOR

October 7, 2019

**ERRATUM**

ALL COUNTY LETTER NO. 18-43E

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CALWORKS PROGRAM SPECIALISTS  
ALL CALFRESH COORDINATORS  
ALL CONSORTIA PROJECT MANAGERS  
ALL COUNTY WELFARE-TO-WORK COORDINATORS

SUBJECT: ERRATA TO THE CALIFORNIA WORK OPPORTUNITY AND  
RESPONSIBILITY TO KIDS (CALWORKS): REVISED NOTICE OF  
ACTION MESSAGES: M40-107(C) AND M40-107(D)

REFERENCE: [ALL COUNTY LETTER \(ACL\) NO 18-43](#)

The purpose of this errata is to transmit the revisions made to CalWORKs NOA messages M40-107(c) and M40-107(d). The County Welfare Departments (CWDs) must begin using the revised M40-107(c) and M40-107(d) as soon as administratively possible.

**Changes Made to NOA Message M40-107(c) (6/18): Time On Aid Between 42<sup>nd</sup> and 46<sup>th</sup> Month**

- Capitalized "Total Months Aided" for increased readability;
- Removed the section referring to exempt months and child support recoupment, as exemptions are to be included in the table (in the "Reason" cells);
- Removed references to child support in the instructions as the exempt month section and specific references to child support were removed. Months unticked for child support recoupment are to be included in the table.

**Changes Made to NOA Message M40-107(d) (6/18): Time On Aid to Former CalWORKs Recipients**

- Edits to the CalWORKs months used that apply to the federal TANF limit for increased readability.

If you have any questions or need additional guidance regarding the information in this letter, contact the Early Engagement & Eligibility Bureau at (916) 654-1322.

Sincerely,

***Original Document Signed By:***

NATASHA NICOLAI, Branch Chief  
CalWORKs & Family Resilience Branch  
Family Engagement and Empowerment Division

Attachments

Noa Msg Doc No.: M40-107c

Action : Other

Issue: CalWORKs 48-Month Time Limit  
Title: Time On Aid Between 42<sup>nd</sup> and 46<sup>th</sup>  
Month

Auto ID No.

Source :

Issued by :

Reg Cite : 40-107.142, 42-302, 42-302.21  
42-712

Use Form No. : NA 530, attach NA 270

Original Date : 03-01-02

Revision Date : 10-01-19

MESSAGE:

On the date of the last time limit notice, \_\_\_\_\_,  
the County determined that you,  
\_\_\_\_\_ used a total of \_\_\_\_\_  
months of your lifetime 48-month time limit of  
CalWORKs cash aid.

As of \_\_\_\_\_, \_\_\_\_\_, has used a total of  
[ ] months of the 48 months of time-limited  
CalWORKs.

Here's why:

You have used [ ] months since your last time limit  
notice:

Since then, you got CalWORKs:

from \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months.

from \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months.

Subtotal: \_\_\_\_\_ = \_\_\_\_\_ months.

We did not count the months  
listed below toward the 48-month  
CalWORKs time limit:

Date(s)		# months:
Reason		
Date(s)		
Reason		

Total months that did not count: \_\_\_\_

Total Months Aided: \_\_\_\_\_  
Total Exempt Months: - \_\_\_\_\_  
Total Months Unticked for Collected Child Support: - \_\_\_\_\_  
Total Against 48-month time limit: = \_\_\_\_\_  
Months left on 48-month time limit: \_\_\_\_\_

AUTHORITY: Senate Bill 72 (Chapter 8, Statutes of 2011)

INSTRUCTIONS: Use at 42<sup>nd</sup>/46<sup>th</sup> month on aid to inform an adult recipient of the total number of months that they received aid.

Complete the following:

- Date of last time limit NOA.
- Name of the adult recipient.
- Total number of months of aid used, as reported on previous time limit NOA.
- Date of NOA.
- Name of the adult recipient.
- Number of months used (between 42 or 46 months).
- Number of months used since last time limit notice.
- Period(s) of time the family was eligible to receive aid (excludes the period of discontinuance and suspense months, but includes zero basic grant (ZBG) months), since the last time limit NOA.
- Number of months used since last NOA.
- Dates, number of months and reason(s) months did not count toward the time limit, (i.e., exemptions, ZBG months, sanctioned months, full month overpayment repaid months and child support time limit exempt months), since last time limit NOA.
- Total number of months of aid that did not count since last time limit NOA.
- Total number of months aided (at least 42 months).
- Total number of exempted months.
- Total number of months unticked for collected child support.
- Total months used against the 48-month time limit (between 42 or 46 months).
- Total months left on the 48-month time limit.
- Use continuation page NA 270 for dates, number of months and reason if more space is needed for months that did not count.

This message replaces the M40-107C (06-06-18).

Noa Msg Doc No.: M40-107d

Action : Other

Issue: Out of State Time Limit Inquiry

Title: Time On Aid to Former CalWORKs  
Recipients

Auto ID No.:

Source

Issued by

Reg Cite : 40-107.151

Use Form No. : NA 290, attach NA 270

Original Date : 03-01-02

Revision Date : 10-01-19

MESSAGE:

The State where you applied for aid has asked the County about the number of months you got CalWORKs.

Federal law limits adults to 60 months of "TANF" aid. CalWORKs is California's TANF program and grants aid for 48 months unless you had an exemption or had months unticked for child support payments that repaid a month's full grant.

Your California count for CalWORKs may be different than the TANF count of the count in your new State. If you have questions, contact your worker.

The County provided the following information:

As of \_\_\_\_\_, the County has determined that \_\_\_\_\_ used \_\_\_\_\_ months of your CalWORKs cash aid towards your federal TANF time limit.

Here's why:

You got TANF-funded aid in California:

from \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months.

from \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months.

from \_\_\_\_\_ to \_\_\_\_\_ = \_\_\_\_\_ months.

Total: \_\_\_\_\_ = \_\_\_\_\_ months.

The months that did not count toward the TANF 60-month time limit are shown on the next page.

CalWORKs does not count (exempt) months for more reasons than federal TANF rules. The months that did not count toward the TANF 60-month time limit are:

Date(s)		# months:
Reason		
Date(s)		
Reason		

INSTRUCTIONS: Use at the time a former CalWORKs recipient applies for aid in another state to inform the former recipient of the total number of months that s/he received TANF-funded in California.

Complete the following:

- Date of notification.
- Name of the adult recipient.
- Total number of months of TANF-funded aid used (i.e., counted toward the time limit).
- Period(s) of time the family was eligible to receive aid (excludes the period of discontinuance and suspense months, but includes zero basic grant (ZBG) months.)
- Total number of months of TANF-funded aid used.
- Dates, number of months and reason(s) months did not count toward the time limit (i.e., TANF exemptions and sanctioned months). Use continuation page NA 270 if more space is needed.

This message replaces the M40-107D (06-06-18)