This letter informs counties of the new CalWORKs Home Visiting Program Monthly Status Report HVP 19 (1/19) form and instructions. The HVP 19 is a monthly report used to track county CalWORKs Home Visiting Program (HVP) activity. Effective with the January 2019 report month, counties are to use the enclosed HVP 19 (1/19) form.
August 22, 2019

ALL COUNTY LETTER (ACL) NO. 19-82

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: CALWORKS HOME VISITING PROGRAM (HVP) FORMERLY HOME VISITING INITIATIVE (HVI) MONTHLY STATUS REPORT HVP 19 (1/19)

REFERENCE: ALL COUNTY WELFARE DIRECTORS LETTER DATED JULY 31, 2018; WELFARE INSTITUTIONS CODE (WIC) ARTICLE 3.4 (11330.6-11330.9); MANUAL OF POLICIES AND PROCEDURES (MPP); SECTIONS 40-103.9; 42-700:42-701.2 (e) (3); 42-716.2-716.3; 42-763; 47-110 (a) (2); 82-808.1; HEALTH AND SAFETY CODE SECTIONS 123225-123371

This letter informs counties of the new CalWORKs Home Visiting Program Monthly Status Report HVP 19 (1/19) form and instructions. The HVP 19 is a monthly report used to track county CalWORKs Home Visiting Program (HVP) activity. Effective with the January 2019 report month, counties are to use the enclosed HVP 19 (1/19) form.

Effective January 1, 2019, the Home Visiting Program became a new component of the CalWORKs program and aims to support positive health, development and well-being outcomes for pregnant and parenting-individuals, families, and infants born into poverty. The long-term goals for program participants include expanding their future educational, economic, and financial opportunities, stabilizing families and improving the likelihood of exiting poverty. The HVP is outlined in ACWDL dated July 31, 2018.

If you have any questions regarding the completion of this report, please contact the Data Systems and Survey Design Section at (916) 651-8269 or email admHVP19@dss.ca.gov. Any program related questions should be directed to the CalWORKs and Family Resilience Branch at (916) 657-2144 or email CalWORKsHVP@dss.ca.gov.

Sincerely,

Original Document Signed By:

M. AKHTAR KHAN, Chief
Research Services Branch
Administration Division

Attachments
### PART A. HOME VISITING PROGRAM/ MODELS

<table>
<thead>
<tr>
<th>Program Name</th>
<th>W &amp; M Eligible</th>
<th>Child-Only</th>
<th>CalCare</th>
<th>Expanded Population</th>
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<td>3. Success Renewal</td>
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<td>4. Family Focus: Puente (FFP)</td>
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<td>5. Home Visiting by Parent (HVP)</td>
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<td>6. Home Visiting by Parent (HVP)</td>
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### PART B. HOME VISITING PROGRAM CASES: Q&A

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<td>3. Was the home visited?</td>
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<td>4. Was the home visited?</td>
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<td>5. Was the home visited?</td>
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<td>6. Was the home visited?</td>
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<td>7. Was the home visited?</td>
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<td>8. Was the home visited?</td>
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### PART C. HOME VISITING PROGRAM REFERRALS AND SERVICES

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<thead>
<tr>
<th>Referral Type</th>
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<tr>
<td>1. Parental/Teacher referral</td>
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<td>2. Other</td>
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<td>3. Parental/Teacher referral</td>
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<td>4. Other</td>
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<td>5. Parental/Teacher referral</td>
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<td>7. Parental/Teacher referral</td>
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<td>8. Other</td>
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<td>9. Parental/Teacher referral</td>
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<td>10. Other</td>
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<td>1. Acupuncture and instruction services</td>
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<td>2. Referral</td>
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<td>3. Early morning sitting or parent and child interaction activity</td>
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<td>4. English as an second language services</td>
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<td>6. Mental health services</td>
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<td>7. Infant and child care services</td>
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<td>8. Infant and toddler health care services</td>
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<td>9. Other services</td>
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**COMMENTS**

- Infant Development
- 3-5 Years/Early Toddler Development
- Adult Development

**Evaluation Report Information**

- Contact Information
- Evaluation Report
- Description

**Proposal Evaluation**

- Evaluation Report
- Description

**Date of Evaluation**

- Evaluation Report
- Description
INSTRUCTIONS

CONTENT

The HVP 19 report includes data on enrollments in different HVP models, number of Parents/Caretakers offered and receiving home visits, children's developmental progress under the program, participation in the Welfare-to-Work (WTW) program, and transitions off the program. The data also includes the number of individuals referred to and/or receiving social and medical services resulting from participation in the program.

PURPOSE

The HVP 19 report provides the California Department of Social Services (CDSS) with information in determining the program's impact and usage among the counties. This report also provides the CDSS with caseload data for budgeting and program planning, and outcome data to assist in the evaluation of the program.

COMPLETION AND SUBMISSION

Each County Welfare Department (CWD) is responsible for ensuring that this report is fully and accurately completed. If portions of the report are completed by more than one entity within the county and/or outside agencies, the contact person responsible for submitting the report to the state shall review the report for completeness and accuracy prior to submittal. Reports are to be received on or before the 5th calendar day of the second month following the report month (e.g., January's report would be due March 5th). If the report's due date is on a Saturday, Sunday or state holiday, the report is due on the next business day.

If a county determines that a revision is needed to its previously submitted report, the county shall submit a revised report for the applicable month(s) and provide an explanation for the revision in the Revised Report Explanation box. The CDSS policy requires counties to revise current State Fiscal Year (FY) reports and two prior FYs if needed. Revisions involving additional fiscal years will be evaluated by CDSS and the county to determine the corrections needed. When sending revisions, only include one report per email. *Emails containing multiple reports will not be accepted.*
Download an Excel version of the report form from the CDSS, Data Systems and Survey Design Section (DSSDS) website, complete the downloaded form, and email to the designated HVP report inbox at admHVP19@dss.ca.gov. The electronic submission process contains automatic computations of some cells and provides for the email transmission of completed forms to DSSDS. The website contains specific instructions and guidance. For questions regarding the completion or submission of this report, contact DSSDS at (916) 651-8269 or admHVP19@dss.ca.gov. For questions regarding policy and reporting, contact the CalWORKs and Family Resilience Branch at (916) 657-2144 or email CalWORKsHVP@dss.ca.gov.

GENERAL INSTRUCTIONS

Enter the county name, version (Initial or Revised), and the report month and year in the boxes provided near the top of the form. Enter the data required for each item. Enter “0” if there is nothing to report for an item. Do not leave any items blank unless otherwise noted.

Enter in the boxes provided at the bottom of the form the contact name, job title or classification, telephone number, and email address of the person to contact if there are questions about the report. This person may or may not be the person who completed the report. Enter in the boxes provided at the bottom, the contact person’s supervisor, job title or classification, telephone number, and email address. Enter the date the report is submitted. This is the date when the report is emailed to DSSDS.

DEFINITIONS

**Academic or Instructional Services:** Organized educational programs that are directly related to preparation of Parent/Caretaker for employment in current or emerging occupations, and includes, but is not limited to, college and community college education, adult education, regional occupational centers, and other occupational programs.

**CalFresh:** A federally mandated, state-supervised, and county-operated government entitlement program that provides monthly food benefits to assist low-income households in purchasing the food they need to maintain adequate nutritional levels.

**Cal-Learn:** This program serves pregnant or custodial teen parents under the age of 19 who have not obtained a high school diploma and are receiving aid. Cal-Learn provides supportive services to assist teen parents to stay in or return to school in order to graduate. (Manual of Policies and Procedures (MPP) 42-763)

**California Work Opportunity and Responsibility to Kids (CalWORKs):** A public assistance program that provides cash aid and services to eligible families that have a child(ren) in the home. The program serves all 58 counties in the state and is operated locally by county welfare departments.
CalWORKs Assistance Unit (AU): A group of related persons living in the same home who have been determined eligible for the CalWORKs cash assistance. (MPP, Section 47-110 (a) (2))

Caretaker Relative: An individual related by blood, marriage or adoption who is within the fifth degree of kinship to the dependent child. (MPP, Sections 82-808.1 and .11)

Child-Only Cases: Individuals who are a parent, caretaker relative, or a child in a child-only case. Child-only cases are cases where an adulty has never been CalWORKs eligible or counted in the AU and occur when parents are ineligible due to immigration status, receipt of SSI, or are non-needy, non-parental caretakers. For this report, a child-only case does not include cases with an adult timed-out of cash-aid or has been sanctioned due to non-compliance with WTW requirements.

Developmental Screening: A developmental screening which measures if a child is learning basic skills when he or she should, or if there are delays. The person screening might ask some questions or talk and play with the child during an examination to see how he or she plays, learns, speaks, behaves, and moves. (Center for Disease Control and Prevention)

Early Head Start-Home Based Option (EHS-HBO) Model: A home visiting model that provides early, continuous, intensive, and comprehensive child development and family support services.

Early Learning Setting: A licensed environment that provides high-quality developmentally appropriate, care, instruction, and activities that engage children during their early years.

English as Second Language Services: Services to help Parents/Caretakers who do not speak, read, write, or understand English well because of English not being the Parent/Caretaker’s home language. The goal of the service is to improve English skills.

Expanded Population: Parents/Caretakers enrolled in the HVP program that are not included in the target population.

First-Time Parents: A parent who has one child and no other children during the month.

Good Standing: A participant who is in compliance with WTW program requirements.

Healthy Beginnings: A home visiting model designed to prevent childhood obesity by improving children’s and families’ eating patterns, reducing sedentary activities such as television viewing, and increasing physical activity.

Healthy Families America (HFA): A home visiting model with goals that include reducing child maltreatment, improving parent-child interactions and children’s social-emotional well-being, and promoting children’s school readiness.
Home Instruction for Parents of Preschool Youngsters (HIPPY): A home visiting model that aims to promote preschoolers’ school readiness and support parents as their children’s first teacher by providing instruction in the home. The model is designed for parents who lack confidence in their ability to prepare their children for school, including parents with past negative school experiences or limited financial resources.

Home Visiting Program (HVP): CalWORKs Home Visiting Program, formerly the CalWORKs Home Visiting Initiative (HVI). (Welfare and Institutions Code Section 11330.6 through 11330.8)

Home Visitor: Nurse or other trained professional who regularly meets with participants to provide guidance, coaching, access to prenatal and postnatal care, and other health and social services.

Home Visits: A home visit occurs when the home visitor meets with the HVP participant to provide guidance, coaching, access to prenatal and postnatal care, and other health and social services.

Home Visits Completed: A completed home visit occurs when the home visitor meets with the participants (i.e., parent/s, caretaker relative and/or children) in the home of the participants or at a location agreed upon by the participants and the home visitor.

Housing Support Services: Housing support programs, including but not limited to, the CalWORKs Housing Support Program (HSP) that assist homeless CalWORKs families in quickly obtaining permanent housing and to provide wrap-around supports to families to foster housing retention. HSP defines homelessness as lacking a fixed regular nighttime residence; and either:

- Having a primary nighttime residence that is supervised publicly or privately-operated shelter designed to provide temporary living accommodations; or
- Residing in a public or private place not designed, or ordinarily used as, a regular sleeping accommodation for human beings; or
- In receipt of judgement for eviction, as ordered by the court.

HVP Participants: Parents/Caretakers who is receiving services funded by HVP.

HVP Referrals: A referral is made when the Home Visitor provides information on a specific resource to the Parents/Caretakers receiving home visiting services. A referral may be oral or written, unless otherwise specified by the receiving agency.
Infant and Child Nutrition Services: Programs that provide healthy food, culturally and developmentally appropriate nutrition education, and support for families with infants and children. These services may include but are not limited to those provided by the Women, Infants, and Children program. The Women, Infants, and Children program is a supplemental nutrition program for women, infants, and children that provides Federal grants to States for supplemental foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. (Health and Safety Code Sections 123225-123371)

Infant and Toddler Health Care Services: Any physical health care service for infants and toddlers including medical, dental, and vision care services. This does not include mental health services.

Intimate Partner Violence: Assultive or coercive behavior which includes physical abuse, sexual abuse, psychological abuse, economic control, stalking, isolation, threats, or other types of coercive behaviors occurring within a domestic relationship.

Intimate Partner Violence Services: Services that provide safety assistance and education to victims of intimate partner violence. These services include but are not limited to; counseling, safety planning, legal advocacy, and safe shelter.

Mental Health Services: Mental health services designed to enable participants to make the transition from WTW as defined in MPP Section 42-716.2 (2)

Immigration Legal Services: Information or legal advice provided to a foreign-born Parent/Caretaker about their immigration legal status, including the impact of their immigration status on eligibility for services and benefits.

Nurse Family Partnership (NFP) Model: A home visiting model designed to improve prenatal health and outcomes, child health and development, and families’ economic self-sufficiency and/or maternal life course development.

Parent and Child Interaction Activity: Information and activities that increase parents’ knowledge about children’s physical, emotional, and cognitive development. Parents learn to engage in developmentally-age appropriate child-focused learning experiences.

Parents as Teachers (PAT) Model: A home visiting model with the goal to provide parents with child development knowledge and parenting support, provide early detection of developmental delays and health issues, prevent child abuse and neglect, and increase children’s school readiness.

Prenatal Care Services: Any physical health care service for pregnant women including medical, dental and vision care services. This does not include mental health or substance abuse services.
Substance Abuse Services: As described in the MPP Section 42-716.3.

Target Population: An individual who is pregnant, or a parent or caretaker relative of a child less than 24 months of age at the time the individual enrolls in the program, and one of the following: (i) a member of a CalWORKs assistance unit, (ii) the parent or caretaker relative for a child-only case, (iii) a pregnant individual who has applied for CalWORKs aid within 60 calendar days prior to reaching the second trimester of pregnancy and would be eligible for CalWORKs aid other than not having reached the second trimester of pregnancy, (iv) an individual who is apparently eligible for CalWORKs aid. (Welfare and Institutions Code 11330.6 (c)2).

Welfare-to-Work (WTW): The employment and training aspect of CalWORKs designed to enable participants to achieve self-sufficiency. (MPP 42-700)

Welfare-to-Work Exempt: A CalWORKs adult applicant or recipient who is not required to participate in WTW activities as a condition of eligibility for cash aid. (MPP Section 42-701.2(e)(3))

Workforce Readiness Services: Training that provides basic job seeking and interviewing skills, an understanding of employer expectations, and skills designed to enhance a Parents/Caretakers' capacity to move toward self-sufficiency.

COLUMN DEFINITIONS

WTW Eligible: Individuals who are members of a CalWORKs assistance unit. This includes mandatory and/or exempt participants in welfare to work. For this form, WTW Eligible; includes a pregnant individual who has applied for CalWORKs aid within 60 calendar days prior to reaching the second trimester of pregnancy and would be eligible for CalWORKs aid other than not having reached the second trimester of pregnancy and an individual who is apparently eligible for CalWORKs aid.

Child Only: Individuals who are a parent, caretaker relative, or a child in a child-only case. Child-only cases occur when parents are ineligible due to immigration status, receipt of SSI, or are non-needy, non-parental caretakers.

Cal-Learn: Pregnant or custodial teen parents under the age of 19 who have not obtained a high school diploma and are receiving aid, as described in MPP Section 42-763.

Expanded Population: Individuals enrolled in the HVP program that are not included in the target population. (WIC 11330.6 (c)2).
ITEM INSTRUCTIONS

PART A. HOME VISITING PROGRAM MODELS

Part A summarizes the total number of cases enrolled under each Home Visiting Program Model funded by the CalWORKs Home Visiting Program.

1. **Total Number of HVP cases**: *Item 1 is automatically calculated and is the sum of Items 2 through 8.* [Cells 1 to 5]

2. **Early Head Start – Home Based Option (EHS-HBO)**: *Item 2 is automatically calculated and is the sum of Items 2a and 2b.* [Cells 6 to 10]
   
   2a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in EHS-HBO within the month. *Note: Data in this item is only to be collected the first time a case is enrolled in EHS-HBO. Collect any ongoing cases in 2b.* [Cells 11 to 15]

   2b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in EHS-HBO with the month. [Cells 16 to 20]

3. **Healthy Beginnings**: *Item 3 is automatically calculated and is the sum of Items 3a and 3b.* [Cells 21 to 25]
   
   3a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in Healthy Beginnings. *Note: Data in this item is only to be collected the first time a case is enrolled in Healthy Beginnings. Collect any ongoing cases in 3b.* [Cells 26 to 30]

   3b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in Healthy Beginnings within the month. [Cells 31 to 35]

4. **Healthy Families America (HFA)**: *Item 4 is automatically calculated and is the sum of Items 4a and 4b.* [Cells 36 to 40]
   
   4a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in HFA. *Note: Data in this item is only to be collected the first time a case is enrolled in HFA. Collect any ongoing cases in 4b.* [Cells 41 to 45]
4b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in HFA within the month.  

5. **Home Instruction for Parents of Preschool Youngsters (HIPPY)**:  
   
   Item 5 is automatically calculated and is the sum of Items 5a and 5b. 

5a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in HIPPY. **Note**: Data in this item is only to be collected the first time a case is enrolled in HIPPY. Collect any ongoing cases in 5b. 

5b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in HIPPY within the month. 

6. **Nurse-Family Partnership (NFP)**:  
   
   Item 6 is automatically calculated and is the sum of Items 6a and 6b. 

6a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in NFP. **Note**: Data in this item is only to be collected the first time a case is enrolled in NFP. Collect any ongoing cases in 6b. 

6b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in NFP within the month. 

7. **Parents as Teachers (PAT)**:  
   
   Item 7 is automatically calculated and is the sum of Items 7a and 7b. 

7a. **First time enrollment**: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in PAT. **Note**: Data in this item is only to be collected the first time a case is enrolled in PAT. Collect any ongoing cases in 7b. 

7b. **Cumulative enrollment**: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in PAT within the month. 

8. **Other Home Visiting Program models**:  
   
   Item 8 is automatically calculated and is the sum of Items 8a and 8b.
8a. First time enrollment: Enter the number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in other Home Visiting Program Models. **Note:** Data in this item is only to be collected the first time a case is enrolled in other Home Visiting Program models. Collect any ongoing cases in 8b. [Cells 101 to 105]

8b. Cumulative enrollment: Enter the ongoing number of WTW Eligible, Cal-Learn, Child-Only, and Expanded Population cases enrolled in other Home Visiting Program models within the month. [Cells 106 to 110]

### PART B. HOME VISITING PROGRAM CASELOAD

Part B summarizes the caseload, which include parents or caretakers and children receiving services.

9. Parents/Caretakers offered HVP home visits: Enter the number of parents or caretakers who were offered the HVP home visiting program within the month. **Note:** Data in this item is only to be collected the first time a parent/caretaker is offered the HVP home visiting program. Any subsequent offers shall not be counted. [Cells 111 to 115]

10. Parents/Caretakers who enrolled in HVP but did not respond to home visitor communication attempts: Enter the number of parents or caretakers who accepted the offer to enroll in HVP but did not follow through with participation. [Cells 116 to 120]

11. Parents/Caretakers who declined HVP home visits: **Item 11 is automatically calculated and is the sum of Items 11a and 11b.** [Cells 121 to 125]

11a. Declined initial offer: Enter the number of parents or caretakers who were offered the HVP home visiting program but did not accept the program within the month. **Note:** Data in this item is only to be collected the first time a parent/caretaker is offered and declines the HVP home visiting program. Any subsequent declines shall be counted in 11b. [Cells 126 to 130]

11b. Subsequent declines: Enter the number of parents or caretakers who were offered the HVP home visiting program but did not accept the program within the month. [Cells 131 to 135]

12. Parents/Caretakers receiving HVP home visits: **Item 12 is automatically calculated and is the sum of Items 12a and 12b.** [Cells 136 to 140]
12a. **First home visit**: Enter the unduplicated number of parents or caretakers who received an HVP home visit for the first time within the month.  
*Note: Data in this item is only to be collected the first time a parent/caretaker received a home visit. Any subsequent home visits shall be counted in 12b.*  
[Cells 141 to 145]

12b. **Subsequent home visits**: Enter the unduplicated number of parents or caretakers who received a home visit within the month.  
[Cells 146 to 150]

13. **Home visits attempted (but not completed)**: Enter the number of home visits attempted but not completed by the home visitor. A home visit attempt means the home visitor and the HVP client had an agreed upon appointment time and location, but the client was unreachable by phone to confirm the appointment prior to the agreed upon time and/or was not at the agreed upon location at the time of the appointment.  
[Cells 151 to 155]

14. **Home visits completed**: Enter the number of home visits completed in the month.  
[Cells 156 to 160]

15. **Pregnant HVP parents (no other children)**: *Item 15 is automatically calculated and is the sum of Items 15a and 15b.*  
[Cells 161 to 164]

15a. **First home visit**: Enter the unduplicated number of parents or caretakers within the month who received an HVP home visit for the first time and who are pregnant with no other children.  
*Note: Data in this item is only to be collected the first time the pregnant parent/caretaker received a home visit. Any subsequent home visits shall be counted in 15b. If the pregnant parent/caretaker receiving a home visit for the first time has the baby within the month, count them in 15a until the following month.*  
[Cells 165 to 168]

15b. **Subsequent visits**: Enter the unduplicated number of parents or caretakers receiving subsequent HVP home visiting services within the month who are pregnant with no other children.  
[Cells 169 to 172]

16. **First-time parents**: *Item 16 is automatically calculated and is the sum of Items 16a and 16b.*  
[Cells 173 to 177]

16a. **First home visit**: Enter the unduplicated number of parents or caretakers within the month who received an HVP home visit for the first time and who are a first-time parent.  
*Note: Data in this item is only to be collected the first time the first-time parent received a home visit. Any subsequent home visits shall be counted in 16b.*  
[Cells 178 to 182]
16b. **Subsequent visits**: Enter the unduplicated number of parents or caretakers receiving subsequent HVP home visiting services within the month who are first-time parents. Count the first-time parent from enrollment up to 24 months or until the first-child’s second birthday, whichever is later. [Cells 183 to 187]

17. **Children receiving home visit**: Enter the unduplicated number of children birth to over 24 months who received an HVP home visit for the first time within the month. **Note**: Data in this item is only to be collected the first time a child received a home visit. Any subsequent visits shall not be counted in this item. [Cells 188 to 192]

18. **Children receiving HVP home visiting**: Item 18 is automatically calculated and is the sum of Items 18a through 18c. [Cells 193 to 197]

18a. **Children ages 0 to 11 months old receiving HVP home visiting**: Enter the unduplicated number of children who on the first day of the report month are between birth up to the day before they turn 12 months old and received a home visit within the month. [Cells 198 to 202]

18b. **Children ages 12 to 23 months receiving HVP home visiting**: Enter the unduplicated number of children who on the first day of the report month are between 12 months up to the day before they turn 24 months of age and received a home visit within the month. [Cells 203 to 207]

18c. **Children 24 months and over receiving HVP home visiting**: Enter the unduplicated number of children who on the first day of the report month are 24 months and over and received a home visit within the month. [Cells 208 to 212]

19. **Children who received developmental screenings and assessments**: Item 19 is automatically calculated and is the sum of Items 19a through 19c. [Cells 213 to 217]

19a. **Children below the nationally defined developmental threshold for age**: Enter the unduplicated number of children identified as being below the nationally defined developmental threshold for age based on a developmental screening within the month (this may be in just one, or all domains of a screening). **Note**: Do not include children counted in 19c who have made improvement from their last screening here. [Cells 218 to 222]

19b. **Children who meet the nationally defined developmental threshold for age**: Enter the unduplicated number of children who meet the nationally defined developmental threshold for age based on the developmental screening within the month. **Note**: Do not include children counted in item 19a here. [Cells 223 to 227]
19c. Children below the nationally defined developmental threshold for age on a prior screening that have improved to meet or exceed the nationally defined developmental threshold for age: Enter the unduplicated number of children who on a prior screening were below the nationally defined developmental threshold for age and who subsequently meet or exceed the nationally defined developmental threshold for age based on the developmental screening within the month. **Note:** Not all home visiting models allow home visitors to conduct a rescreening if the child was previously referred to services to address results of a past screening. Those models will not have data for this item. [Cells 228 to 232]

20. **Participation in Welfare-To-Work (WTW) activities:** **Item 20 is automatically calculated and is the sum of Items 20a to 20d.** [Cells 233 to 235]

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>20a</td>
<td>Parents/Caretakers required to participate in WTW receiving first home visit: Enter the number of parents or caretakers who are required to participate in WTW, have a signed WTW plan to participate in WTW activities other than HVP, and who receive their first home visit within the month. <strong>Note:</strong> Data in this item is only to be collected the first time the parent/caretaker meets the above criteria. Any subsequent visits that meet the criteria shall be counted in 20b. [Cells 236 to 238]</td>
</tr>
<tr>
<td>20b</td>
<td>Parents/Caretakers required to participate in WTW receiving visits in subsequent months: Enter the number of parents or caretakers who are required to participate in WTW, have a signed WTW plan to participate in WTW activities other than HVP, and who receive subsequent home visits within the month. [Cells 239 to 241]</td>
</tr>
<tr>
<td>20c</td>
<td>Parents/Caretakers who are WTW exempt receiving first home visit: Enter the number of parents or caretakers who are exempt from WTW participation, have a signed WTW plan to participate in WTW activities other than HVP, and who receive their first home visit within the month. <strong>Note:</strong> Data in this item is only to be collected the first time the parent/caretaker meets the above criteria. Any subsequent visits that meet the criteria shall be counted in 20d. [Cells 242 to 244]</td>
</tr>
<tr>
<td>20d</td>
<td>Parents/Caretakers who are WTW exempt receiving visits in subsequent months: Enter the number of parents or caretakers who are exempt from WTW participation, have a signed WTW plan to participate in WTW activities other than HVP, and who receive subsequent home visits within the month. [Cells 245 to 247]</td>
</tr>
</tbody>
</table>
21. Former HVP participants: Enter the unduplicated number of HVP participants who left HVP within the report month. [Cells 248 to 252]

22. Former HVP participants/Mandatory WTW: Enter the unduplicated number of HVP participants who left HVP and are mandatory WTW participants within the report month. [Cells 253 to 257]

23. Former HVP participants/Mandatory WTW who signed a WTW plan: Enter the unduplicated number of former HVP participants who left without a WTW plan in place and signed a WTW plan within the month. [Cells 258 to 262]

24. Parents/Caretakers who received HVP services within the below time frames: Item 24 is automatically calculated and is the sum of Items 24a through 24e. Note: Data in this item is only to be collected once a parent/caretaker exits the HVP program. [Cells 263 to 267]

24a. 1 through 5 months: Enter the unduplicated number of parents or caretakers who participated in the HVP home visiting program up to the day before 6 months. [Cells 268 to 272]

24b. 6 through 11 months: Enter the unduplicated number of parents or caretakers who participated in the HVP home visiting program for 6 months up to the day before 12 months. [Cells 273 to 277]

24c. 12 through 17 months: Enter the unduplicated number of parents or caretakers who participated in the HVP home visiting program for 12 months up to the day before 18 months. [Cells 278 to 282]

24d. 18 through 23 months: Enter the unduplicated number of parents or caretakers who participated in the HVP home visiting program for 18 months up to the day before 24 months. [Cells 283 to 287]

24e. 24 months and over: Enter the unduplicated number of parents or caretakers who participated in the HVP home visiting program for 24 months and over. [Cells 288 to 292]

**PART C. HOME VISITING PROGRAM REFERRALS & SERVICES**

Part C captures data regarding the referrals made to various services. For the purposes of data collection, a referral is made when the home visitor provides information on a specific resource to the parent/caretaker receiving home visiting services. A referral may be oral or written, unless otherwise specified by the receiving agency.
25. Parents/Caretakers receiving referrals to services for the first time due to a developmental screening conducted by the HVP home visitor: Enter the number of parents or caretakers who received a referral to a service after receiving a developmental screening by the HVP home visitor. **Note: Data in this item is only to be collected the first time a parent/caretaker receives the referral. Any subsequent referrals shall not be counted.** [Cells 293 to 297]

26. Parents/Caretakers receiving first HVP referral to the following services: **Item 26 is automatically calculated and is the sum of Items 26a through 26n.** [Cells 298 to 302]

   26a. **Academic or instructional services:** Enter the number of parents or caretakers who received a first referral to academic or instructional services within the month. [Cells 303 to 307]

   26b. **CalFresh:** Enter the number of parents or caretakers who received a first referral to CalFresh within the month. [Cells 308 to 312]

   26c. **Early learning setting or parent and child interaction activity:** Enter the number of parents or caretakers who received a first referral to an early learning setting or parent and child interaction activity within the month. [Cells 313 to 317]

   26d. **English as second language services:** Enter the number of parents or caretakers who received a first referral to English as second language services within the month. [Cells 318 to 322]

   26e. **Housing support:** Enter the number of parents or caretakers who received a first referral to housing support services within the month. [Cells 323 to 327]

   26f. **Immigration legal services:** Enter the number of parents or caretakers who received a first referral to immigration services within the month. [Cells 328 to 332]

   26g. **Infant and child nutrition services:** Enter the number of parents or caretakers who received a first referral to infant and child nutrition services within the month. [Cells 333 to 337]

   26h. **Infant and toddler health care:** Enter the number of parents or caretakers who received a first referral to infant and toddler health care within the month. [Cells 338 to 342]

   26i. **Intimate partner violence services:** Enter the number of parents or caretakers who received a first referral to intimate partner violence services within the month. [Cells 343 to 347]
### Mental health services
Enter the number of parents or caretakers who received a first referral to mental health services within the month.

[Cells 348 to 352]

### Prenatal care
Enter the number of parents or caretakers who received a first referral to prenatal care services within the month.

[Cells 353 to 357]

### Substance abuse services
Enter the number of parents or caretakers who received a first referral to substance abuse services within the month.

[Cells 358 to 362]

### Workforce readiness services
Enter the number of parents or caretakers who received a first referral to workforce readiness services within the month.

[Cells 363 to 367]

### Other services not listed
Enter the number of parents or caretakers who received a first referral to other services not listed within the month. Explain the other services in the Item 26n Explanation box.

[Cells 368 to 372]

### Parents/Caretakers currently receiving services after an HVP referral for the following services
Item 27 is automatically calculated and is the sum of Items 27a through 27n.

[Cells 373 to 377]

#### 27a. Academic or instructional services
Enter the number of parents or caretakers who received academic or instructional services within the month who received an HVP referral.

[Cells 378 to 382]

#### 27b. CalFresh
Enter the number of parents or caretakers who received CalFresh after an HVP referral.

[Cells 383 to 387]

#### 27c. Early learning setting or parent and child interaction activity
Enter the number of parents or caretakers within the month with a child who is participating in an early learning or parent and child interaction activity after an HVP referral or during a home visit.

[Cells 388 to 392]

#### 27d. English as second language services
Enter the number of parents or caretakers who received English as second language services after an HVP referral.

[Cells 393 to 397]

#### 27e. Housing support
Enter the number of parents or caretakers within the month who received Housing Support services after an HVP referral.

[Cells 398 to 402]

#### 27f. Immigration legal services
Enter the number of parents or caretakers who received immigration legal services after an HVP referral.

[Cells 403 to 407]
27g. Infant and child nutrition services: Enter the number of parents or caretakers within the month who received infant and child nutrition services after an HVP referral or during a home visit. [Cells 408 to 412]

27h. Infant and toddler health care: Enter the number of parents or caretakers within the month who received infant and toddler health care after an HVP referral or during a home visit. [Cells 413 to 417]

27i. Intimate partner violence services: Enter the number of parents or caretakers within the month who received intimate partner violence services after an HVP referral or during a home visit. [Cells 418 to 422]

27j. Mental health services: Enter the number of parents or caretakers within the month who received mental health services after an HVP referral or during a home visit. [Cells 423 to 427]

27k. Prenatal care: Enter the number of parents or caretakers within the month who received mental health services after an HVP referral or during a home visit. [Cells 428 to 432]

27l. Substance abuse services: Enter the number of parents or caretakers within the month who received substance abuse services after an HVP referral. [Cells 433 to 437]

27m. Workforce readiness services: Enter the number of parents or caretakers within the month who received workforce readiness services after an HVP referral or during a home visit. [Cells 438 to 442]

27n. Other services not listed: Enter the number of parents or caretakers within the month who received other services not listed after an HVP referral or during a home visit. [Cells 443 to 447]

**COMMENTS**

Use the Comments section to:

- Explain any “0” data entry for an item if the county does not provide the service or if the county is unable to collect or track the data.
- Explain any major fluctuations in data, including major changes in procedures, programming, or staffing that have affected the data.
- Explain the other services not listed in the Item 26n and 27n Explanation boxes. Provide any other comments the county determines necessary.
- If submitting a revised report, explain the reason for revision in the Revised Report Explanation box.
HOME VISITING PROGRAM (HVP)
MONTHLY STATUS REPORT
HVP 19 (1/19)

VALIDATION RULES AND EDITS

All data cells in this report must be greater than or equal to 0. Enter whole numbers only: no decimals. No data cell should be left blank.

Initial reports: If Initial is selected, the Revised Report Explanation box must be left blank.

Revised reports: If Revised is selected, enter the reasons for the revision in the Revised Report Explanation box.

PART B. HOME VISITING PROGRAM CASELOAD

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PART C. HOME VISITING PROGRAM REFERRALS AND SERVICES

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