

October 22, 2021

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 21-129

This letter is intended for all child welfare social workers and outlines requirements for Fiscal Year (FY) 21/22 continuing training. For FY 21-22, the continuing training ICPM element will remain "Service Planning and Delivery" and "Concurrent Planning: Conversations and Documentation" training module will be made available. In June 2020, [ACL 20-72](#) was released to provide the interim directive for all continuing training hours, pending regulation updates.



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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GAVIN NEWSOM
GOVERNOR

October 22, 2021

ALL COUNTY LETTER NO. 21-129

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CHILD WELFARE DIRECTORS
ALL COUNTY STAFF DEVELOPMENT OFFICERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS
ALL ADOPTION DISTRICT OFFICES
ALL COUNTY ADOPTION AGENCIES
ALL TITLE IV-E AGREEMENT TRIBES
ALL CHIEF PROBATION OFFICERS
ALL COUNTY MENTAL HEALTH DIRECTORS

SUBJECT: MANDATORY CONTINUING TRAINING TOPIC FOR CHILD
WELFARE SOCIAL WORKERS AND SUPERVISORS FY 21/22

REFERENCE: [CALIFORNIA DEPARTMENT OF SOCIAL SERVICES \(CDSS\)](#)
[MANUAL OF POLICIES AND PROCEDURES \(MPP\) STAFF](#)
[DEVELOPMENT AND TRAINING, DIVISION 14. ALL COUNTY](#)
[INFORMATION NOTICE I-85-04. ALL COUNTY LETTER 08-23.](#)
[ALL COUNTY LETTER 20-72. ALL COUNTY LETTER 21-94.](#)

This All County Letter (ACL) identifies the mandatory continuing training category for all Child Welfare Social Workers and Supervisors for Fiscal Year (FY) 2021-22. As outlined in [ACL 20-72](#), annually, a new Integrated Core Practice Model (ICPM) element is identified by the California Department of Social Services (CDSS), in collaboration with statewide stakeholders. Additionally, a statewide curriculum that fits within this element will be made available. For FY 21-22, the ICPM element will remain “Service Planning and Delivery”. The “Concurrent Planning: Conversations and Documentation” curriculum will be made available.

As a reminder, the MPP Section 14-611.5 requires 40 hours of continuing training to be completed every two years. The pending amendments modify that requirement to 20 hours of continuing training annually. Six of those hours must be related to and reflective of a specific practice element of the ICPM designated for that fiscal year by the CDSS, in partnership with stakeholders. The ICPM practice elements are:

Foundation, Assessment, Engagement, Teaming, Service Planning and Delivery, and Transition. [ACL 20-72](#) is the interim directive as it relates to this requirement.

The new “Concurrent Planning: Conversations and Documentation” curriculum will be made available through the California Child Welfare Training (CACWT) Statewide Learning Management System. Details of the new CACWT system can be found in [ACL 21-94](#). All four Regional Training Academies (RTAs) are transitioning to this new system. All counties that intend to administer this statewide, standardized, continuing training course will use the CACWT system. Trainers must complete the associated Training for Trainers (T4T) eLearning overview for this new “Concurrent Planning: Conversations and Documentation” curriculum; available within the CACWT system. To successfully complete the course a pre/post-test and satisfaction survey must be completed by all trainees, whether the training is done at the county or through an RTA. All evaluation components are included in the curriculum resources on the CACWT system. All RTA’s will offer this training and other continuing training opportunities that fall within the Service Planning and Delivery element. The Annual Training Plan (ATP) has been changed to reflect the updates to continuing training.

If you have any questions or need additional guidance regarding the information in this letter, contact the [Training Support Unit general email box](#) or the [CACWT general email box](#).

Sincerely,

Original Document Signed By

ANGIE SCHWARTZ, Deputy Director
Children and Family Services Division