

November 22, 2021

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 21-145

This ACL is to inform counties about the 2021 process for the collection and reporting of data required by Title I, Part A, of the Elementary and Secondary Education Act (ESEA) of 1965, as amended. The ESEA requires states to determine the number of children between the ages of 5 and 17 in families that received CalWORKs cash assistance payments exceeding the federal poverty income level in the month of October of each year.



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

November 22, 2021

ALL COUNTY LETTER NO. 21-145

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: **STATISTICAL REPORT ON THE NUMBER OF CHILDREN, AGED 5-17 YEARS, IN FAMILIES RECEIVING CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CALWORKS) CASH ASSISTANCE ABOVE THE 2021 FEDERAL POVERTY LEVEL**

REFERENCE: [TITLE I, PART A, OF THE ELEMENTARY AND SECONDARY EDUCATION ACT \(ESEA\) OF 1965](#)

This ACL informs counties regarding the process for the October 2021 statistical report on the number of children aged five through 17 years in families receiving CalWORKs cash assistance payments exceeding the 2021 federal poverty income level. The collection and reporting of this data is required by [Title I, Part A, of the ESEA of 1965](#), as amended.

Background

The California Department of Education and the United States Department of Health and Human Services, Administration for Children and Families (ACF) use this information to allocate federal funds to meet the educational needs of disadvantaged children. This data is required to be reported to the California Department of Social Services (CDSS) from the local educational agency or from the County Welfare Departments (CWDs), if not available by the local educational agency. Since there is no statewide source for this data, the CWDs are responsible for providing the information on children in families receiving CalWORKs assistance payments.

Submission and Completion

By December 17, 2021, CWDs must provide the CDSS with a list of children aged five through 17 years who received CalWORKs cash assistance payments in the month

of October 2021 that exceeded the 2021 federal poverty monthly income level (defined by ACF as the level for a family of four, regardless of actual family size, to be \$2,208). To report this information, the TEMP 2220 form (10/21) is attached. Programmatic services, vendor payments, assistance in-kind, and income from other social services sources are not to be considered CalWORKs cash assistance.

If there are no children that meet these criteria, please complete the form to include county name, county contact information, and the indication, "None" in place of the child's State ID/Case Number. In this case, where there is no client specific information on the report, please electronically return the form to the CDSS via email at:

admTEMP2220@dss.ca.gov

Otherwise, if there is client specific data to report, the dual envelope procedure described below is required. **DO NOT SEND CLIENT-LEVEL DATA TO THE EMAIL ADDRESS LISTED ABOVE.**

To ensure client confidentiality, the following dual envelope procedure is being implemented for all counties returning reports containing client specific information. The inner envelope directly containing the report must be marked "Confidential," sealed, and addressed to the CDSS as indicated below. This envelope must be placed within a second envelope, sealed, and mailed to the CDSS at the same address below.

Send the completed report to:

California Department of Social Services
ATTN: Brett Guinan, State and Federal Reporting Section, MS. 8-5-656
P.O. Box 944243 Sacramento, CA 94244-2430

Contact

If you have any questions regarding the completion of this report, please contact the State and Federal Reporting Section at 916-653-1800 or at admTEMP2220@dss.ca.gov.

Sincerely,

Original Document Signed By

RYAN GILLETTE
Deputy Director
Research, Automation, and Data Division

**CHILDREN AGED 5-17 IN FAMILIES
RECEIVING CalWORKs EXCEEDING \$2,208
DURING OCTOBER 2021
COUNTY: _____**

STATE ID NUMBER/CASE NUMBER OF EACH CHILD	STREET ADDRESS WHERE CHILD RESIDES	CITY	ZIP	DOB (MM/DD/YY)

County Contact: _____

Telephone: _____

E-mail: _____