

February 10, 2022

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 22-15

The purpose of this letter is to inform County Welfare Departments of the effective date for the elimination of the periodic reporting requirements for Elderly Simplified Application Project households.



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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GAVIN NEWSOM
GOVERNOR

February 10, 2022

ALL COUNTY LETTER NO. 22-15

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALFRESH PROGRAM SPECIALISTS
ALL CALWORKS PROGRAM SPECIALIST
ALL CONSORTIA REPRESENTATIVES
ALL QUALITY CONTROL COORDINATORS

SUBJECT: CALFRESH ELIMINATION OF PERIODIC REPORTING
REQUIREMENTS FOR ELDERLY SIMPLIFIED APPLICATION
PROJECT HOUSEHOLDS

REFERENCE: [ALL COUNTY LETTER \(ACL\) 20-145; ACL 15-42, ACL 21-101](#)

The purpose of this All County Letter (ACL) is to inform County Welfare Departments (CWDs) of the effective date for the elimination of the periodic reporting requirements for California's Elderly Simplified Application Project (ESAP) households.

For additional information on the ESAP waiver requirements, refer to [ACL No. 20-145](#), issued on December 29, 2020.

ELIMINATION OF PERIODIC REPORTING REQUIREMENTS

The elimination of the periodic reporting requirements for ESAP households is effective March 1, 2022 through September 30, 2026. Beginning March 1, 2022, ESAP households will no longer be required to complete a periodic report (i.e., SAR 7 Eligibility Status Report) at the 12th and 24th months of their 36-month certification period. SAR 7 reports due on or after March 1, 2022 do not need to be submitted. If an ESAP household inadvertently submits a SAR 7 due in March, the CWD must treat it as a voluntary mid-period report and process the information in accordance with the rules in [ACL 21-101](#).

NOTICING

The Statewide Automated Welfare System (SAWS) consortia will issue a one-time notice, the *CalFresh Notice of Change: Elimination of Semi-Annual Report* ([CF 34](#)), to all ESAP households in early March 2022. The CF 34 will inform ESAP households that they will no longer be required to submit the SAR 7 to maintain benefit eligibility for CalFresh. The CF 34 will also inform ESAP households that any remaining SAR 7s will no longer be required to be submitted.

Additionally, the CWD must continue to issue the *Reporting Changes for Cash Aid and CalFresh* ([SAR 2](#)) form to all ESAP households at the 12th and 24th months of their 36-month certification period. The SAR 2 informs ESAP households of the requirement to report gross monthly income received over the income reporting threshold (IRT) during the 36-month certification period. As a reminder, [ACL 15-42](#) requires that “The IRT must be provided to the CalFresh Household and CalWORKs AU using the SAR 2 form at approval of initial application and at any time the household/AU’s IRT changes during the certification period, whether the household has an IRT or not.” The ESAP waiver has not changed these rules.

This ACL, and other CDSS Letters and Notices, are available online at the [CDSS letters and notices page](#). If you have any questions or need additional guidance regarding the information in this letter, contact the CalFresh Policy and Employment Bureau at CalFreshPolicy@dss.ca.gov.

Sincerely,

Original Document Signed By

KATHY YANG, Acting Chief
CalFresh and Nutrition Branch
Family Engagement and Empowerment Division