

June 29, 2023

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**ALL COUNTY LETTER NO. 23-17E**

The purpose of this erratum is to correct the applicability of AB 499 requirements as defined in All County Letter (ACL) 23-17 and set forth by [Assembly Bill \(AB\) 499 \(Chapter 155, Statutes of 2020\)](#). AB 499 amended [Section 11019.7 of the Government Code](#), mandating state agencies to truncate social security numbers to the last four digits on any outgoing United States mail on or before January 1, 2023.



KIM JOHNSON  
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



GAVIN NEWSOM  
GOVERNOR

June 29, 2023

## ERRATUM

ALL COUNTY LETTER NO. 23-17E

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE ADMINISTRATIVE OFFICERS ALL  
CONSORTIA REPRESENTATIVES  
ALL COUNTY REFUGEE COORDINATORS

SUBJECT: ERRATUM TO ACL 23-17, IMPLEMENTATION OF  
ASSEMBLY BILL (AB) 499: REQUIREMENTS FOR  
OUTGOING UNITED STATES MAIL CONTAINING  
INDIVIDUALS' SOCIAL SECURITY NUMBERS

REFERENCE: [ALL COUNTY LETTER 23-17](#)

The purpose of this erratum is to refine the applicability of Government Code [11019.7\(a\)](#) on page two of [All County Letter \(ACL\) 23-17](#), which stated:

“AB 499 amends [Government Code Section 11019.7](#) by prohibiting a state agency from sending any outgoing United States mail containing an individual's [social security number] SSN unless the number is truncated to its last four digits...”.

This erratum corrects the applicability of the requirements to align with the statute as follows:

“AB 499 amends Government Code Section 11019.7 by prohibiting a state agency from sending **to an individual** any outgoing United States mail containing ~~an the~~ individual's SSN, unless the number is truncated to its last four digits, or as permitted under other specified circumstances.”

This correction applies to state agencies (or those acting on behalf of a state agency) when sending correspondence to **an individual**. Sharing of information or data between state agencies does not fall under this description and processes in place prior to the

passage of AB 499 should continue to remain in effect.

If you have any questions or need additional guidance regarding the information in this letter, contact the Information Security and Privacy Office at (916) 651-5558.

Sincerely,

***Original Document Signed By***

SALENA CHOW  
Chief Operating Officer  
California Department of Social Services