

January 8, 2021

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**ALL COUNTY WELFARE DIRECTORS LETTER (ACWDL)**

The purpose of this All County Welfare Directors Letter (ACWDL) is to provide guidance to County Welfare Departments (CWD) regarding provider reimbursements for up to 14 non-operational days for state-subsidized child care and development programs, including CalWORKs Stage One Child Care, when the provider is closed due to a Coronavirus Disease (COVID-19 or Novel Coronavirus).



**KIM JOHNSON**  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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**GAVIN NEWSOM**  
GOVERNOR

January 8, 2021

ALL COUNTY WELFARE DIRECTORS LETTER

TO: ALL COUNTY WELFARE DIRECTORS

FROM: JENNIFER HERNANDEZ, DEPUTY DIRECTOR  
FAMILY ENGAGEMENT AND EMPOWERMENT DIVISION

SUBJECT: GUIDANCE ON PROVIDER REIMBURSEMENTS FOR 14  
NONOPERATIONAL DAYS FOR CLOSURES DUE TO THE  
CORONAVIRUS DISEASE (COVID-19 OR NOVEL  
CORONAVIRUS) FOR CALIFORNIA WORK OPPORTUNITY  
AND RESPONSIBILITY TO KIDS (CALWORKS) STAGE ONE  
CHILD CARE PROVIDERS

REFERENCE: [SENATE BILL \(SB\) 820](#) (CHAPTER 110, STATUTES OF 2020); TITLE 5  
OF THE CALIFORNIA CODE OF REGULATIONS (CCR), SECTION  
[18076.2](#); ALL COUNTY WELFARE DIRECTORS LETTER ([ACWDL](#))  
DATED OCTOBER 2, 2020; AND CALIFORNIA DEPARTMENT OF  
EDUCATION (CDE) MANAGEMENT BULLETIN ([MB](#)) [20-15a](#)

The purpose of this All County Welfare Directors Letter (ACWDL) is to provide guidance to County Welfare Departments (CWD) regarding provider reimbursements for up to 14 non-operational days, when the provider is closed due to Coronavirus Disease (COVID-19 or Novel Coronavirus).

Senate Bill (SB) 820, signed by the Governor on September 18, 2020, authorizes funding for CalWORKs Stage One Child Care providers to be reimbursed for up to 14 nonoperational days due to COVID-related closures that have occurred or will occur between September 1, 2020, and June 30, 2021. Eligibility for payment for these 14 days is in addition to the current 10 nonoperational days payable to qualifying providers as allowed by Section 18076.2(b)(2)

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of Title 5 of the California Code of Regulations (CCR); however, eligibility for payment under SB 820 is not contingent upon eligibility for the 10 days of payment pursuant to 5 CCR Section 18076.2. This provision of SB 820 applies to all providers serving children through the CalWORKs Stage One child care program, including centers, family child care homes, and license exempt providers. Use of these days does not need to be consecutive.

Reimbursements for non-operational days must be separately identified and will be made through non-Maintenance of Effort funding in the Single Allocation. Providers are required to mark on their requests for reimbursement any COVID-19 related closure days. Counties must have safeguards in place to ensure individual providers are not paid for more than 14 days for COVID-related closures that occur between September 1, 2020, and June 30, 2021. Claiming instructions will be provided in a forthcoming County Fiscal Letter. For additional claiming assistance and claiming questions, you may email the Fiscal Policy and Analysis Bureau at [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

If you have any questions or need additional guidance regarding the information in this letter, contact the Child Care Intergenerational Services Bureau at (916) 657-2144 or at [CCPB@dss.ca.gov](mailto:CCPB@dss.ca.gov).