## Statewide RFA Technical Assistance Calls Meeting Minutes

**June 5, 2019**  
**Time:** 1:30 pm – 2:30 pm  
**Location:** Conference Call  
**Call-In:** 866-801-9605 Code: 92183013

<table>
<thead>
<tr>
<th>County TA Questions</th>
<th>CDSS Response</th>
<th>ACTION ITEM</th>
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<tbody>
<tr>
<td>1) Will the RFA 09 be updated with new drop downs for Version 6?</td>
<td>Yes, RFA 09 and 09B are going to be updated to include new drop downs. Legal is in the process of updating those forms.</td>
<td>None.</td>
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<td>2) When is a Resource Parent (RP) a mandated reporter (MR)? Are they a MR only when a child is placed in their home?</td>
<td>Mandated reporter duties are not limited to regular business hours, and a Resource Parent (RP) has the obligation to report known/suspected abuse or neglect whenever in their capacity as a RP, or within a scope of being a RP, they know or reasonably suspect a child has been the victim of abuse/neglect.</td>
<td>None.</td>
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<td>3) Will there be an Evaluator’s Manual available for complaints investigation?</td>
<td>Currently, CDSS does not have plans to develop an Evaluator’s Manual for complaints, however, a CDSS liaison can arrange for a CDSS developed complaint training for RFA that they can provide to the county. Counties can reach out to their liaison to request a complaint investigation training.</td>
<td>None.</td>
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<td>4) Are three-tiered bunk bed allowed?</td>
<td>No. Written Directives only allow for bunk beds of two tiers. Please see WD/6, Section 11-01(b)(5)(C).</td>
<td>None.</td>
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Updates:
- Thank you to counties who have been responsive to CDSS’ emails regarding data and backlogs.
- The updated RFA Child Welfare Services/Case Management System (CWS/CMS) instructions will be issued soon via an All County Letter.
- Forms: RFA 01A, RFA 03, RFA 05A are currently being updated and should be released shortly.
- The Technical Assistance Resource Family Approval (TARFA) county meetings have been scheduled. The TARFA schedule is posted on the RFA webpage.
- At this time, Emergency Caregiver (EC) Funding has been amended as follows:
  - Fiscal Year 2019-20 up to 120 days and maximum of 180 days (with good cause)
  - Fiscal Year 2020-21 up to 90 days
  - Extension of funding to caregivers who are pending approval as a tribally approved home (TAH)
  - Trailer bill language can be found on the Department of Finance website.

Next Meeting:
July 3, 2019, 1:30 pm – 2:30 pm