Commodity Supplemental Food Program
Number: 10.565
Agency: Department of Agriculture
Office: Food and Nutrition Service

PROGRAM INFORMATION

Authorization (040):


Objectives (050):

To improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA Foods, which are distributed through public and non-profit private local agencies such as food banks and community action organizations. Children who were certified and receiving CSFP benefits as of February 6, 2014, can continue to receive assistance until they are no longer eligible under the program rules in effect on February 6, 2014.

Types of Assistance (060):

FORMULA GRANTS; SALE, EXCHANGE, OR DONATION OF PROPERTY OR GOODS

Uses and Use Restrictions (070):

USDA Foods and administrative grants are made to State agencies and Indian Tribal Organizations (ITOs) recognized by the Department of the Interior or the appropriate area office of the Indian Health Service of the Department of Health and Human Services. These agencies distribute USDA Foods and funds to participating local public or private nonprofit agencies. Federal funding for administrative costs may only be used in making USDA Foods and nutrition education available to eligible beneficiaries. USDA Foods can only be made available to eligible beneficiaries and cannot be sold, exchanged, or otherwise disposed of without prior specific approval by the Department.

Eligibility Requirements (080)

Applicant Eligibility (081):

Agreements are made between USDA and the State agency or an ITO recognized by the Department of the Interior or the appropriate area office of the Indian Health Service of the Department of Health and Human Services.
Beneficiary Eligibility (082):
To be certified as eligible to receive USDA Foods through the program, individuals must be at least 60 years of age. As required by the Agricultural Act of 2014 (P.L. 113-79), women, infants, and children who apply to participate in CSFP on February 7, 2014, or later cannot be certified to participate in the program. Such individuals may be eligible for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), the Supplemental Nutrition Assistance Program (SNAP), and other nutrition assistance programs.

States also establish income guidelines to determine program eligibility for all participants. For elderly persons, income guidelines must be set at or below 130 percent of Federal poverty income guidelines. For women, infants, and children who were certified and receiving benefits as of February 6, 2014, and whose enrollment has continued without interruption, separate income and adjunctive income eligibility standards continue to apply, based on program regulations.

States may require that participants be at nutritional risk, as determined by a physician or local agency staff. States may also require that an individual reside within the service area of the local agency at the time of application for program benefits. However, States may not require that the individual reside within the area for any fixed period of time.

Credentials/Documentation (033):
Participants are provided USDA Foods by local agency personnel or their designees. Costs are determined in accordance with 2 CFR 200, Subpart E – Cost Principles. 2 CFR 200, Subpart E - Cost Principles applies to this program.

Application and Award Process (090)

Preapplication Coordination (081):
Preapplication coordination is not applicable. Environmental impact information is not required for this program. This program is eligible for coverage under E.O. 12372, "Intergovernmental Review of Federal Programs." An applicant should consult the office or official designated as the single point of contact in his or her State for more information on the process the State requires to be followed in applying for assistance, if the State has selected the program for review.

Application Procedures (092):
2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards apply to this program. The State agency or ITO must require each agency that desires approval as a local agency to submit an application that contains sufficient information to enable the State agency to make a determination of eligibility for that agency, and which meets the requirements of CSFP regulations, at 7 CFR 247.7. This section requires local agencies to have tax-exempt status, or to have applied for such status. Individual participants may apply for program benefits at an approved local agency.

Award Procedure (093):
USDA Foods and administrative funds are awarded by the Department to State agencies in accordance with the priorities and funding formulas set forth in program regulations and legislation. State agencies, in turn, distribute USDA Foods and administrative funds to the local level.

Deadlines (094):
Contact the headquarters or regional office, as appropriate, for application deadlines.

Range of Approval/Disapproval Time (095):

https://www.cfda.gov/index?s=program&mode=form&id=872be13d422b859ad262e3da9... 10/12/2017
A determination will be made within 30 days of submission of a completed plan.

**Appeals (096):**

Local agency appeals: The State agency provides a hearing appeal procedure for a local agency adversely affected by a State agency action, if the action would adversely affect participation.

Individual participant appeals: The State agency provides a hearing appeal procedure for any individual who receives an adverse action which may include the denial or discontinuance of program benefits, disqualification from the program, or a claim to repay the value of USDA Foods received as the result of fraud.

**Renewals (097):**

None.

**Assistance Consideration (100)**

**Formula and Matching Requirements (101):**

Statutory Formula: Administrative Funds: Section 5 of the Agriculture and Consumer Protection Act of 1973, as amended, requires USDA to provide State agencies with a grant per assigned caseload slot to pay for administrative program costs.

This program has no matching requirements.

MOE requirements are not applicable to this program.

**Length and Time Phasing of Assistance (102):**

USDA Foods are made available on an ongoing basis. Administrative funds are provided to States annually, each fiscal year. Method of awarding/releasing assistance: lump sum.

**Post Assistance Requirements (110)**

**Reports (111):**

FNS-191 – Racial/Ethnic Group Participation. Local agencies must submit a report of racial/ethnic participation each year. Cash reports are not applicable. FNS-153, Monthly Report of the Commodity Supplemental Food Program and Quarterly Administrative Financial Status Report. The State agency must submit the FNS-153 on a monthly basis. In the report, State agencies must report the number of program participants by population category, the receipt and distribution of USDA Foods, including inventory and other data. State agencies must also report, on a quarterly basis, information on administrative funds expenditures, as well as other data. SF-425 - Federal Financial Report. State agencies must submit the SF-425 to report the financial status of the program at the close of the fiscal year. This report must be submitted within 90 days after the end of the fiscal year. State agencies must monitor local agency performance to ensure local agencies are meeting all regulatory requirements.

**Audits (112):**

In accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, non-Federal entities that expend financial assistance of $750,000 or more in Federal awards will have a single or a program-specific audit conducted for that year. Non-Federal entities that expend less than $750,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in 2 CFR 200.503. Audits may be conducted less frequently under conditions specified in 2 CFR 200, Subpart F – Audit Requirements.

**Records (113):**
Each State agency must maintain accurate and complete records of all receipts and dispositions as detailed in 7 CFR 247.29(a). Records must be retained for 3 FYs from the end of the FY to which they pertain, or if they are related to unsolved claims, actions, audits or investigations until those activities have been resolved.

Financial Information (120)

Account Identification (121):
12-3507-0-1-605.

Obligations (122):
(Salaries) FY 16 $45,854,000; FY 17 est $50,739,000; and FY 18 est $52,777,000 - These funds are provided to State agencies for administrative expenses. States receive an administrative grant per assigned caseload slot. (Formula Grants) FY 16 $173,152,000; FY 17 est $233,114,000; and FY 18 est $185,543,000 - These funds are used for the purchase of USDA Foods to be used in CSFP.

Range and Average of Financial Assistance (123):
On average, $994,884 in appropriated administrative funding was allocated to each State for FY17. Funding ranged from $6,285 to $6,987,122 per State. For FY17, States received $74.82 in administrative funding per assigned caseload slot.

Program Accomplishments (130):
Fiscal Year 2016: For FY 2016, program participation averaged 585,293 individuals monthly, including 584,929 elderly, and 365 children. States received administrative funds totaling $45,854,000. Fiscal Year 2017: States have an assigned caseload of 697,865 in calendar year 2017, which includes 5,000 caseload slots for one new State, and received administrative funds totaling $50,739,000 in FY 2017. Fiscal Year 2018: No Current Data Available.

Regulations, Guidelines, and Literature (140):
7 CFR Part 247 is available without charge from the Department.

Information Contacts (150)

Regional or Local Office (151):
See Regional Agency Offices. See Food and Nutrition Service Regional Offices listed in Appendix IV of the Catalog.

Headquarters Office (152):
Erica Antonson 3101 Park Center Drive, Alexandria, Virginia 22302 Email: Erica.Antonson@fns.usda.gov Phone: 7033052680

Website Address (153):

Related Programs (160):
10.551 Supplemental Nutrition Assistance Program; 10.556 Special Milk Program for Children; 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children; 10.558 Child and Adult Care Food Program; 93.600 Head Start

Examples of Funded Projects (170):

https://www.cfda.gov/index?s=program&mode=form&id=872be13d422b859ad262e3da9... 10/12/2017
Fiscal Year 2016: The national average cost of a CSFP food package per person per month was $21.09 for children, and $18.28 for the elderly. There were 47 States, two Indian Tribal Organizations, and the District of Columbia participating in the program. Fiscal Year 2017: One new State with an approved State Plan was added to the program. In FY 17, 48 States, two Indian Tribal Organizations, and the District of Columbia participated in the program. Fiscal Year 2018: No Current Data Available.

Criteria for Selecting Proposals (130):
Not Available.