

**Notice of Award**

**Title of Program: (SCDD) DD Act State Councils on Developmental Disabilities**  
**Award Authority: P.L. 106-402 (DD Act)**

**Grantee:**

California  
Director  
Department of Social Services  
744 P Street, MS 19-93  
SACRAMENTO, CALIFORNIA 95814

**Date:** October 24, 2018**Grant No.:** 1901CASCDD-00**Award Instrument:** Grant (Formula)**Project Period:** 10-01-2018 -09-30-2020**Budget Period:** 10-01-2018 -09-30-2020

**EIN:** 1946001347A7  
**DUNS#:** 613673185

**CFDA:** 93.630**Object Class Code:** 41.15

<b>Appropriation</b>	<b>CAN</b>	<b>Award This Action</b>	<b>Cumulative Grant Award to Date</b>
75-19-0142	2019,2994902,ACL	\$616,372	\$616,372
	Total	\$616,372	\$616,372

**ACL Contact Information:**

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at  
<https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

**Tanielle Chandler**  
**ACL Grants Officer**

**Terms and Conditions:**

1. This grant award is issued under Title I, Subtitle B of Developmental Disabilities Assistance and Bill of Rights Act of 2000. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on NoA.

Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view some of these terms and conditions such as:

- SAM.gov / DUNS Requirement
- Consolidated Appropriations Act, 2018, Pub. L. 115-141, signed into law on March 23, 2018
- National Policies including Trafficking Victims Protection Act, Whistleblower Protections, and DOMA: Implementation of Same-Sex Spouses/Marriages
- Federal Funding Accountability and Transparency Act (FFATA)

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- Federal Awardee Performance and Integrity Information System (FAPIS)
- HHS Grants Policy Statement, Part II

2. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plan(s) and will comply with the terms and conditions and other requirements of this award.

3. ACL approves a one-time special condition for Federal fiscal year 2019 grant awards that will allow for grantees to complete the work authorized by September 30, 2021 but obligations must be made by the 24-month project period end date of September 30, 2020. Consistent with existing requirements, grantees are to liquidate obligations by September 30, 2021 unless a waiver is approved [45 CFR 1326.3(a)].

4. The Federal Financial Report (SF-425) is due annually within 90 days after each 12-month period ending September 30th. Each annual SF-425, due by December 31st, must be completed on a cumulative basis building on prior year certified amounts. A final report is due within 90 days after the liquidation period end date of September 30, 2021 or by December 31, 2021. As a reminder, in any given year, each SCDD grantee must submit three separate SF-425s. As an example, for the reports due December 31, 2019, grantees are to submit the Final report for the FY2017 grant, second annual report for FY2018 grant, and first annual report for the FY2019 grant. A copy of the SF-425 can be found at:

<https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>. The SF-425 report must be dated and signed and submitted as an attachment to an email submitted to the [AIDD.Grants@acl.hhs.gov](mailto:AIDD.Grants@acl.hhs.gov) mailbox, with the following subject line: "[State]/[Grant Number]/[1st annual, 2nd annual or Final]/SF-425." As an example: AK/1901AKSCDD/1st annual/SF-425.

5. The DDC program performance report (PPR) will be submitted through the ACL Reporting System located at <https://reporting-pilot.acl.gov>. Further details regarding report submission due dates and instructions will be provided via e-mail from the Programmatic Contact listed on the url above or subsequent Notice of Award.

6. The Federal share of the cost of all projects in a State supported by an allotment to the State under Subtitle B may not be more than 75 percent of the aggregate necessary cost of such projects, as determined by the Secretary. The remaining 25% of the aggregate necessary cost of such projects represents the non-Federal share. In the case of projects whose activities or products target individuals with developmental disabilities who live in urban or rural poverty areas, as determined by the Secretary, the Federal share of the cost of all such projects may not be more than 90 percent of the aggregate necessary cost of such projects, as determined by the Secretary. In the case of projects undertaken by the Council or Council staff to implement State plan activities, the Federal share of the cost of all such projects may be not more than 100 percent of the aggregate necessary cost of such activities.

**Remarks:**

1. The DDC grant award to your state has been approved for the current period of the fiscal year in the amount shown above. Award levels represent FY 2019 first 30 days of funding. The period for liquidation of the obligations is through September 30, 2021.

2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; [PMSSupport@psc.gov](mailto:PMSSupport@psc.gov).

3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis (for the periods ending 12/31, 3/31, 6/30, 9/30) at the HHS Departmental Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Reconciliation of advances and disbursements is required for each quarter and the report must be completed within 30 days of the end of each quarter (i.e., by 1/30,

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4/30, 7/30, 10/30). This reporting requirement is separate from completing the entire SF-425 as denoted in the financial reporting term.