



CDSS

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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

September 11, 2018

PIN 18-08-ASC-CCR

TO: ALL CONTINUING CARE PROVIDERS AND INTERESTED PARTIES

FROM: EVON LENERD, CHIEF  
Continuing Care Branch  
Community Care Licensing Division

SUBJECT: **CONTINUING CARE CONTRACT APPROVALS**

**Provider Information Notice (PIN) Summary**

PIN 18-08-ASC-CCR provides a reminder to all Continuing Care Providers and interested parties of the requirement of obtaining approval prior to the use of all continuing care contract forms.

Health and Safety Code (H&SC) section 1787(b) requires that all continuing care contract forms, including all addenda, exhibits, and any other related documents, incorporated therein, as well as any modification to these items, be approved by the Department prior to use.

Additionally, H&SC section 1786(d) requires that all deposit agreements be submitted to the Department for review and approval prior to use. Please note: Providers may accept fees paid by potential residents to be placed on a waiting list without using a deposit agreement. However, these waiting list fees may not exceed five hundred dollars (\$500), and shall be refunded to the potential resident upon written request. Finally, it is the Department's request that all contracts submitted for review and approval include (in the footer of the form) either a document number or the date the document was submitted.

If you have any questions, please contact the Continuing Care Contract Section at (916) 654-0591.