

KINGS COUNTY
WtW Grant – Addendum for CalWORKs Plan
September 2003

- I. County Work Force Investment Board administering the formula WtW Grant Program in Kings County:
 - Not applicable - The County Human Services Agency will retain this year's WtW Grant allocation due to a reduction in funding of CalWORKs Employment Services.

- II. Description of coordination and collaboration between the County Human Services Agency and the local WIA board to insure services are not duplicated:
 - A. Two members of the Human Services Agency's (HSA) management team serves as a member of the main WIA and Youth WIA boards to assist in local planning and insure that services are not duplicated.
 - B. The H.S.A's Welfare To Work Division maintains ongoing liaison and communication with the county's WtW agency for the purposes of referral, communication and coordination of client services and to avoid duplication of services.
 - C. The H.S.A. conducts quarterly meetings of local vocational training providers to share information on services, client's served and coordinate our mutual activities. The county's WtW agency is a member of this coordinating group.

- III. List the eligible populations and the allowable activities to be provided if funds are retained by the H.S.A.:
 - A. Eligible Populations: Persons eligible for CalWORKs services meeting, as provided in the County's CalWORKs plan, including those in up-front and in job retention services.
 - B. Allowable Activities: (Includes processes necessary to determine appropriate participant services, perform assessments, overcome barriers to participation and improve participation.)
 1. Job Readiness
 2. Vocational training or education limited to 6 months if not already employed or involved in an employment activity.
 3. Job placement services
 4. Post-employment activities when necessary for a participant to improve their job retention skills, for career enhancement or to obtain skills necessary to return to work. These could include, but are not limited to basic education, occupational skills training, ESL and mentoring services.
 5. Job Retention and Support Services, including transportation, substance abuse treatment (other than medical treatment), child care, emergency or short term housing or other supportive services.

- IV. Non-custodial Parents: This population will not be served by WtW Grant program funding.

- V. Transferred Match: Since the County may choose to retain these funds for operational purposes under this plan, there is no intent to transfer funding to the local WIA Board.
- VI. WtW Grant – Participant Identification:
The County will identify participants for services utilizing its existing intake appraisal process, review of existing caseloads for appropriate referral and by supervisory review.