Modoc County Department of Social Services

RICHARD BELARDE
Director

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Alturas, California 96101-4045

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February 3,1998

Mr. Jim Brown
CalWORKs Regional Advisor
Department of Social Services
744 P Street, M.S. 6-142
Sacramento, CA 95814

Dear Mr. Brown:

The intent of this communication is to simply request that you incorporate Modoc County's GAIN Grievance Process into Modoc County's CalWORKs Plan.

Thank you for your attention to this matter.

Sincerely,

Richard Belarde, Director
Modoc Social Services

(E)

SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT SERVICES

The Modoc County Department of Mental Health and the Modoc County Substance Abuse Services Program will strive to promote and support CalWORKs participants in Modoc County in an effort to:

- Encourage family maintenance and stability;
- Ensure practical and tranquil progression of participants from welfare-to-work;
- Reduce instances of non-compliance;
- Strengthen and elevate the importance of work, simultaneous work, education and lifelong learning;
- and expedite access to services which will aid participants in self-respect at the earliest opportunity.

MENTAL HEALTH SERVICES

The Modoc County Mental Health Department wishes to collaborate with other Modoc County departments to form a strong network for the participants of the CalWORKs program. With the concern of putting into practice a practical and feasible program for CalWORKs applicants, the Modoc County Mental Health Department is charged with developing a strong comprehensive services plan to link participants who are recognized as having problems in the areas of Mental Health.

The Modoc County Mental Health Department will make available and utilize existing services to the extent available. The Modoc County Mental Health Department attests that the department will provide care and treatment to the extent available in accordance with the goals of CalWORKs. Inclusive in the services for Mental Health participants will be treatment plans, coordination and collaboration with other departments, and where feasible, a set time-table for welfare-to-work participation.

Modoc County will provide assessment, case management, treatment and rehabilitation services, identification of substance abuse problems and a process for identifying individuals with severe mental disabilities.

SUBSTANCE ABUSE SERVICES

The Modoc County Substance Abuse Program intends to collaborate with other Modoc County departments to form a strong network for the participants of the CalWORKs program. With the concern of putting into service a workable and feasible program for CalWORKs participants, the Modoc County Substance Abuse Department is committed to developing a strong comprehensive service plan to link participants who are identified as having problems in the areas of Substance Abuse.

Following initial assessment and referral by the CalWORKs staff, the access personnel of the Modoc County Mental Health and Substance Abuse Programs will develop treatment plans with time guidelines for eligibility for counseling and follow-up services.

The Modoc County Mental Health Department and the Modoc County Substance Abuse Program have indicated an enthusiasm for the collaboration. The fiscal details are anticipated to be handled by intra-departmental cooperative agreement with service provision by access personnel of the Modoc County Mental Health Department and the Modoc County Substance Abuse Program. Whenever possible, services provided will qualify for federal reimbursement of the non-state share of Medi-Cal costs. Inclusive in the services for Substance Abuse participants will be treatment plans, coordination and collaboration with other department, and where feasible, a set time-table for welfare-to-work participation.

Modoc County's substance abuse treatment services will include evaluation, case management, substance abuse treatment, employment counseling, and the provision of community service jobs.

(F)

MENTAL HEALTH SERVICES AVAILABLE AFTER TIME LIMITS

Modoc County realizes that many participants may continue to require Mental Health services after the expiration of their time limit on assistance. The Modoc CalWORKs program plans to advise Mental Health Department of any changes in eligibility. CalWORKS will ensure that clients have access to these much needed services through ongoing medical assistance, provided these services are covered as reimbursable costs to Medi-Cal or CMSP.

I. Adult in One-Parent Assistance Unit
   A. 20 hours each week beginning January 1, 1998
   B. 26 hours each week beginning July 1, 1998
   C. 32 hours each week beginning July 1, 1999 and thereafter

The county reserves the option to increase participation rates to 32 hours per week prior to July 1, 1999 if resources become available. If we do so, we will submit an addendum to this plan.

II. Adult(s) in Two-Parent Assistance Unit
   A. 35 hours each week beginning January 1, 1998
      (1) Both parents may contribute to the required 35 hours if at least 1 parent meets the following participation requirements:
         (a) 1 parent at least 20 hours per week beginning January 1, 1998
         (b) 1 parent at least 25 hours per week beginning January 1, 1999
         (c) 1 parent at least 30 hours per week beginning January 1, 2000 or thereafter
      (2) If a two-parent family receives federally funded child care assistance and there is no adult in the family who is disabled or caring for a severely disabled child, the individual and the other parent in the family must participate for a combined total of at least 55 hours week in a specified work activity.

(Q)

INTERACTION WITH AMERICAN INDIAN TRIBES

The Modoc CalWORKs Committee met with a Native Employment Works (NEW) representative of the California Indian Manpower Consortium, Inc. who explained services available to American Indians in conjunction with the Modoc CalWORKs Program. Eligible tribal members will have the option to access employment and training services through the CIMC/NEW Program. We have contacted all our federally recognized tribes and are continuing to work with them.

In addition to the inclusion of the organized local community and county groups, individual employers from within Modoc County are members of the Modoc County Welfare Committee. The Job Training Center has coordinated the formation of a Workforce Development Advisory Group. This group will provide several services to CalWORKs including:

1. Networking of the many groups already interested in economic and job development
2. Survey of existing business and employers as to their projection of future employee openings as well training and for education needs
3. Employer groups who will volunteer advice and guidance in the placement and retention of CalWORKs participants in jobs.

This group will be instrumental in linking the many job development activities of agencies as well as the other business groups to provide a direct connection between CalWORKs participants and jobs in the private sector. The partnerships established between the private and public sector within Modoc County will assist in marketing the CalWORKs labor pool to employers on a local, regional, statewide and/or national basis.

Future contact and involvement will be sought with the faith community in identifying jobs in the local area.

(C)

LOCAL LABOR MARKET NEEDS

Modoc County expects no changes in job opportunities through the remainder of 1997. The unemployment rate in Modoc County continues to remain high compared to State and National averages. Unemployment peaked in January and February 1997 at 14.7%. Modoc County's jobless rate for FY 96/97 averaged 11.8%.

The local labor market of Modoc County is assessed and measured in several ways. Local labor needs and requirements are currently being re-assessed by a survey developed by the Workforce Development Advisory Group (a public and private partnership). This survey will identify employer needs such as openings for new employees, training, and/or educational requirements as well as future projections. In addition, labor needs are examined on a regional basis. Job opportunities are assessed

beyond the county boundaries to assist those CalWORKs participants who decide to relocate. Additional labor market information will be provided by the Employment Development Department's Projection and Planning Information Study as well as information from the State of California's Bureau of Statistic. The latest in technology and computer services, such as the EDD Job Share and the Internet, will also be available to identify employment opportunities.

(D)

WELFARE-TO-WORK ACTIVITIES

Upon completion of job search activities required as the initial activity, the participant will be assigned to one or more of the welfare-to-work activities included in the welfare-to-work plan, developed by Modoc County and the participant. These activities may include, but are not limited to, any of the following as needed to obtain employment:

[X] Unsubsidized Employment

[X] Subsidized Private Sector Employment

[X] Subsidized Public Sector Employment

[X] Work Experience

[X] Substance Abuse Services

[X] Domestic Violence Services

[X] Grant-Based On-the-Job Training

[X] Vocational Education and Training

[X] Education Directly Related to Employment

[X] Work-Study

[X] Self-Employment

[X] Community Service

[X] Supported Work

[X] Transitional Employment

[X] On-the-Job Training

[X] Mental Health Services

[X] Job Search and Job Readiness Assistance

[X] Adult Basic Education (includes basic education, GED, and ESL)

[X] Job Skills Training Directly Related to Employment

[X] Other activities necessary to assist an individual in obtaining unsubsidized employment, including but not limited to the following:
Life Skills Instruction
Parenting Skills Workshops

to developing a strong comprehensive service plan to link participants who are identified as having problems in the areas of Substance Abuse.

Following initial assessment and referral by the CalWORKs staff, the access personnel of the Modoc County Mental Health and Substance Abuse Programs will develop treatment plans with time guidelines for eligibility for counseling and follow-up services.

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Modoc County's substance abuse treatment services will include evaluating case management, substance abuse treatment, employment counseling, and the provision of community service jobs.

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Modoc County realizes that many participants may continue to require Mental Health services after the expiration of their time limit on assistance. The Modoc CalWORKs program plans to advise Mental Health Department of any changes in eligibility. CalWORKS will ensure that clients have access to these much needed services through ongoing medical assistance, provided these services are covered as reimbursable costs to Medi-Cal or CMSP.

Modoc County will provide assessment, case management, treatment and rehabilitation services, identification of substance abuse problems and a process for identifying individuals with severe mental disabilities.

(G)

CHILD CARE AND TRANSPORTATION SERVICES

CHILD CARE

DSS and T.E.A.C.H., Inc. will collaborate to ensure that families move seamlessly and quickly between the child care stages, and that there is no break in service. Including clients whose only need is child care.

Stage I

This stage, contracted to T.E.A.CH/Resource and Referral, begins when the recipient applies for aid, or when child care is needed for a recipient to complete his/her welfare-to-work plan. The family will continue to receive child care services in Stage I until the family's employment status is stabilized, but not more that (6) months, unless the county determines the family's situation is unstable.

Stage II

This stage begins when the recipient's work or training schedule stabilizes. Families may be served in Stage II for no longer than two years after they are no longer eligible for aid. Stage II is administered by T.E.A.C.H/Resource and Referral.

Stage III

When funded space is available, recipients will move from Stage II to Stage III. Stage III will also be administered by T.E.A.C.H. Inc.

REIMBURSEMENT

The DSS case manager will assess the need for child care services and refer the recipient to the T.E.A.C.H/Resource and Referral for assistance.

Providers will be reimbursed at their usual rate up to 1.5 standard deviations of the market rate.

All reimbursements will be made to the provider of child care services.

Modoc County, through its Welfare Reform Committee, has determined that exemptions will be allowed for parents who have primary responsibility for providing care to their first child up to six months, with an additional exemption of six months predicated upon the availability of child care. Any subsequent child(ren) will allow for the parent exemption for a twelve week period, with potential exemption to a total of six months based on the following criteria; availability of child care; local labor conditions; and other factors specified by the county.

TRANSPORTATION

Transportation services will be provided to Welfare-To-Work participants utilizing local transit systems, CalWORKs vehicles, an advance gas voucher system, and direct reimbursement to participants for using their private vehicles at the same rate as county employees.

Modoc County will continue to work to develop new methods and resources to provide expanded services for transportation.

(H)

COMMUNITY SERVICE

Except as otherwise provided in the regulations, if a participant has reached the time limit of 18 or 24 cumulative months of Welfare-to-Work Activities and has not found unsubsidized employment sufficient to meet the hours of participation required by Section 11322.8 of the Welfare and Institutions Code, and Modoc County has certified that no job is available for that participant, the participant shall remain eligible for aid only if she or he participates in community service activities provided through county assignments as described in Section 11322.9 of the Welfare and Institutions Code. An individual may participate in community service activities until she or he has received aid for a cumulative total of 60 months. Child care will be provided by Modoc County throughout this activity.

Modoc County's Community Service Plan will provide participants an opportunity to develop or improve skills while gaining a connection to the work force. Modoc CalWORKs will develop placements in collaboration with local entities for projects, such as community pride projects, flood relief/disaster restoration projects, and public lands maintenance and preservation that support the enhancement of the community.

Community service will be temporary and transitional in nature. Community service activities will prepare the participant to enter the workforce. The primary objective is for community service participants to obtain unsubsidized employment and to attain self-sufficiency. The entities that we will be collaborating with are not known at this time, however, we will provide an addendum in the future when identified.

(I)

WORKING WITH VICTIMS OF DOMESTIC VIOLENCE

Modoc County Department of Social Services will utilize standards, procedures and protocols currently used by the GAIN Program. All identified victims of domestic violence will be referred to the appropriate agency.

As CalWORKs staff will most likely be the first county workers to potentially identify and/or provide initial services to victims of domestic violence, training of CalWORKs staff in the identification of domestic violence victims will be provided by the T.E.A.C.H. Modoc Crisis Center.

(J)

PERFORMANCE OUTCOMES TO MEET LOCALLY ESTABLISHED OBJECTIVES

The only objectives that were identified and agreed upon as local program outcomes are those directly associated with CalWORKs that include:

- Reduction in the number of families on welfare.
- Increase in the number of job placements.
- Increase earning of families on welfare.
- Increase the number of families going off aid due to earnings.

We will track these issues through GEMS and ISAWS.

However, as in accordance with Section 10531 of the Welfare and Institutions Code, Modoc County will continue to provide the following supportive services to those individuals who transition off aid due to employment:

- Child care for up to 2 years
- Case management services for up to 6 months
- Transportation services for up to 30 days

Unduplicated services will be provided to the extent that funding is available.

(N)

JOB CREATION

According to the Employment Development Department (EDD), Modoc County has consistently lost jobs over the past 15 years primarily in the areas of timber and related occupations, ranching, and reduction of employees in local, state, and federal agencies. The Modoc County Board of Supervisors intends to appoint a Job Creation Task Force to work in collaboration with Superior California Economic Development district, NoRTEC (SDA), EDD and representatives from the private sector. The Task Force will coordinate job creation activities to include applying for grant funds from the California Trade and Commerce Agency to develop and implement a Job Creation plan.

(O)

OTHER ELEMENTS

Modoc County has no pilot projects at this time. We reserve the option to submit a pilot proposal at a later time in the form of an addendum to the county's plan should we desire.

(P)

COMPLIANCE WITH REQUIREMENTS OF CalWORKs

Modoc County intends to meet CalWORKs and Federal Work Participation Requirements in Welfare-to-Work Activities according to the following schedule for all non-exempt adult applicants and recipients:

I. Adult in One-Parent Assistance Unit

A. 20 hours each week beginning January 1, 1998

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County Plan Budget
1997/98 State Fiscal Year

AMENDED

Section 2

Note: The following categories are for information purposes only and are not an indicator of specific claiming categories

	Total	TANF/State General Fund	CCDBG	Title XIX	County Funds *	Other **
TOTAL CalWORKs Admin & Services Items (A) thru (D)	929,052	835,085			93,967	
(A) TOTAL CalWORKs Single Allocation Items (1) thru (7)	741,980	648,013			93,967	
(1) Benefit Administration	143,520	121,992			21,528	
(2) Program Integrity (Fraud)	66,000	61,050			4,950	
(3) Staff Development/Retraining	-0-					
(4) Welfare-to-Work Activities	449,924	382,435			67,489	
(5) Cal Learn	12,545	12,545				
(6) Child Care - 1st half of 1997/98	69,991	69,991				
(7) Other Activities ***	-0-					
(B) Child Care - 2nd half of 1997/98	158,184	158,184				
(C) Mental Health Treatment	10,699	10,699				
(D) Substance Abuse Treatment	18,189	18,189				

* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

** If other sources of funding are being made available for an activity, please identify on a separate page.

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Modoc

XI. DATA COLLECTION METHODOLOGY

Modoc County has the capability to collect the data required in Sectio [illegible] provided that SDSS indicates acceptable measurement indicator for currently undefined requirements. Data will be processed using program to be developed in the implementation phase.

XII. FORMAL BOARD OF SUPERVISORS' GRIEVANCE PROCEDURE.

The grievance procedure outlined below has been adopted by the Board of Supervisors and represents only one of the mechanisms for redress required by GAIN.

LEVEL I: Dispute Resolution with Component Supervisor:

1. All potential grievances shall be resolved at the earliest possible time. Each program component shall have a dispute resolution procedure. All GAIN participants shall exhaust the dispute resolution procedure prior to formal grievance procedure. The dispute resolution procedure shall consist of a formal complaint, written or oral, made to the appropriate program component supervisor; the supervisor shall respond to the complaint, in writing, within three (3) working days. Upon receipt of the written response, the participant may then directly approach the County Department of Social Services for resolution by the Department. If resolution cannot be achieved by the Department, then the participant may request a Departmental hearing.

LEVEL II: Hearing Before the County Department of Social Services:

1. Any request for a hearing must be made within thirty (30) days of the written notice informing the participant of action taken by the Department.

2. The appellant is entitled to a full and impartial hearing to be conducted by the County Department of Social Services. Grievances will be heard before a panel consisting of one member appointed by Board of Supervisors from the private sector, one appointed by the County Department of Social Services and one selected from the GAIN participant pool by the appellant.

3. The appellant may be represented by a representative of the appellant's choice.

4. The Department shall prepare and present to the County employee conducting the hearing a position statement setting forth the County's position on the issue to be heard. A copy of such position statement shall be made available to the appellant or his/her authorized representative at least seven (7) working days before the hearing commences.

5. [illegible]

6. The hearing shall be conducted at such time and in such manner that the appellant shall have a fair opportunity to present his/her case.

7. The hearing shall be conducted as soon as [illegible] possible, but no later than fifteen (15) calendar days after the appellant requests a hearing. The appellant shall receive a minimum of seven (7) days notice of the scheduled hearing date. The appellant may waive the notice in writing.

8. The proceedings at the hearing shall be recorded by the County and a tape of the proceedings shall be retained by the County for at least one (1) year in order that a transcript could be developed by appellant in the event that the appellant should decide to seek judicial review of the County's decision. The appellant shall be informed of his/her right to a State Hearing pending the outcome of the panel's decision.

9. The Department shall render a final written decision as soon as administratively possible but no later than five (5) working days from the date of the conclusion of the hearing. The decision shall be made available to the claimant and a copy of the decision shall be mailed to the authorized representative, if any. The decision shall be based only upon regulations and evidence produced at the hearing and said decision shall specifically state the findings of fact and the pertinent regulations upon which it is based.

LEVEL III:

REQUEST FOR STATE HEARING

If the participant is dissatisfied with the decision of the panel the participant shall be permitted to request a State hearing by the SDSS to appeal the outcome of a formal grievance within thirty (30) days of such decision.

MODOC COUNTY

CalWORKs PLAN

December 16, 1997

Richard Belarde
Director of Social Services

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Kate Crosby
GAIN Program Manager

Modoc CalWORKs

TABLE OF CONTENTS

EXECUTIVE SUMMARY

The President and Congress of the United States of America, and the Governor and Legislature of the State of California have instituted a fundamental change in our country's approach to poverty with the CalWORKs program through the Welfare to Work Act of 1997, AB 1542.

CalWORKs transfers to county supervisors decision making responsibilities regarding the design and direction of the local Welfare-To-Work Programs. The Modoc County Board of Supervisors, through its Social Services Department, will lead the transition from yesterdays Welfare Aid Program, to tomorrow's employment focused delivery system.

The major program goals and objectives of Modoc County CalWORKs Program include:

I. PROMOTING SELF-SUFFICIENCY

Modoc CalWORKs through a multi-tiered, multi-agency system, plans to emphasize "up-front" employment upon the applicant's entry into public assistance. The county will provide diversional services to utilize county aid as a boost for client employment and minimizing time on aid. To assist clients in transitioning off of aid, Modoc CalWORKs plans to offer job retention services as needed.

II. PERSONAL RESPONSIBILITY

The paramount emphasis throughout the CalWORKs process will be that personal responsibility and accountability will be encouraged and rewarded. Throughout the eligibility period, the county will need flexibility to meet recipients' needs.

Through implementation of financial penalties for non-compliance and capped time on aid, participants will be encouraged to provide positive role models for their children and realize that Social Services are to be utilized temporarily in times of crisis.

Within the realm of Welfare Reform, Modoc County will also continue in its mission to improve services for families and children. All CalWORKs staff are eager and able to contribute to the major program redesigns that will protect families, children, individuals in need, and promote personal responsibility, independence, and self sufficiency.

Finally, paramount throughout this undertaking, is the sense of community and Public and Private sector cohesiveness that provided a forum whereby everyone came to the table for the common good.

On behalf of the Modoc County Board of Supervisors, the Modoc Welfare Reform Committee, and all residents of Modoc County, we proudly present to the State of California, the Modoc County CalWORKs Plan.

(A)

COLLABORATION WITH PUBLIC AND PRIVATE AGENCIES TO PROVIDE TRAINING AND SUPPORTIVE SERVICES

Modoc County is dedicated to a united county wide collaborative effort in the development of a multi-tiered, multi-agency, seamless system to provide training and support services to increase the self-sufficiency of all recipients. The Welfare Reform Committee, with broad based community representation, has built greater communication, participation and support among all interested and impacted segments of the community parties.

Modoc County has identified the following agencies, programs, and resources in designing our service delivery system:

- Modoc County Department of Social Services
- Modoc County GAIN
- Lassen Community College - Modoc Campus
- Modoc Indian Health Project
- Modoc County Office of Education/ROP
- Employment Development Department
- Healthy Start
- Crisis Intervention for Battered Women & Children
- Crisis Intervention for Victims of Sexual Assault
- Child Care Resource & Referral
- Cal-Learn
- Adult Education
- Modoc Joint Unified School District
- Surprise Valley Joint Unified School District
- Tulelake Basin Joint Unified School District
- California State University Satellite Network
- Modoc County Mental Health
- Modoc County Alcohol & Drug
- Modoc County Health Services
- Modoc County Probation Department
- Modoc Emergency Food Bank
- Parenting Classes
- Salvation Army

- Modoc Child Care Center
- Super Pantry
- Surprise Valley Chamber of Commerence
- T.E.A.C.H., Inc.
- Modoc Family Resource Center
- Tulelake Basin Family Resource Center
- Modoc County Economic Development
- Emergency Homeless Shelter
- Even Start - Families First
- Family Preservation / Family Support
- Job Training Center (JTPA)
- Community Volunteers
- Business Community

REFUGEE EMPLOYMENT SERVICES

As required by the CalWORKs Plan format, Modoc County hereby declares it does not have a Refugee Employment Services Plan. Modoc County does not have a significant refugee population.

(B)

PARTNERSHIP WITH PRIVATE SECTOR TO IDENTIFY JOBS

The Modoc County Department of Social Services maintains a connection to the private sector through the GAIN Program. Another linkage to jobs in the private sector is the Department's participation in the Private Industry Council. The Modoc Social Services Director is a member of that board and provides guidance on training, job placement, expansion of the local job market, and other networking that is beneficial for the connection between participants and the private sector.

There are various groups/organizations within the County, who have a strong interest in employment services and economic development. These various groups are composed of members of local, state and federal agencies, as well as private entities and individuals. The Modoc County Welfare Committee has invited representatives from these groups to share existing economic development and/or employer association plans and to participate in Modoc County CalWORKs implementation.

In addition to the inclusion of the organized local community and county groups, individual employers from within Modoc County are members of the Modoc County Welfare Committee. The Job Training Center has coordinated the formation of a Workforce Development Advisory Group. This group will provide several services to CalWORKs including:

1. Networking of the many groups already interested in economic and job development
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[X] Subsidized Private Sector Employment

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[X] Work Experience

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[X] Adult Basic Education (includes basic education, GED, and ESL)

[X] Job Skills Training Directly Related to Employment

[X] Other activities necessary to assist an individual in obtaining unsubsidized employment, including but not limited to the following:

Life Skills Instruction

Parenting Skills Workshops

Establishment of Paternity

Enforcement of Child Support Orders

(E)

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- and expedite access to services which will aid participants in self-respect at the earliest opportunity.

MENTAL HEALTH SERVICES

The Modoc County Mental Health Department wishes to collaborate with other Modoc County departments to form a strong network for the participants of the CalWORKs program. With the concern of putting into practice a practical and feasible program for CalWORKs applicants, the Modoc County Mental Health Department is charged with developing a strong comprehensive services plan to link participants who are recognized as having problems in the areas of Mental Health.

The Modoc County Mental Health Department will make available and utilize existing services to the extent available. The Modoc County Mental Health Department attests that the department will provide care and treatment to the extent available in accordance with the goals of CalWORKs. Inclusive in the services for Mental Health participants will be treatment plans, coordination and collaboration with other departments, and where feasible, a set time-table for welfare-to-work participation.

SUBSTANCE ABUSE SERVICES

The Modoc County Substance Abuse Program intends to collaborate with other Modoc County departments to form a strong network for the participants of the CalWORKs program. With the concern of putting into service a workable and feasible program for CalWORKs participants, the Modoc County Substance Abuse Department is committed to developing a strong comprehensive service plan to link participants who are identified as

having problems in the areas of Substance Abuse.

Following initial assessment and referral by the CalWORKs staff, the access personnel of the Modoc County Mental Health and Substance Abuse Programs will develop treatment plans with time guidelines for eligibility for counseling and follow-up services.

The Modoc County Mental Health Department and the Modoc County Substance Abuse Program have indicated an enthusiasm for the collaboration. The fiscal details are anticipated to be handled by intra-departmental cooperative agreement with service provision by access personnel of the Modoc County Mental Health Department and the Modoc County Substance Abuse Program. Whenever possible, services provided will qualify for federal reimbursement of the non-state share of Medi-Cal costs. Inclusive in the services for Substance Abuse participants will be treatment plans, coordination and collaboration with other department, and where feasible, a set time-table for welfare-to-work participation.

(F)

MENTAL HEALTH SERVICES AVAILABLE AFTER TIME LIMITS

Modoc County realizes that many participants may continue to require Mental Health services after the expiration of their time limit on assistance. The Modoc CalWORKs program plans to advise Mental Health Department of any changes in eligibility. CalWORKS will ensure that clients have access to these much needed services through ongoing medical assistance, provided these services are covered as reimbursable costs to Medi-Cal or CMSP.

(G)

CHILD CARE AND TRANSPORTATION SERVICES

CHILD CARE

DSS and T.E.A.C.H., Inc. will collaborate to ensure that families move seamlessly and quickly between the child care stages, and that there is no break in service.

Stage I

This stage, contracted to T.E.A.CH/Resource and Referral, begins when the recipient enters Job Club/Search or when child care is needed for recipient to complete his/her welfare-to-work contract. The family will continue to receive child care services in Stage I until the family's child care is stabilized, but not more that (6) months, unless the county determines the family's situation is unstable.

Stage II

This stage begins when the recipient's work or training schedule stabilizes. Families may be served in Stage II for no longer than two years after they are no longer eligible for aid. Stage II is administered by T.E.A.C.H/Resource and Referral.

Stage III

When funded space is available, recipients will move from Stage II to Stage III.

REIMBURSEMENT

The DSS case manager will assess the need for child care services and refer the recipient to the T.E.A.C.H/Resource and Referral for assistance.

Providers will be reimbursed at their usual rate up to 1.5 standard deviations of the market rate.

All reimbursements will be made to the provider of child care services.

Modoc County, through its Welfare Reform Committee, has determined that exemptions will be allowed for parents who have primary responsibility for providing care to their first child up to the age of one year. Any subsequent child(ren) will allow for the parent exemption for a minimum of twelve weeks. Criteria for such exemptions will include: availability of child care; local labor conditions; and other factors deemed relevant by the case worker.

TRANSPORTATION

Transportation services will be provided to Welfare-To-Work participants utilizing local transit systems, CalWORKs vehicles, an advance gas voucher system, and direct reimbursement to participants for using their private vehicles.

Modoc County will continue to work to develop new methods and resources to provide expanded services for transportation. The County may develop a radius-type cost allowance for participants driving their own vehicles to welfare-to-work activities in order to ensure the availability of transportation support services to all participants.

(H)

COMMUNITY SERVICE

Except as otherwise provided in the regulations, if a participant has reached the time limit of 24 cumulative months of Welfare-to-Work Activities and has not found unsubsidized employment sufficient to meet the hours of participation required by Section 11322.8 of the Welfare and Institutions Code, and Modoc County has certified that no job is available for that participant, the participant shall remain eligible for aid only if she or he participates in community service activities provided through county assignments as described in Section 11322.9 of the Welfare and Institutions Code. An individual may participate in community service activities until she or he has received aid for a cumulative total of 60 months. Child care will be provided by Modoc County throughout this activity.

Modoc County's Community Service Plan will provide participants an opportunity to develop or improve skills while gaining a connection to the work force. Modoc CalWORKs will develop placements in collaboration with local entities for projects, such as community pride projects, flood relief/disaster restoration projects, and public lands maintenance and preservation that support the enhancement of the community.

Community service will be temporary and transitional in nature. Community service activities will prepare the participant to enter the workforce. The primary objective is for community service participants to obtain unsubsidized employment and to attain self-sufficiency.

(I)

WORKING WITH VICTIMS OF DOMESTIC VIOLENCE

Modoc County Department of Social Services will utilize standards, procedures and protocols currently used by the GAIN Program. All identified victims of domestic violence will be referred to the appropriate agency.

As CalWORKs staff will most likely be the first county workers to potentially identify and/or provide initial services to victims of domestic violence, training of CalWORKs staff in the identification of domestic violence victims will be provided by the T.E.A.C.H. Modoc Crisis Center.

(J)

PERFORMANCE OUTCOMES TO MEET LOCALLY ESTABLISHED OBJECTIVES

The only objectives that were identified and agreed upon as local program outcomes are those directly associated with CalWORKs that include:

- Reduction in the number of families on welfare.
- Increase in the number of job placements.
- Increase earning of families on welfare.
- Increase the number of families going off aid due to earnings.

(K)

PUBLIC INPUT TO THE COUNTY PLAN

The Modoc Board of Supervisors at their meeting of May 6, 1997, approved the creation of the Modoc County Welfare Reform Standing Advisory Committee.

The committee was made up of individuals representing business, public employees, county and city elected officials, churches, schools, community based organizations and public assistance recipients.

The committee met every first and third Monday of the month beginning May 19, 1997, to the current date.

The Modoc Office of Education hosted two public CalWORKs forums in 1997 through the California Budget Project. Kate Breslin, Policy Analyst for the project, was well versed in all the issues regarding Welfare Reform and was excellent in presenting the issues and ramifications as they relate to small rural counties.

In addition to the Public Welfare Reform meetings, a public forum was held on December 8, 1997 to receive public input on the plan at the Alturas City Hall. Published notification of the availability of the plan at sites throughout the County allowed for a ten-day comment period prior to the Modoc County Board of Supervisors Public Hearing on December 16, 1997, at which time the Modoc County CalWORKs Plan was adopted.

(L)

SOURCE AND EXPENDITURE OF FUNDS

(See pages 15 and 16).

(M)

ASSISTING FAMILIES TRANSITIONING OFF AID

Six months prior to TANF discontinuance due to time limits, the Eligibility Worker will make appropriate referrals to other community human service programs to help individuals transition off aid.

However, as in accordance with Section 109531 of the Welfare and Institutions Code, Modoc County will continue to provide the following supportive services to those individuals who transition off aid due to employment:

- Child care for up to 1 year
- Case management services for up to 6 months
- Transportation services for up to 30 days

Unduplicated services will be provided to the extent that funding is available.

(N)

JOB CREATION

According to the Employment Development Department (EDD), Modoc County has consistently lost jobs over the past 15 years primarily in the areas of timber and related occupations, ranching, and reduction of employees in local, state, and federal agencies. The Modoc County Board of Supervisors intends to appoint a Job Creation Task Force to work in collaboration with Superior California Economic Development district, NoRTEC (SDA), EDD and representatives from the private sector. The Task Force will coordinate job creation activities to include applying for grant funds from the California Trade and Commerce Agency to develop and implement a Job Creation plan.

(O)

OTHER ELEMENTS

Modoc County has no pilot projects at this time. We reserve the option to submit a pilot proposal at a later time in the form of an addendum to the county's plan should we desire.

(P)

COMPLIANCE WITH REQUIREMENTS OF CalWORKs

Modoc County intends to meet CalWORKs and Federal Work Participation Requirements in Welfare-to-Work Activities according to the following schedule for all non-exempt adult applicants and recipients:

I. Adult in One-Parent Assistance Unit
   A. 20 hours each week beginning January 1, 1998
   B. 26 hours each week beginning July 1, 1998
   C. 32 hours each week beginning July 1, 1999 and thereafter

The county reserves the option to increase participation rates to 32 hours per week prior to July 1, 1999 if resources become available.

II. Adult(s) in Two-Parent Assistance Unit
   A. 35 hours each week beginning January 1, 1998
      (1) Both parents may contribute to the required 35 hours if at least 1 parent meets the following participation requirements:
         (a) 1 parent at least 20 hours per week beginning January 1, 1998
         (b) 1 parent at least 25 hours per week beginning January 1, 1999
         (c) 1 parent at least 30 hours per week beginning January 1, 2000 or thereafter
      (2) If a two-parent family receives federally funded child care assistance and there is no adult in the family who is disabled or caring for a severely disabled child, the individual and the other parent in the family must participate for a combined total of at least 55 hours week in a specified work activity.

      (3) If sufficient funding is available, volunteers who are otherwise exempt will be allowed to participate in Welfare-to-Work activities.

(Q)

INTERACTION WITH AMERICAN INDIAN TRIBES

The Modoc CalWORKs Committee met with a Native Employment Works (NEW) representative of the California Indian Manpower Consortium, Inc. who explained services available to American Indians in conjunction with the Modoc CalWORKs Program. Eligible tribal members will have the option to access employment and training services through the CIMC/NEW Program.

County Plan Budget
1997/98 State Fiscal Year

Section 1

	Total	FCS	State General Fund	County Funds *	Other **
Food Stamp Administration (For County MOE Purposes)	126,913	63,457	44,420	19,036	-0-

* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

** If other sources of funding are being made available for an activity, please identify on a separate page.

County Plan Budget
1997/98 State Fiscal Year

Section 2

Note: The following categories are for information purposes only and are not an indicator of specific claiming categories

	Total	TANF/State General Fund	CCDBG	Title XIX	County Funds *	Other **
TOTAL CalWORKs Admin & Services Items (A) thru (D)	995,052	410,928	-0-	-0-	93,852	-0-
(A) TOTAL CalWORKs Single Allocation Items (1) thru (7)	807,980	302,948	-0-	-0-	93,852	-0-
(1) Benefit Administration	211,520	87,751	-0-	-0-	-0-	-0-
(2) Program Integrity (Fraud)	66,000	28,500	-0-	-0-	-0-	-0-
(3) Staff Development/Retraining	-0-	-0-	-0-	-0-	-0-	-0-
(4) Welfare-to-Work Activities	449,924	147,576	-0-	-0-	-0-	-0-
(5) Cal Learn	12,545	6,179	-0-	-0-	-0-	-0-
(6) Child Care - 1st half of 1997/98	67,991	33,392	-0-	-0-	-0-	-0-
(7) Other Activities ***	-0-	-0-	-0-	-0-	-0-	-0-
(B) Child Care - 2nd half of 1997/98	158,184	79,092	-0-	-0-	-0-	-0-
(C) Mental Health Treatment	10,699	10,699	-0-	-0-	-0-	-0-
(D) Substance Abuse Treatment	18,189	18,189	-0-	-0-	-0-	-0-

* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

** If other sources of funding are being made available for an activity, please identify on a separate page.

*** Please identify "other activities" on a separate page.

(R)

MODOC CalWORKs COMMITTEE ROSTER

NAME	REPRESENTING
Pat Cantrall	Board of Supervisors
Nancy Huffman	Board of Supervisors (alternate)
Richard Belarde	Social Services
Smith Pineo	GAIN
Peggy Alexander	Public Aid Recipients
Steve Holloman	Community (Surprise Valley)
John Hagerman	City of Alturas
John Kerr	City of Alturas
Jeri Standley	County Administration
Peggy Page	Business Community
Judi Johnson	Public Health
Ike Richardson	EDD
Paul Husten	Economic Development
Carol Harbaugh	Office of Education
Carol Callaghan	Child Care/Domestic Violence
VeeAnn Ambers	JTPA
Rod Bodmer	Religious Organization

CONTRIBUTING SUB-COMMITTEE MEMBERS:

Kate Crosby
Pat Wood
Kay Johnson
Ramona Delmas
Linda Clark
Dr. Jack Futterman
Dan Ziegler
Clark Bales
Jean Peterson
Sammie Eichinger
Shawna Tederick
Pauline Cravens
Becky Givan
Debbie Fogle
Diana Ryman

Modoc County Department of Social Services

RICHARD BELARDE
Director

120 North Main Street
Alturas, California 96101-4045

PHONE (916) 233-6501
FAX (916) 233-2136

(S)

MODOC COUNTY CERTIFICATION

This plan has been developed in accordance with the appropriate Federal, State and County laws and regulations, the terms of this plan, including all certificates within this plan, and all applicable laws and regulations will be followed during the implementation and execution of this plan.

Chairperson of the Modoc County Board of Supervisors

Signature _____ Date 12/16/1997

Modoc County Social Services Director

Signature _____ Date 12/19/97

RESOLUTION NO. 97-50

A RESOLUTION ADOPTING THE MODOC COUNTY CalWORKS PLAN AND AUTHORIZING SUBMITTAL TO THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES.

WHEREAS, the Federal Government adopted Public Law 104-193, the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, replacing the Assistance for Families with Dependent Children (AFDC) program with the Temporary Assistance to Needy Families (TANF) program, and;

WHEREAS, the State of California has mandated that counties provide TANF services under the California Work Opportunity and Responsibility to Kids (CalWORKS) program pursuant to Section 10531 of the Welfare and Institutions Code required by the Welfare to Work Act of 1997, AB 1542;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Modoc hereby adopts the Modoc County CalWORKS Plan and further authorizes submittal to the California Department of Social Services.

PASSED AND ADOPTED by the Board of Supervisors of the County of Modoc, at a regular meeting of said Board, held on the 16th day of December, 1997 by the following vote of said Board:

AYES: Supervisors Zandstra, Colt, Cantrall, McIntyre Huffman

NOES: None

ABSENT: None

BY: Ben Zandstra

BEN ZANDSTRA, Chairman
Board of Supervisors

BOARD OF SUPERVISORS MODOC COUNTY, CALIFORNIA

ATTEST:

Maxine Madison

County Clerk and Ex-Officio Clerk
of the Board of Supervisors

BOARD OF SUPERVISORS MODOC COUNTY, CALIFORNIA

STATE OF CALIFORNIA SS
COUNTY OF MODOC.

I, MAXINE MADISON, MODOC COUNTY CLERK DO HEREBY CERTIFY THAT THIS IS A FULL TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE IN MY OFFICE.
WITNESS MY HAND AND OFFICIAL SEAL THIS 17th DAY OF December 19 97
MAXINE MADISON, COUNTY CLERK
BY M. Madison DEPUTY