



Placer County Health and Human Services Department

Human Services Welfare to Work

Here today...for your tomorrow

**PLACER COUNTY
HEALTH AND HUMAN SERVICES DEPARTMENT
ADDENDUM TO THE CALWORKS PLAN
Transportation Services
Effective June 1, 2010**

As required by California Department of Social Services All-County Letter (ACL) Number 97-54, Placer County is amending Section VIII. Childcare and Transportation Services of our CalWORKs Plan.

In order for clients to participate in Welfare-to-Work (WTW) assigned activities or to accept/retain employment, the county will offer WTW participants supportive services in the following manner (**Reference ACL No. 08-41**):

Public Transportation:

When WTW activities are scheduled within public transportation zones and schedules, transit bus passes will be provided to participants for any of the transit systems within the region. They include but are not limited to:

- Placer County Transit
- Cities of Auburn, Roseville, Rocklin, and Lincoln Transit
- The Town of Loomis
- Consolidated Transportation Services Agency (CTSA/PRIDE)
- Tahoe Area Regional Transit
- Regional Transit

The round-trip travel time required cannot exceed a total of two hours, exclusive of the time necessary to transport family members to a school or place providing care.

Participants who choose to use their own vehicles when public transportation is available will be reimbursed at the least expensive reimbursement rate of available transportation.

Private Transportation:

Transportation reimbursement will be based on the individual agreement between the participant and CalWORKs Welfare to Work staff in accordance with the needs of a specified activity.

Welfare to Work participants will be reimbursed per mile on a monthly basis at a rate that is developed utilizing local operating costs only as referenced in the current edition of "AAA Your Driving Costs" found at www.AAA.com.

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Welfare to Work participants will be eligible to receive lump sum payment or reimbursement for ownership costs including annual registration fees and auto insurance.

Auto repairs are approved by the WTW supervisor on a case by case basis.

Emergency gasoline vouchers are available in advance with recoupment occurring from future mileage reimbursement.

Mileage reimbursement requested by a participant for transportation to a Welfare-to-Work activity that exceeds a two hour round trip or 100 miles round trip daily may be determined on a case by case basis and must be preapproved by the case manager. This preapproval will be prior to the activity being added to the Welfare-to-Work plan. This is in keeping with a reasonable cost standard.

Transportation costs will be reviewed on an annual basis each January and adjustments will be made if applicable.

Alternate Transportation:

Placer County also promotes ride sharing and carpooling arrangements, as well as the use of bicycles. Most of the transportation systems in the county have buses that can accommodate bicycles.

Representatives of the Placer County Department of Health and Human Services participate in the Social Services Transportation Advisory Committee of the County Transportation Planning Agency to help identify unmet needs within the County and between municipalities.