

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 16, 1999

Charlene A. Chase, Director
County of Santa Barbara
Department of Social Services
234 Camino Del Remedio
Santa Barbara, California 93110-1369

Dear Ms. *Chase* Chase:

SUBJECT: CERTIFICATION OF SANTA BARBARA COUNTY ADDENDUM

I am pleased to inform you that the California Department of Social Services (CDSS) has certified your county plan addendum received by us on February 1, 1999, concerning (1) the welfare-to-work activities: study time; (2) the Eligibility Simplification Project (ESP) and the Microenterprise Demonstration Project; and (3) the interaction with American Indian Tribes.

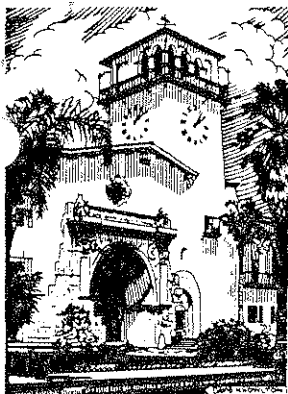
We look forward to reviewing and certifying any further addenda or additions you make to your plan. Please let me know if we can be of any additional assistance.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Wagstaff".

BRUCE WAGSTAFF
Deputy Director
Welfare to Work Division

c: Gail Marshall, Chairperson
Santa Barbara County Board of
Supervisors
Carol Kurtze
Santa Barbara County
CalWORKs Project Manager



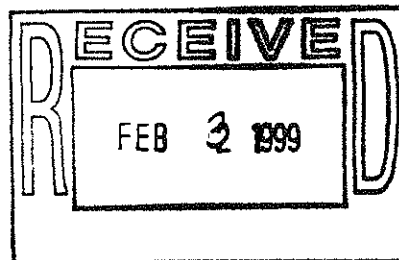
COUNTY OF SANTA BARBARA
CALIFORNIA

DEPARTMENT OF SOCIAL SERVICES

CHARLENE A. CHASE
DIRECTOR

234 CAMINO DEL REMEDIO
SANTA BARBARA
CALIFORNIA 93110-1369
(805) 681-4400

February 1, 1999



California Department of Social Services
Regional Advisors, Welfare-to-Work Division
744 P Street, M. S. 14-44
Sacramento, CA 95814

ATT: Gordon Scott

SUBJECT: Revisions/Addenda to CalWORKs County Plan: Santa Barbara

Dear Mr. Scott:

I have been advised that your office has not received the revisions to our County Plan submitted by this department on December 22, 1998. I am submitting a copy of the original letter requesting your review and certification of our revisions, along with copies of all attachments to that letter.

I am also submitting for your review a revision to a third element:

- (q) Interaction with American Indian Tribes: Administration of Tribal TANF
This revision was approved by our Board of Supervisors at the same time as the two recommended changes, but unintentionally left out of the letter we submitted to you in December. I am asking that you consider this revision for certification along with the revisions to elements (d) and (o).

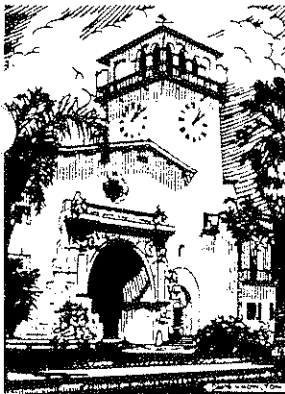
If you have any questions, or need additional information, you can contact me at the following address and phone number:

2125 S. Centerpointe Parkway, Santa Maria, CA 93455-1338
Phone (805) 346-7105

Sincerely,

Carol Kurtze
CalWORKs Project Manager

Attachments



COUNTY OF SANTA BARBARA

C A L I F O R N I A

DEPARTMENT OF SOCIAL SERVICES

CHARLENE A. CHASE
DIRECTOR

234 CAMINO DEL REMEDIO
SANTA BARBARA
CALIFORNIA 93110-1369
(805) 681-4400

December 22, 1998

California Department of Social Services
Regional Advisors Office, Welfare-to-Work Division
744 P Street, MS 14-44
Sacramento, CA 95814

SUBJECT: Revisions/Addenda to CalWORKs County Plan:
Santa Barbara County Department of Social Services

Our department is submitting for your review and certification revisions to the following two elements of our CalWORKs County Plan:

- Element (d) Welfare-to-Work Activities: Study Time
- Element (o) Other Elements: Eligibility Simplification Project (ESP) and the Microenterprise Demo Project

Transmitted with this letter are copies of the elements from the original county plan and copies of the revisions we are making..

These revisions were presented to the Santa Barbara County Board of Supervisors on October 20, 1998 and approved on October 23, 1998. A copy of the signed minute order is attached and an original can be provided if necessary.

If you have any questions, or need additional information, you can contact me at (805) 346-7105.

Sincerely,

A handwritten signature in cursive script that reads "Carol Kurtze". The signature is written in dark ink and is positioned above the typed name.

Carol Kurtze
CalWORKs Project Manager

Attachments

BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA
STATE OF CALIFORNIA
CLERK OF THE BOARD OF SUPERVISORS

MINUTE ORDER

October 20, 1998, in the a. m.

Present: Supervisors Naomi Schwartz, Jeanne Graffy, Gail Marshall,
Joni Gray, and Thomas Urbanske
Michael F. Brown, Clerk (Allen)

Supervisor Marshall in the Chair

RE: Social Services Hearing - Consider recommendations regarding Report on Implementation in Santa Barbara County, as follows: (98-20,788) (FROM SEPTEMBER 8, OCTOBER 6, 1998) (EST. TIME: 45 MIN.)

- a) Receive an oral presentation and accept the CALWORKs Project Status Report regarding the implementation of CalWORKs in Santa Barbara County.
- b) Approve amendments to the CalWORKs Plan that allow the Social Services Department to update and revise the following plan elements:
 - i) Welfare to Work Activities - expand approved welfare-to-work activity to include out-of-class study time for non-self initiated program participants;
 - ii) Other Elements - address issues delaying the development of the Eligibility Simplification (ESP) and Microenterprise Demo Projects;
 - iii) Interaction with American Indian Tribes - update the plan to include the decision of the Santa Ynez Indian Reservation to administer their own Tribal TANF Program.
- c) Direct Social Services Department to send letters to cities within Santa Barbara County inviting them to name liaisons to work on local welfare reform issues.

COUNTY ADMINISTRATOR'S RECOMMENDATION: APPROVE

Graffy/Gray

a) Received report.

b) Approved.

c) Directed.

This is a true certified copy of the original document in file or of record in my office. It bears the seal and signature, imprinted in purple ink, of the Clerk of the Board of Supervisors



[Signature]
Clerk of the Board, Santa Barbara County, California

Date: 10-23-98 By Deputy Bolanne Houli

AMENDMENTS TO CALWORKS PLAN

October 20, 1998

Santa Barbara County
Department of Social Services

(d) WELFARE-TO-WORK ACTIVITIES

Each county is expected to offer a range of services adequate to ensure that each participant has access to needed activities and services to assist him or her in seeking unsubsidized employment. [Reference: WIC Section 11322.7(a)] Pursuant to WIC Section 11322.7(b) " No plan shall require job search and work experience of participants to the exclusion of a range of activities to be offered to recipients." Activities allowed by state law include, but are not limited to, those listed below. Please indicate which of the following activities will be provided and identify any allowable activities that will not be provided. [Reference: WIC Section 10531(d) and WIC Section 11322.6]

Santa Barbara county's goal is to move applicants and recipients to unsubsidized employment at the earliest possible date and reduce the need for government assistance. Services available include Orientation, Appraisal, Job Search/Readiness and Work experience.

Participants in Welfare-to-Work will be offered a wide range of activities to assist them in the transition to self-sufficiency. Participants may be assigned concurrently to one or more of the activities listed below.

- Unsubsidized Employment
- Subsidized Employment
- Self-Employment
- Work Experience
- Job Search and Job Readiness Assistance (JWJS)
- On-The-Job Training
- Work Study
- Job Skills Training Directly Related to Employment
- Vocational Education and Training
- Job Skills Training directly related to employment
- Adult basic education (ABE)
- Education (GED/ESL/VESL) Directly Related to Employment (if no HS diploma)
- Satisfactory Progress in Secondary School or in a course of study leading to a General Education Development

AMENDMENT: *Santa Barbara County will allow study time for non-self initiated program participants enrolled in education and training programs that are directly related to employment. Study time is an approvable welfare-to-work activity for programs that require out-of-class study time to complete class requirements. This may include activities such as Homework Labs, Study Halls or time for research and reading where such activities are a requisite part of the course of study. These hours will be detailed in the participant's welfare-to-work plan, and the participant or educational program will provide substantiating information that additional out-of-class time is required to complete the class work. The need and appropriateness of this educational activity is strongly supported by the community, recipients and educational institutions of Santa Barbara county.*

(o) OTHER ELEMENTS

Pilot projects: Please include a description of any pilot projects that the county may wish to pursue and submit a separate proposal for, as part of its CalWORKs Program. Should the county later determine an interest in a pilot proposal, this information could be submitted as an addendum to the County Plan.

Noncustodial Parent Employment and Training Demonstration Project

The Department, in partnership with the District Attorney's office, have developed a joint proposal for submission to the state for approval to participate in the Noncustodial Parent Employment and Training Demonstration Project.

The purpose of the project is to determine if providing employment and training services, as well as parenting training to noncustodial, unemployed parents with children on public assistance will result in an increase in the amount and consistency of child support payments, a reduction in public assistance, and an increase in the parent's involvement in their children's lives.

The District Attorney's Office and the Department of Social Services are working collaboratively with other community agencies (JTN, EDD, Community Colleges, Adult Education), and private business to design a comprehensive and effective program.

Eligibility Simplification Project (ESP)

This county has been approved to participate in the Eligibility Simplification Project. This program eliminates the face-to-face yearly redetermination/recertification interviews for CalWORKs and Food Stamp recipients, unless the county determines the case is "high risk". This process allows eligibility workers to conduct annual desk reviews of recipient files using the existing monthly report information and other documents available to complete the annual redetermination/recertification. This should result in a more timely review of the monthly Income Report form by the Eligibility Worker and provide that worker an opportunity to give more attention to monthly quality assurance activities.

AMENDMENT: *Although CDSS approval has been received, ESP has not yet been implemented pending the research and recommendations of our CalWORKs program staff on the effectiveness of this change. Concerns about the elimination of face-to-face redetermination/recertification interviews include the need to meet with clients during the implementation of the CalWORKs program and the many changes related to that implementation, as well as the concern about the actual workload issues and impacts related to the implementation and monitoring of this project. Staff is meeting with program staff and contacting other county's that have implemented this project to determine the effectiveness and results of ESP and will make recommendations about our participation in ESP.*

Training Welfare Recipients to be Child Care Providers

In collaboration with Allan Hancock College, Santa Barbara City College, and Santa Barbara Family Care Center (Resource & Referral), the Santa Barbara County Department of Social Services has created a pilot project that builds upon and expands the capacity of an existing in-home, license exempt child care provider training program in our county. With an already documented shortage of available child care in this county, this pilot training program will identify CalWORKs recipients who are willing and meet the criteria to participate in the training program. The county has already been approved for a two-year startup grant and will be submitting proposals for additional funds to further expand the training program.

Job Mentoring Program

The Department is interested in designing a Job Mentoring Program to assist clients that have found employment and need support to meet the ongoing challenges of retaining a job and/or balancing the responsibilities of being a working parent. The potential mentors include former public assistance recipients that have been successful in transitioning into employment, and community volunteers that could include local business men and women, the Faith community and retired persons.

Minority Self-Employment Project (Microenterprise Demo Project)

The Department of Social Services in collaboration with Women's Economic Ventures is interested in submitting a proposal to provide self-employment training and technical assistance to women and minorities who are recipients of CalWORKs benefits. The proposal would include a training program that would help the recipient determine whether he/she was suitable for self-employment. If the recipient meets the criteria for effectively organizing his/her own business, the training proposal would also help the recipient to develop workable business plans, marketing strategies, business location analysis, family dependent care obligations and information on how to access microloans.

AMENDMENT: *The Department of Social Services was informed by CDSS that there is no state funding for Microenterprise Projects at this time. The result has been that no proposals have yet been forthcoming for this project. Santa Barbara County remains interested in Microenterprise Projects and will continue to search for other funding sources that would allow the development of such a project.*

(g) INTERACTION WITH AMERICAN INDIAN TRIBES

Please describe the discussions that have occurred with respect to administration for the federally recognized American Indian Tribes located within your county. This should include whether the county will administer the program, whether the tribes will administer their own approved tribal TANF program, or whether there will be joint county/tribal administration. [Reference: WIC Section 10553.2]

Santa Barbara County has discussed CalWORKs requirements and options with the representatives of the Santa Ynez Indian Reservation. The options of self operation of TANF eligibility and employment services, the County's operation of CalWORKs, or a combination of services by each entity has been discussed. The Tribal Council of the Santa Ynez Indian Reservation has notified the Southern California Consortium of Tribal Leaders of their interest in joining that Consortium for the purpose of providing self-operation of TANF. Based upon the outcome of the discussions among the Consortium, the Tribal Council of the Santa Ynez Indian Reservation will notify the County at a later date of its final decision. Once that decision is made and relayed to the County, a plan addendum will be submitted.

Should the Tribe opt to administer their own Tribal TANF Program, county staff will assist in determining county expenditures and the transfer of funding and administration responsibilities. If the Tribe opts to utilize the County's CalWORKs programs, the county staff will be available to ensure equitable access to assistance for tribal applicants and recipients.

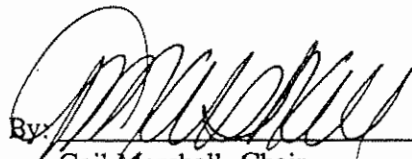
AMENDMENT: *The Tribal Council of the Santa Ynez Indian Reservation made the decision to administer their own Tribal TANF Program. With the assistance of county staff, a MOU was signed and clients transitioned. The Tribe became responsible for new applicants on March 1, 1998 and for recipients on April 1, 1998.*

CERTIFICATION

THIS AMENDMENT HAS BEEN DEVELOPED IN ACCORDANCE WITH THE APPROPRIATE FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS. THE TERMS OF THIS AMENDMENT, INCLUDING ALL CERTIFICATIONS WITHIN THIS AMENDMENT, AND ALL APPLICABLE LAWS AND REGULATIONS WILL BE FOLLOWED DURING THE IMPLEMENTATION AND EXECUTION OF THIS AMENDMENT.


COUNTY OF SANTA BARBARA

ATTEST:

By: 

Gail Marshall, Chair
Board of Supervisors

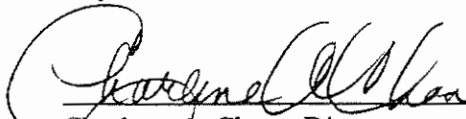
Michael F. Brown
Clerk of the Board

By: 

Deputy

Date: 10-20-98

Department of Social Services



Charlene A. Chase, Director

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- Education (GED/ESL/VESL) Directly Related to Employment (if no HS diploma)
- Satisfactory Progress in Secondary School or in a course of study leading to a General Education Development
- Community Service (for participants who exceed 18/24 month time limits only)

Grant-based on-the-job training, which means public or private sector employment or on-the-job training in which the recipient's cash grant, or a portion thereof is diverted to the employer as a subsidy, will not be provided due to administrative burden and cost ineffectiveness.

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