

August 30, 1999

Calaveras County Plan Addendum for the Welfare-to-Work Grant Program

- Calaveras Works & Human Services Agency (CWHSA) has partnered with Mother Lode Job Training (MLJT) to provide the Welfare-to-Work Grant Program in Calaveras County.
- In an effort to coordinate welfare-to-work activities with MLJT and CWHSA, both agencies have staff assigned to Outreach Assessment, serving clients, who because of a lack of transportation, cannot reach either agency facility for available services. Outreach assessment includes CASAS testing in reading and math, Apticome to determine interests and abilities, likes and dislikes related to employment, and a review of the labor market to determine 3 job goals based on the results of the tests and the needs of the client.

CWHSA then completes the Welfare-to-Work Plan, in conjunction with MLJT and the client, based on the results of the assessment. The WTW Plan includes job goals, training, supportive services and prior to the 18-24 month time limit, either a Work Experience, Community Service or OJT position needed for the client to become employed. In all of these positions, the client will be paid no less than minimum wage, which is paid for by the Welfare-To-Work Grant.

- CWHSA matches staff time to that expended by MLJT in the identification and referral of clients to the WTW Grant Program. CWHSA and MLJT staff work together in the Outreach Assessment Program in all of our county's outlying areas, where clients lack transportation to come to the CWHSA or MLJT facilities. We have completed Outreach Assessment in West Point and Railroad Flat, and are currently completing Outreach Assessment in Valley Springs. In 10/99, we are scheduled to begin Outreach Assessment in Copperopolis.

Both CWHSA and MLJT share in the cost of materials and rental expenses in our Outreach efforts.

- The CWHSA case manager completes an appraisal of each WTW client, and makes a determination as to whether or not the client meets the criteria for the Welfare-to-Work Grant Program. Upon meeting the criteria for the WTW Grant Program, the CWHSA case manager completes a referral for the client to MLJT.