

# CALFRESH RECERTIFICATION ON-DEMAND APPOINTMENT LETTER

•	•	Date	:
		Case Number	:
		Case Name	:
		Worker Name	:
		Worker Number	:
		Worker Telephone	:
•	•	Address	:

You were notified that your CalFresh certification period ends on \_\_\_\_\_, MM/DD/CCYY. You need an interview to keep getting CalFresh benefits. This is your appointment letter for an on-demand interview.

You have a CalFresh recertification on-demand telephone interview. **If you prefer to be interviewed in person, please call the county at the number above for an appointment.**

To conduct the on-demand telephone interview, you must call the county between \_\_\_\_\_ and \_\_\_\_\_  
DATE  
 \_\_\_\_\_ at: \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_ Monday through Friday.  
DATE PHONE NUMBER TIME TIME

You must call the county during the county's normal business hours (provided above), Monday through Friday to conduct your on-demand interview. County staff is available to take your call. If you do not complete your on-demand telephone interview within the two week window period (10 business days), you must call the county to reschedule or possibly complete a face-to-face interview.

You have a scheduled CalFresh face-to-face interview. To conduct the face-to-face interview, you must go to the County office at:

APPOINTMENT DATE:	APPOINTMENT TIME:		
COUNTY OFFICE NAME:			
COUNTY OFFICE ADDRESS	CITY:	STATE:	ZIP CODE:

**IMPORTANT REMINDERS**

- Failure to complete the interview may result in a delay or may end your CalFresh benefits.
- If you do not complete your interview within the timeframe listed in this letter, it is your responsibility to reschedule it.
- To change your appointment, please contact the county.
- Required verification must be turned in within 10 days of the county asking for it.
- Please tell the county if you need help getting this information. The county can help you get it.

**COMMENTS:**