## CaIWORKs BUDGET WORKSHEET

Use the worksheet on the back of the CW 30 to calculate income for the payment period.


## CW INCOME WORKSHEET

| MONTH OF: |  |  |  |  |  |  |  |  |  | CASE NAME: |  | CASE NUMBER: |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PERSON \# | DBI, U or $E$ | WEEK 1 | WEEK 2 | WEEK 3 | WEEK 4 | WEEK 5 | TOTAL | MINUS SELF EMPLOYMENT EXPENSES* | DIVIDE $\mathbf{B Y}^{* *}$ | CONVERSION FACTOR *** | MONTHLY AMOUNT | $\underset{\substack{\text { INCOME IN } \\ \text { KIND* }}}{ }$ | TOTALS |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

* Deduct either 40\% or Actual expenses
** Divide by number of payments in the month
*** BI-Weekly $=x$ 2.167, Weekly $=x 4.33$
**** See MPP 44-115


## MONTHLY INCOME:

|  | MONTH OF |  |
| :--- | :--- | :--- |
| MBI |  | MONTHLY GROSS INCOME* $=$ |
| $\mathbf{U}$ |  | $\mathrm{U}=$ |
| E |  | $\mathrm{E}=$ |

*Apply the disregards to each type of monthly gross income to calculate the total net, non-exempt income for the month. Use that amount to calculate the grant for each month of the payment period unless a change in actual or anticipated income is reported.

