

**CCR/FFA/STRTP Workgroup
Meeting Minutes**

Date: 03-15-2016	Time: 10:30 am to 2:30 pm	Location: CDSS, 744 P. St Sacramento, CA 95814		
Presenter(s)	Agenda Items and Discussion (Major Points)	Action item	Responsible Person	Timeframe
Stuart Oppenheim	A. Welcome and Introductions	N/A		
Sara Rogers (CCR Acting Branch Chief)	B. CCR Updates: <ul style="list-style-type: none"> • The Mental Health (MH) workgroup had their first meeting and the group has begun to identify the needs. One of the first priorities is look at the nature of certification process, ways to eliminate duplication and ideally hoping to propose alignment of processes. • CDSS is leaning toward FFA licensure to include requirements necessary for RFA and that the specific license for adoption work would be retained adoption agencies that have an adoption license. • Accreditation: cannot be a requirement for licensing. For existing licensed facilities, they would have 24 months from 1/1/17 to obtain accreditation. Newly licensed facilities will have 24 months from licensure. This will apply to MH certification too, but the timeframe for obtaining certification has not been worked out. • CDSS has received feedback from MH plans and other stakeholders regarding contracts with MH plans. The direction at this time is STRTP's should have a direct contract with a county MH plan. 	N/A		
Kim Wrigley	C. FFA/RFA vs. Adoption Function <ul style="list-style-type: none"> • Based on feedback from providers, CWDA, youth, and other stakeholders, CDSS is looking at adoption functions being completed by adoption agencies with an adoption license. FFAs that do not have an adoption license will have to partner with an adoption agency. • Concerns have been raised about bifurcating the permanency process and that it does not align with CCR and the continuum of care. CDSS explained that there are many changes with CCR and requiring FFAs who are not familiar with adoptions could be too much to do all at once. In the future, this may be different. • Some agencies expressed concern that they were told they would not need an adoption license and are now behind if they do want to complete adoptions. Kim stated RFA would work with the Adoption Policy Unit to review program statements that are submitted. • Agencies and counties are able to use the psychosocial assessment tool of their choice. There will be a standardized template for the Written 	None		

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	Assessment report that everyone will be encouraged to use. This will help with consistency statewide.			
Karen Alvord Carol Ramirez Kim Wrigley	<p>D. FFA Early Implementation (Lilliput presentation)</p> <ul style="list-style-type: none"> • Tools available on the CDSS and CalSWEC website are helpful. There are forms and county implementation plans so you can look at counties you serve if they are doing RFA. May be helpful to complete the readiness assessment. • Lilliput is not funded for this work. They have added to their current workload. To implement, they will look at their current staff and their expertise to see about redirecting some of those resources to build capacity. • Homes that are approved by FFAs are still approved and regulated by Title 22 so CDSS will still be providing criminal history. • Identified areas in the Written Directives that need to be updated or changed for FFA implementation. • The Written Directives are being updated to reflect FFAs. • FFAs Letter of Intent to be an early implementer of RFA will go out soon, today or tomorrow. Interest will need to be received by end of the month. Criteria will be: accredited agency, adoption license, in good standing with CCL, and actively participating in the workgroup. • CDSS will support FFAs during implementation. Possibly by way of a monthly phone call. • Some agencies expressed interest in being early implementers. 	None.		
Kim Wrigley	<p>E. FFA Workgroup Documents</p> <ul style="list-style-type: none"> • Reviewed handouts provided. • Educational requirements document is strictly for private agencies. • Suggestion was added to make it a requirement for youth and parent voice. Minimum requirements would be peer to peer relationship with FFAs. Youth Engagement Project (YEP) will help with this. • Concern was raised about smaller counties not being able to fulfill the MSW requirement for staffing. • FFA Administrator training requirements 	Develop what youth and parent voice will look like.	YEP	
Lisa Molinar	<p>F. Training Matrix Discussion</p> <ul style="list-style-type: none"> • Send feedback to CCR@dss.ca.gov or RFA@dss.ca.gov . • Resource Family training requirements: there is a concern there is too much curriculum to cover in the amount of time allotted for this. • Question was raised if existing staff can be grandfathered into the staff 			

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	requirements, who may not meet the new requirements.			
Stuart Oppenheim	<p>H. Next Steps/Next Meeting</p> <ul style="list-style-type: none"> • Rami and Richard will work on document with new program statement requirements. • Education requirements will be added to next meeting agenda 	Document with new program statement requirements.	Rami Chand, Richard Teran	
Next Meeting: April 19 th , 2016 at 10:30am to 12pm Webinar and small workgroups.				
Topic: CCR/FFA/STRTP updates and RFA Early Implementer and CCR Implementation Guides for STRTP and FFA small workgroups.				