



VISION STATEMENT

We will establish and maintain an innovative statewide 21st century information technology application that aids child welfare stakeholders in assuring the safety, permanency, and well-being of children at risk of abuse and neglect.

The agile development approach adopted in November 2015 has fundamentally changed how the Project will approach its goal of ensuring the safety, permanency and well-being of California's children through technological means. Rather than building a monolithic, one-time solution, we will instead develop a suite of applications through which we can deliver continually-improving, quality digital services that aid state and county workers to effectively engage and assist children and families. The agile approach also requires even closer collaboration between existing and new partners to ensure the digital services are built based on user-centered design techniques. In order to promote cohesiveness across collaborating organizations and better describe intended goals, the organization has renamed itself Child Welfare Digital Services (CWDS) to reflect the merger between the Child Welfare Services/Case Management (CWS/CMS) and the Child Welfare Services – New System (CWS-NS) teams.

MILESTONES

Milestones are significant events essential to the critical path of the CWS-NS Project.

IT PROCUREMENT AND DELIVERY

Work continues on the Project to reformulate the monolithic Request for Proposal (RFP) into a set of smaller modular procurements that will accommodate an agile approach towards designing, developing and implementing digital services. The current schedule for the API and Intake Module RFPs is as follows:

Current RFP Procurements	RFP Release Date	Final Proposal Deadline	Contract Award
API RFP	12/21/2015	Late February 2016	Early May 2016
Intake Module RFP	12/21/2015	Mid March 2016	Mid May 2016

- API RFP – the Project received over 250 questions and requests for RFP changes from vendors and has provided responses to these items. An addendum to the API RFP was developed and released to the vendors on 02/05/2016. The schedule for the API RFP has been revised due to the larger than anticipated questions and requests for changes.
- Intake Module RFP – the Project received over 200 questions and requests for RFP changes from vendors and is currently working to respond to these items. Development of an addendum to the Intake Module RFP is underway and is scheduled to be released to the vendors towards the end of February 2016.

Upcoming Procurements:

- Implementation for Intake RFP – to provide implementation readiness and county support and ensure the migration of users from the legacy CWS/CMS system to the new intake module goes smoothly.
- Licensing Module Procurement – to provide licensing functions some of which include documenting inspections and complaints, processing of applications for licensure and tracking of facilities and homes that are non-compliant.
- Case Management Module Procurement – to provide case management services some of which include Emergency Response, Family Maintenance, Family Reunification, Permanent Placement and Supportive Transition.

IMPLEMENTATION ADVANCE PLANNING DOCUMENT & SPECIAL PROJECT REPORT

The Administration for Children, Youth and Families (ACYF) has agreed to allow the Project to update the Implementation Advance Planning Document (IAPD) incrementally over time. This coincides with the agile approach in that the State will provide ACYF IAPD information for the near term and then provide updates on an incremental basis as more information becomes available.

The first Special Project Report submission to the California Department of Technology is scheduled for early March 2016.

BUDGET

The Governor's budget included an additional state position, two additional Independent Project Oversight Consultants and converting existing limited term state positions to permanent with limited term funding. However, the Governor's Budget was not updated to reflect the change in the procurement and development approach from a monolithic RFP with a single systems integrator to a modular procurement approach using an agile development approach. The CWS-NS Project budget will be updated in the next steps of the State's budget process.

PROCUREMENTS & STAFFING

PROCUREMENTS (PENDING BUDGET APPROVAL)

There are thirteen **County Consultant** vacancies.

New positions were added in order to support the CWS-NS Project with its iterative procurements and the design, development and implementation of these digital services. The CWDA is coordinating the recruitment efforts for the following positions:

- Probation County Consultant
- Intake Module County Consultant
- Eligibility Module County Consultant
- Case Management Module County Consultant (six positions)
- Licensing Module County Consultant
- Administrative Module County Consultant (two positions)
- Platform Module County Consultant

Recruitment for these positions is now closed (1/25/16). Applications received are being reviewed by CWDA.

To reinforce the new agile methodology, the Project is procuring the following project support services:

- Agile Coach Consultant
- Agile Project Management Consultant
- Media and Brand Management Consultant
- Technical Architect Engineer Consultant
- User Research and Design Consultant
- ACYF Advisor Consultant
- Security Consultant

STATE STAFFING

The **Office of Systems Integration** currently has three vacancies.

The Project continues to conduct a resource assessment to determine staffing changes which may need to take place in order to support the execution of the Project's new direction to implement an agile methodology. As part of this assessment, three current IT vacancies will be recruited for experience in the agile methodology and as Scrum Masters. Job bulletins for two Senior Information Systems Analysts have been posted and applications are due on 2/19/16.

The **California Department of Social Services** currently has two vacancies.

The vacancies on the Project's program side continue to be recruited for experienced and current Child Welfare Services SMEs for state policy and oversight to support the CWS-NS effort.

RISKS & ISSUES

The Project team is assessing existing risks and issues to determine if they are still applicable given the Project's change in direction from a monolithic approach to an agile approach. There has been no new risks or issues identified during the past month.