



VISION STATEMENT

"We will establish and maintain an innovative statewide 21st century information technology application that aids child welfare stakeholders in assuring the safety, permanency, and well-being of children at risk of abuse and neglect."

The agile approach to software design and development adopted in November 2015 has fundamentally changed how the Child Welfare Services New System (CWS-NS) Project, hereinafter referred to as "Project", will approach its goal of ensuring the safety, permanency and well-being of California's children. Rather than procuring a single monolithic, one-time solution, we will instead develop and integrate a suite of digital services through which we can deliver continually-improving support and assistance, that will aid state and county workers to effectively engage and assist children and families.

KEY PROJECT MILESTONES

Milestone	Baseline Finish Date	Actual Finish Date	Status	Notes
Procure Intake Implementation Contract	Dec. 2016	-	In Progress	Proposals are in evaluation
Complete CALS initial user stories (requirements)	Dec. 2016	-	In Progress	Target date to complete is 12/31/16
Procure CALS Development Contract	Dec. 2016	-	In Progress	RFO released Sept. 2016
Procure Technical Platform 2 Contract	Feb. 2017	-	In Development	RFO drafted and in review
Procure IT Service Mgmt Contract	Mar. 2017	-	In Development	SOW in development
Procure Help Desk Support Contract	Mar. 2017	-	In Development	SOW in development
Procure Case Mgmt Development Contract	Mar. 2017	-	In Development	SOW in development

BUDGET

The Project FY 2016-17 budget was approved by the Legislature in June.

PROCUREMENTS / STAFFING

Implementation 1 – Intake: The proposal responses to the administrative, technical, and cost requirements have been evaluated and the project anticipates moving forward to the negotiation phase in early November 2016.

Digital Service 2 – CALS (Licensing): Offers were received from vendors in the Agile Development Pre-Qualified (ADPQ) Vendor Pool. Evaluations are anticipated to begin in early November 2016.

Tech Platform 2: This procurement will extend and enhance the existing Technology Platform currently being developed by Taborda Solutions. This vendor will initially support the CALS digital service, but will be leveraged to support other digital services as required. The project is currently developing the Statement of Work and contract execution is expected in March 2017.

Digital Service 3 – Case Management: The Case Management digital service will provide state and county staff and managers with a simple and efficient tool for recording, reviewing, and monitoring activities relating to the provisions of child welfare casework. The procurement will leverage the ADPQ Vendor Pool.

DevOps 1 – 3: The project intends to develop several Development and Operations (DevOps) procurements to provide operations support while continuing to implement new service enhancements.

Data Conversion Team: The project will procure a data conversion team to start the state and conversion efforts associated with the CWS-NS.

Procurement	Baseline Finish Date	Actual Finish Date	Status	Notes
Stakeholder Communications	June 2016	-	Behind schedule	Project revised procurement and will re-release in November 2016.
User Research and Design	June 2016	10/31/16	Completed	Contract executed with Staff Tech Inc.
Business Rules Extraction Services (CALS - Licensing)	Oct. 2016	11/2/16	Completed	
Legacy Services 1 – Natural/ADABAS (Formerly FAS/LIS Interface)	Dec. 2016	-	Behind schedule	Project currently working with stakeholders to identify needs. The work effort associated with these procurements are closely coupled to the CALS digital service and are high priority. Anticipated contract execution is January 2017.
Legacy Services 2 – Dominos/Notes (Formerly FAS/LIS Interface)	Dec. 2016	-	Behind schedule	Project currently working with stakeholders to identify needs. The work effort associated with these procurements are closely coupled to the CALS digital service and are high priority. Anticipated contract execution is January 2017.
Legacy Services 3 – Scrum Master (Formerly FAS/LIS Interface)	Dec. 2016	-	Behind schedule	Project currently working with stakeholders to identify needs. The work effort associated with these procurements are closely coupled to the CALS digital service and are high priority. Anticipated contract execution is January 2017.
Legacy Services 4 – C#/VB.Net (Formerly FAS/LIS Interface)	Dec. 2016	-	Behind schedule	Project currently working with stakeholders to identify needs. The work effort associated with these procurements are closely coupled to the CALS digital service and are high priority. Anticipated contract execution is January 2017.
Probation County Consultant	June 2016	10/10/16	Completed	Contract executed with San Mateo County.
Intake County Consultant	July 2016	-	Behind schedule	Contract currently at DGS waiting execution. Anticipated contract execution is November 2016.
Licensing County Consultant	Sept. 2016	-	Behind schedule	Candidate identified. Project to begin working with county to develop contract.
Case Management County Consultant	Sept. 2016	-	Behind schedule	Contract currently at DGS waiting execution. Anticipated contract execution is November 2016.
Case Management County Consultant	Jan. 2017	-	On schedule	Contract currently in state review. Anticipated contract execution is January 2017.
Case Management County Consultant (two positions)	Jan. 2017	-	Not started	-
Platform County Consultant	Jan. 2017	-	Not started	-
Case Management County Consultant (four positions)	April 2017	-	Not started	-
Security Consultant	April 2017	-	Not started	-
Resource Management County Consultant	Oct. 2017	-	Not started	-
Court Processing County Consultant (two positions)	Oct. 2017	-	Not started	-
Financial Management County Consultant (two positions)	Apr. 2018	-	Not started	-
Eligibility County Consultants (two positions)	Apr. 2018	-	Not started	-

STAFFING VACANCY

Current Vacancy rate: 10 %

Current Vacancies: 14 of 138 CWDS positions (includes consultant positions)

Entity	Classification/Title	Date Vacant	FFD	# of Days Vacant	Efforts / Notes
OSI-DevOps Engineering	SSS II	04/01/16	07/21/16	213	On hold, Scope changed, so need to re-evaluate duties/classification.
OSI-Procurement	Sr. ISA / Analyst	11/01/15	10/05/16	365	Re-advertised. No viable candidates/ Will advertise again.
OSI-Procurement	SSA (.5 position)	10/10/16	08/03/16	21	Pending HR discussion
OSI-BFR	Sr. ISA	04/01/16	08/05/16	213	Difficulty in getting qualified candidates. May need to change class to SISA.
OSI-Bus Svcs	SSM I / Manager	06/24/16	07/21/16	129	Recruitment on hold per Agency.
OSI-Legacy Web	APA	07/25/16	10/21/16	98	Reviewing candidates
OSI-Legacy Web	Student Assistant	09/01/16	Until filled	60	Scheduling interviews
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CDSS-Bus Svcs	OT	06/01/15	09/02/16	518	Tentative offer made
CDSS-Bus Svcs	OT	09/30/16	10/21/16	31	Reviewing applicants
CDSS-Program/Policy	SSC III	10/15/16	TBD	16	Classification changed to SSC III. Editing duty statement.
CDSS-CALS	SSM III / Service Mgr	07/01/16	10/07/16	122	Interviewed conducted on 10/25/16.
CDSS-Comms	AGPA	07/18/16	10/11/16	105	Reviewing candidates
CWDA-29	County Consultant / Social Services - Foster Care / Eligibility	07/01/16	Until Filled	122	Still in recruitment

RISKS

For this reporting period, the Project does not have any high priority risks to report.

ISSUES

For this reporting period, there is currently one (1) high issue being tracked and managed on the project.

Issue #1 - Description	
<p>IV-E Eligibility determination in proposed CWS-NS solution: According to the Administration on Children, Youth and Families (ACYF), the IV-E eligibility determination of the proposed CWS-NS solution – which envisions using three existing State Automated Welfare Systems (SAWS) – fails to be Statewide Automated Child Welfare Information Systems (SACWIS) compliant</p>	
Resolution Plan	Status
1. Form a state/county workgroup comprised of CWS-NS project team members, and staff of OSI's Consortium Management Unit (CMU), representatives of LRS, C-IV, and CalWIN, and affected counties.	<ul style="list-style-type: none"> Formed a state/county workgroup comprised of CWS-NS project team members, and staff of OSI's Consortium Management Unit (CMU), representatives of LRS, C-IV, and CalWIN, and affected counties Conducted workgroup kickoff meeting on May 2016
2. Define and develop consensus for the minimum level of automation in SAWS that is needed to support end-to-end Foster Care Eligibility Determination (FCED) business processes.	<ul style="list-style-type: none"> Conducted workgroup meetings from May through August 2016 Prepared FCED solution specifications template and Prepared FCED solution evaluation criteria for review by SAWS consortia staff, to facilitate refinement of cost estimates
3. Conduct a gap analysis to compare current SAWS business processes against the minimum level of automation required to support end-to-end FCED business processes.	<ul style="list-style-type: none"> In progress

4. Work with OSI CMU as it coordinates the design, acquisition, development, and implementation of a FCED business rules engine that will be consumed by LRS and CalWIN, AND identify opportunities to incrementally bring the SAWS' end-to-end FCED business processes to an acceptable level of automation.	<ul style="list-style-type: none"> • Future Activity
5. Decide how to fund changes to the SAWS.	<ul style="list-style-type: none"> • Future Activity
6. Advocate with ACYF, Centers for Medicare and Medicaid Services (CMS) and Food and Nutrition Service (FNS) for consensus on an "acceptable" level of automation that is most efficient, effective and economical for California.	<ul style="list-style-type: none"> • Future Activity
Issue #2 - Description	
<p>Turnaround time for a Firewall rule change is too long: Any change for a firewall rules take more than five (5) days, which hinders the effective operational time of the project. On demand provisioning and decommissioning of virtual machines.</p>	
Resolution Plan	Status
<ol style="list-style-type: none"> 1. Research options for the project to create and operate virtual machines in a timely manner. 2. Analyze options to decommission and re-provision servers within a day's time and have all the necessary Firewall rules enabled at the same time. 	<p>Closed – the project direction has changed to host the application on Amazon Web Services (AWS), which resolves this issue. .</p>

TEAM ACCOMPLISHMENTS

Team Name	Major Accomplishments	Upcoming Milestones
Case Management	<ul style="list-style-type: none"> • Completed draft of RFO 	<ul style="list-style-type: none"> • Submit final draft for procurement review and processing
Certification, Approval, and Licensing Services (CALs) [formerly licensing]	<ul style="list-style-type: none"> • Completed crosswalk of four business process packages to user stories • Published 52 user stories to the CALs_Dev Pivotal Tracker Website • Drafted 42 new user stories in the CALs Business Pivotal Tracker Website, • Developed workgroup for conducting Kick-Off meetings with the CALs Core Counties (Los Angeles, Orange, San Benito and San Francisco) and Community Care Licensing Division 	<ul style="list-style-type: none"> • Receive and assess RFO responses • Schedule Kick-Off meetings • Prepare a draft product release roadmap in preparation for vendor onboarding
Change Configuration Release	<ul style="list-style-type: none"> • Conducted Release 8.1 business requirements development workgroups 	<ul style="list-style-type: none"> • Develop requirements for Release 7.5.1 Forms • Complete Release 8.1 business requirements • Conduct additional requirements gathering meetings for Release 8.1
Communications	<ul style="list-style-type: none"> • Delivered communications for launch of Stakeholder Feedback form • Coordinated migration of legacy website content to CWDS webpage • Communicated launch of CWDS website • Published CWDS training for Pivotal Tracker 	<ul style="list-style-type: none"> • Develop Agile training video series • Publicize Licensing Digital Service contract award
Data Management	<ul style="list-style-type: none"> • Develop additional training tools to promote county access to data 	<ul style="list-style-type: none"> • Initiate major client de-duplication in the system database

DevOps Engineering	<ul style="list-style-type: none"> Formed new technical engineering team Completed planning for configuration and build of infrastructure and continuous integration automation 	<ul style="list-style-type: none"> Build and configure integration environment (INT01) in an Amazon (AWS) virtual private cloud (VPC)
Implementation / Training	<ul style="list-style-type: none"> Conduct introductory meetings with Core County subject matter experts 	<ul style="list-style-type: none"> Research contract options for the next set of Implementation contracts Continue evaluation of the Intake Implementation RFP
Intake	<ul style="list-style-type: none"> Completed user research site visit of Los Angeles and Santa Cruz Counties Completed first sprint review / demonstration 	
CWS/CMS (Legacy) Design, Development and Testing	<ul style="list-style-type: none"> Completed Release 7.5 Test Phase Initiated Release 7.5 Implementation Phase Posted release 7.5 informational bulletin Accepted Release 7.5 Implementation Plan Reviewed and accepted Release 8.0 Project Management Plan and Project Schedule 	<ul style="list-style-type: none"> Deploy Release 7.5 into production Complete Release 7.5.1 forms list
PMO	<ul style="list-style-type: none"> Delivered first Quarterly Stakeholder Forum Project Update Delivered September Legislature Report Completed agile alignment of Schedule Mgmt. Plan Completed Agile alignment of Deliverable Mgmt. Plan 	<ul style="list-style-type: none"> Deliver October Legislature Report Complete agile alignment of Change Mgmt. Plan
Program Policy	<ul style="list-style-type: none"> Analyzed chaptered 2016 state legislation for impact on CWDS Attended Foster Youth Bill of Rights Stakeholder Kick-Off meeting, to aid in the implementation of Assembly Bill 1067 (2016) Visited Los Angeles County Department of Children and Family Services to gain more information on their development of an online mandated reporter pilot program as allowed by Senate Bill 478 (2015) 	<ul style="list-style-type: none"> Present information on the federal Comprehensive Child Welfare Information System (CCWIS) Collaborate with CDSS Program to implement Assembly Bill 1625 (2016)
System Administration / Infrastructure	<ul style="list-style-type: none"> Completed maintenance on the production mainframe systems Acquired services of the legacy vendor to plan configuration of the new test/dev environment on the mainframe for the new system vendors 	<ul style="list-style-type: none"> Begin upgrade of DB2 to version 11 on the mainframe legacy environment
Technical Delivery Services	<ul style="list-style-type: none"> Completed first Group of Servers (2 of 18) to Gold Camp Meeting with IBM /Dell to document requirements for next Server procurement 2017/18. 	<ul style="list-style-type: none"> Close LA Data Center 2017 Decommission COEX County Servers Finalize annual software procurements Submit Vendor Services Contract request to OSI Procurement – Server Pickup 30 Counties
Technical Platform	<ul style="list-style-type: none"> Provided a functioning API for Intake screening stories Completed a working demo of integration with the CDSS Identity Management framework Delivered first Referral service, writing data into the DB2 mainframe database Delivered more functionality around enhanced search options 	<ul style="list-style-type: none"> Complete scope and schedule identification for the first release
Web Management	<ul style="list-style-type: none"> Conduct meetings with Intake team to plan new CWDS web presence in new technology 	<ul style="list-style-type: none"> Select Content Management System for CWDS web sites and applications