

VISION STATEMENT

We will establish and maintain an innovative statewide 21st century information technology application that aids child welfare stakeholders in assuring the safety, permanency, and well-being of children at risk of abuse and neglect.

MILESTONES

Milestones are significant events essential to the critical path of the Child Welfare Services-New System (CWS-NS) Project. Three major milestones are listed in the table below:

MILESTONE	ORIGINAL DATE	REVISED DATE *	STATUS	DESCRIPTION OF STATUS
Implementation Advance Planning Document (IAPD) Submission to Administration for Children and Families (ACF)	April 2015	July 2015	Submitted to ACF 8/10/15	Ahead of Schedule- One or more major tasks have been completed and approved early. (> 10%)
Request for Proposal (RFP) Released to Bidders	September 2015	November 2015	On Schedule	On Schedule- All major tasks have been completed and approved according to plan. (Within \pm 10%)
Contract Award	February 2017	December 2017	On Schedule	Behind Schedule- One or more major tasks are expected to be delayed. (>10%)

*Milestones are based on the Executive approved schedule extension. A Special Project Report is in development for formal approval of the schedule extension.

The Project continues to evaluate the CWS-NS schedule based upon input from stakeholders, vendors, federal government, and our control agencies. The goal of the Project is to put a functional system on the ground with a high-level of user satisfaction as quickly as possible. Unfortunately the estimated procurement schedule has been extended from the original 19 month estimate to 26 months. The Project Executives and the California Department of Technology are meeting on an every-other-week basis to manage issues impacting the procurement approach and schedule.

Procurement documents are currently being updated to reflect our vision for a system that meets California's business needs, while maximizing the flexibility and innovation potential bidders can propose to our benefit. As part of this flexibility, California is continuing with a buy/transfer, then build, approach to the procurement. This allows core functionality to be put into production, with future releases adding functionality as the system rolls out throughout California over time.

Additionally, the procurement will have appropriate incentives for vendor speed, effectiveness, and user satisfaction metrics. Coupled with robust evaluation criteria, the cost of maintaining the current child welfare system allows additional fiscal incentives to factor into the new system's procurement. Despite the use of respected methodologies for estimating project cost and schedule that must be reflected in federal and state approval documents, California fully expects vendors to be highly creative and innovative in the solutions that they bring to California, not just in terms of technology, but also in terms of schedule and organizational change management/training as well. Ultimately, project cost and schedule will reflect the most successful negotiated proposal, rather than any estimate. This updated approach is intended to bring system delivery and value to our stakeholders as close to the previously published schedule as possible.

The Project will be continuing its stakeholder engagement to achieve these goals and ultimately provide a tool to meet our business needs for years to come.

PROCUREMENTS & STAFFING

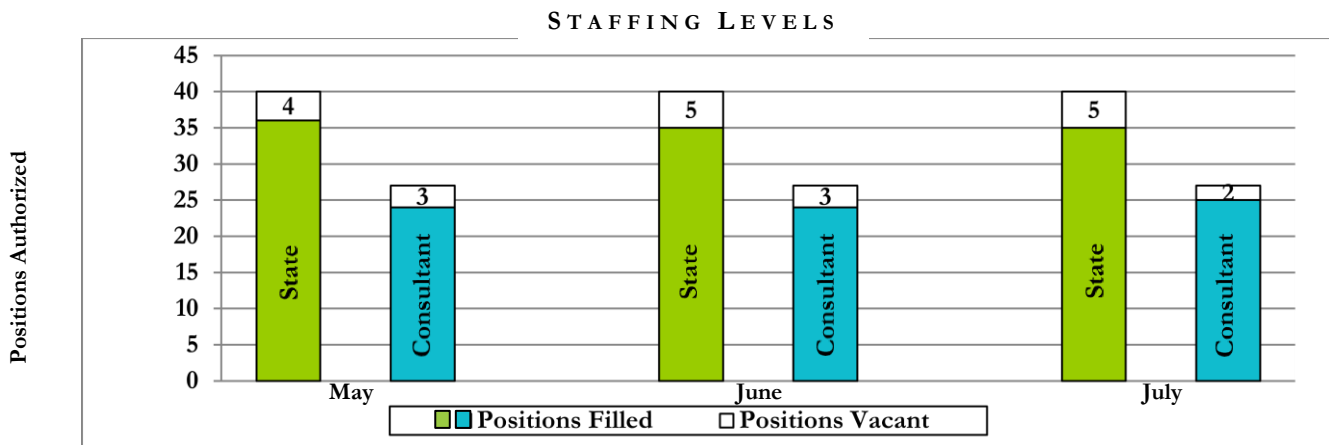
PENDING PROCUREMENTS

SERVICES	INITIAL EXECUTION DATE	STATUS	NEW EXECUTION DATE
County Consultant for CCLD-CR	7/14/14	Behind Schedule ¹	September 2015
Probation County Consultant	9/15/14	Behind Schedule ²	October 2015

1. Community Care Licensing Division-Children's Residential (CCLD-CR) Consultant- Target completion extended to September 2015 due to additional negotiation efforts.
2. Probation Consultant- Recruitment effort still in progress.

The delay in the procurements above has been due to difficulties recruiting specialized consultants who possess the appropriate skill sets for the CWS-NS Project. This delay does not impact the major milestone dates in the project schedule.

STATE STAFFING



- ❖ The California Department of Social Services (CDSS) has three open-recruitments, one in the Children and Family Services Division (CFSD) and two in CCLD-CR.
 - CFSD Associate Governmental Program Analyst (Program Analyst). Permanent Position. In process of re-advertisement.
 - CCLD-CR Associate Governmental Program Analyst (Business Analyst). Permanent Position. Interviews completed (7/14/15).
 - CCLD-CR Associate Governmental Program Analyst (Business Analyst). Permanent Position. Interviews completed (7/14/15).
- ❖ The Office of Systems Integration (OSI) has two open-recruitments:
 - Senior Information Systems Analyst (Procurement Analyst). Limited-Term Position. To be advertised after Department of Finance approval.
 - Senior Information Systems Analyst (State and Federal Reporting Analyst). Limited-Term Position. Advertised (7/16/15).

RISKS & ISSUES

The risks and issues presented in this update are selected by the governing members of the CWS-NS Project Risk Management Committee (County Welfare Directors Association, CDSS Management team and the OSI Project Director) who work collaboratively to identify the top risks and issues that have, or potentially may have, a negative impact on the scope, cost, quality and schedule of the CWS-NS Project.

RISKS are *potential* events that *may* negatively impact the Project unless mitigated.

DESCRIPTION	MITIGATION
Title IV-E: It is unclear if using the Statewide Automated Welfare System Consortia to meet Title IV-E eligibility determination and financial management functionality will comply with pending federal Statewide Automated Child Welfare Information System (SACWIS) regulations.	The IAPD provides the detail and analysis required for federal approval of the State's approach. The Project will submit the IAPD to ACF in August 2015 for its approval. No updates will be available until the ACF approval of the IAPD.
Unanticipated Extension of RFP Schedule: The Project may have to extend the RFP schedule if a large volume of review comments are received from reviewers and/or greater than anticipated changes need to be made to the RFP which will require additional time to process.	The Project has: <ol style="list-style-type: none"> 1. Established and implemented a detailed RFP Change Control Process tested during the initial draft of the RFP. The process was revised using lessons learned to more effectively manage the large number of comments anticipated for future review cycles. 2. Developed an RFP SharePoint Review Tool that will efficiently organize, identify and manage comments. 3. Ongoing communication improvements within the Project to more quickly respond to concerns as they arise.

ISSUES are *actual* events that *will* negatively impact the Project unless resolved.

DESCRIPTION	MITIGATION
Project Management Plans: Delay in completion of Project Management Plans created inconsistencies in management and execution of Project processes.	Using the Project Management (PM) Plan Development and Review Process, the Project has completed seven of the ten PM Plans. The remaining three plans are drafted and currently in the review and approval process. The Project anticipates completion and approval of these plans by September 2015.
IAPD Submission: Rework resulting from ACF requested changes will result in a delay to the submittal of the IAPD to ACF. This delay will impact the release of the RFP to the vendor community as well as contract award.	Over the past month, the Project team focused staff efforts to complete the re-write of the IAPD based on the technical assistance provided by ACF. Based on that effort, the Project is on target to meeting the following dates: <ul style="list-style-type: none"> July 21: Editor Finalizes IAPD July 22-30: Departmental and Project Sponsor Review August 10: Formal Transmittal Date IAPD to ACF

VENDOR DISCUSSIONS

During the Vendor Review period (March 27 - May 4, 2015), seven vendors responded to the draft pre-solicitation proposal. The Project received 637 comments of which roughly 100 required additional discussions with the vendors to solicit feedback and clearly understand their concerns with RFP language, scope and requirements. The highest distribution of comments were in the following functional areas: Mobility, Architecture, General Capabilities, Service and Support, Resource Management, Project Management, Cost and Compensation, Proposal Evaluation, Interfaces, Case Management.

Vendor discussions were held between June 30 and July 6, 2015. After these discussions concluded, the Project team met to review feedback and make decisions on which areas of the RFP required changes in order to improve quality, increase competition, reduce unnecessary cost and increase clarity of vision. Most of the required changes will be included in the next version of the RFP.

SELF-SERVICE AND OTHER NEW ACCESS OPPORTUNITIES – FOLLOW-UP

On July 8th, the Project and the child advocate organizations completed a follow-up session to the July 2014 discussion related to new system functionality desired by the advocates. Participation included representation from eleven child advocate organizations.

During this session, the Project presented its vision and RFP requirements for the CWS-New System. The open discussion format throughout the presentation led to a successfully interactive meeting which garnered support in the notion that the Project's vision and approach for the New System is one that is inclusive of the advocate community. The Project team would like to express its gratitude for the invested interest and participation of our advocate community.

STAKEHOLDER RFP REVIEW BRIEFING

The CWS-NS Project team is still reviewing and vetting all RFP comments for potential changes to the working draft of the document. The RFP briefing will now be scheduled in October 2015 and further details will be shared as this date gets closer.

CONFIDENTIALITY REMINDER

On February 18, 2015, the CWS-NS Project released a draft RFP to county and state stakeholders. Project management reminds all county and state staff working in and with child welfare services of their responsibility to maintain confidentiality when interacting with information technology vendors. Confidentiality must be followed by all staff regardless of their participation in the RFP review.

Discussions regarding services in the future child welfare system and, more specifically, discussions about the CWS-NS or its procurement, are inappropriate. Such discussions with vendors may result in bidder protests, award delays and ultimately impact timelines for delivery of the new system.

If you are contacted by a vendor or interested party regarding the RFP, the procurement, the procurement process, or if you have any questions about the appropriateness of vendor interactions, please contact Tina Steele, Procurement Official, at (916) 431-5544 or tina.steele@state.ca.gov.

THIS REPORT AVAILABLE ONLINE: <http://www.cdss.ca.gov/cdssweb/PG2400.htm>