



## **COUNTY OF ORANGE**

### **CalWORKs Plan**

Date Submitted

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Prepared by:

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This plan is submitted pursuant to Section 10531 of the Welfare and Institutions Code required by The Welfare to Work Act of 1997, AB 1542.

## **I. POLICY**

When a participant believes that any program requirement or assignment is in violation of, or inconsistent with State law or regulations governing the GAIN program, the Case Manager (CM) will make every reasonable effort to resolve the disagreement at the line level. If this is not possible, the participant can seek redress through either a State Hearing or Formal Grievance as described in the GAIN regulations and summarized in this procedure.

All requests for a State Hearing or a Formal Grievance will be reviewed by GAIN Program staff and supervisory level staff. If the Case Manager involved is a non-SSA staff person, requests must also be reviewed by a SSA County Technical Representative as well.

## **II. PROCEDURE**

### **A. STATE HEARING**

1. A participant can request a State Hearing if s/he disagrees with any county decision or action regarding:
  - A Gain penalty for non-compliance (e.g., a six month exclusion for a volunteer or financial sanction for a mandatory participant);
  - His/her status in the program (e.g., non-deferred);
  - The activity to which s/he is assigned; or
  - The handling of GAIN supportive services.

**NOTE:** A State Hearing regarding an Employment Plan can be held only after an independent Third Party Assessment has been completed (see GAIN Procedure 5.A).

2. Participants are informed both verbally and in writing of their right to request a State Hearing at the initial Orientation and thereafter by issuance of the Gain 50 "Hearing Rights Form". Per State requirements, the GAIN 50 is included in the GAIN Guidebook (distributed to and reviewed with every GAIN participant at Orientation) and as a backing for or attachment to all GAIN Notices of Action (NOA's).

3. GAIN staff will assist the participant in filing a request for a State Hearing as necessary and will be prepared to attend the hearing if requested by the SSA Appeals Unit (AU).
4. Upon receipt of notification that a participant has requested a State Hearing, the AU staff will fax a copy of the request to the GAIN Planning Manager. GAIN program staff will review the case to ensure that actions taken are consistent with local and State policies and regulations. GAIN Program staff will advise the Appeals Representative, Supervisor, and appropriate GAIN staff via e-mail if the issue can be satisfactorily resolved without a hearing. The Appeals Representative may suggest a full or conditional withdrawal with intent in this type of situation. The Appeals Representative will then negotiate a full or conditional withdrawal with the participant.

If the issue is not resolved, the Appeals Representative may contact the CM and/or GAIN Supervisor as appropriate regarding clarification of documentation and attendance at the hearing. GAIN staff will route the case folder and relevant documentation to the AU and will take or suspend action as instructed.

5. Payments for GAIN supportive services (child care, transportation costs and ancillary expenses) are considered as a "reimbursement", and hence an exception to the general rule that clients are entitled to have aid payments continue unchanged pending the results of a hearing (Aid Paid Pending).

Actions taken to modify supportive service payments may continue in effect pending the hearing as follows:

- If an individual's request for supportive service payments was denied, the individual remains ineligible pending the hearing (unless there is a change in the condition which led to the denial);
- If the participant's payments are to be lowered, the lower rate remains in effect pending the hearing;
- If the method of payment is to be changed (e.g., from cash for mileage to a bus pass), the new method will be used pending the hearing;
- If payments are to be terminated, the termination will take effect as scheduled, pending the hearing.

Information about these provisions is included on the GAIN 50 form.

6. After the hearing is completed and the decision of the State Administrative Law Judge (ALJ) has been received, the Appeals Unit will provide a copy of the hearing decision to the GAIN Planning Manager. The CM will comply with the directions of the Appeals Representative/GAIN Planning Manager issued pursuant to the decision.

## B. FORMAL GRIEVANCE

1. The Formal Grievance process is established by the County Board of Supervisors and is available to any participant who has signed a GAIN 1 General Agreement (i.e., it cannot be used by a participant who objects to being required to participate in GAIN and wishes to appeal that decision).

The sole issue for resolution through a Formal Grievance (FG) shall be whether a program requirement or assignment is in violation of the contract or is inconsistent with the program requirements. If an individual files a request for a FG after a sanction period has commenced, the sanction will not be suspended pending the FG hearing. The FG usually applies to situations where the participant is willing to continue to actively participate, but feels that a specific requirement or assignment does not fit the Activity Agreement or should not be allowed or required. The participant must be advised by the CM that s/he will be subject to sanctions pending the outcome of the formal grievance or any subsequent appeal only if he/she fails to participate during the period the grievance is being processed.

2. The results of the Formal Grievance procedure can be appealed to a State Hearing for further arbitration. However, the grievance procedure cannot be used to appeal:

- The requirement to sign a contract;
- The results of an Assessment (either initial or Third Party); or
- The outcome of a State Hearing.

The formal Grievance procedure shall not be available to a non-compliant participant who has already failed to successfully conciliate. A participant who has failed to conciliate may only request a State hearing.

3. Under the FG procedure, SSA will provide participants with a prompt hearing before an impartial hearing officer. Though not a formal, legal hearing, the participant shall have an opportunity to:



- Have access to all relevant documents prior to the hearing, including written statements from the County setting forth the facts and basis of the County's position;
  - Be represented at a hearing by an attorney or other representative of his or her choosing;
  - Invite witnesses to attend to present relevant evidence;
  - Present evidence and question witnesses;
  - Obtain a recording or other verbatim record of the hearing;
  - Receive a written decision with findings of facts which inform the participant of his/her right to further appeal the results of the FG hearing to the State hearing process.
4. A participant who wishes to request a FG will use the Request for Formal Grievance form (F0912-41-24), sending the original of the form to the State Appeals Unit at P.O. Box 70010, Anaheim, California 92805-0010. Upon receipt of this form, the AU staff will:
- Fax a copy of the Formal Grievance request to the GAIN Planning Manager. GAIN program staff will review the case to ensure that actions taken are consistent with local and state policies and regulations. GAIN Program staff will advise the Appeals Representative, Supervisor, and appropriate GAIN staff via e-mail if the issue can be satisfactorily resolved without a hearing. The Appeals Representative may suggest a full or conditional withdrawal in this type of situation. The Appeals Representative may then negotiate a full or conditional withdrawal with the participant;
  - If the issue is not resolved, the Appeals Representative may contact the CM and/or GAIN Supervisor as appropriate regarding clarification of documentation. GAIN staff will route the case folder and relevant documentation to the Appeals Unit and will take or suspend action as instructed;
  - Work with the County-designated FG hearing officer, the participant and others to schedule a Formal Grievance, if it becomes necessary;
  - Notify interested parties of the time, date and site of the hearing, which shall be within 30 calendar days of the receipt of the Request for Formal Grievance;
  - Arrange for recording or transcription of the hearing and for an interpreter if requested;
  - Arrange for involved Case Management staff and/or witnesses (e.g., GAIN service providers) to attend the FG hearing as needed. (Arranging for witnesses requested by the participant will be the responsibility of the participant);
  - Present the County's position at the FG hearing.

5. After the hearing, the hearing officer will issue a decision to the AU within 30 calendar days of the date of the FG hearing. The AU will provide copies of the hearing decision to the GAIN Planning Manager and the participant. The CM will comply with the directions of the GAIN Planning Manager issued pursuant to the decision.

## **EXECUTIVE SUMMARY**

**Briefly describe the CalWORKs program of Orange County. Include:**

- (1) A listing of the major program goals and objectives; and**
- (2) A brief description of the major program elements which will contribute to those goals and objectives.**

### **COUNTY RESPONSE:**

#### **PROGRAM GOALS AND OBJECTIVES**

The CalWORKs Program of the County of Orange will fundamentally change welfare from a system that fosters dependency to one that promotes an affirmative emphasis on self-sufficiency and personal responsibility. The major goals and objectives of the program are to:

- Divert applicants from welfare to immediate employment.
- Move recipients from welfare to work at the earliest opportunity.
- Ensure that welfare benefits represent temporary assistance to families in crisis.
- Provide preventive intervention services.
- Provide welfare to work activities which will increase income from earnings.
- Ensure access to essential supportive services such as child care, transportation, child support, health care, substance abuse treatment, mental health services, and domestic violence counseling.
- Ensure that the family unit is preserved and children are protected.
- Work collaboratively with other county agencies and within the community to ensure successful implementation of CalWORKs.
- Maximize program integrity.
- Expand child support enforcement activities.
- Transform welfare service offices into employment focused offices.

## **MAJOR PROGRAM ELEMENTS**

**CAPACITY BUILDING:** The Social Services Agency (SSA) will reorganize and directly focus on the development of a capacity to establish, maintain and monitor a community based support system whose goal will be to assist CalWORKs eligibles to obtain and retain employment. This community capacity building effort will be pursued through both funded (contract) and voluntary providers and collaboratives. The Agency **will** provide technical support to non-profit and faith organizations to identify and pursue funding sources, such as foundation and government grants, as well as contracting opportunities. This effort **will** be coordinated with and enhance the Agency's development of capacity building collaboratives under the federal Family Preservation and Support Program.

**DIVERSION:** To avoid the need for extended assistance, SSA staff will determine if the CalWORKs eligible applicant would benefit from an up-front lump sum cash or noncash diversion payment. The criteria for authorization of diversion payments will include, but will not be limited to, the applicant's general prospect for obtaining or continuing full-time employment for which they are qualified; the adequacy of the applicant's child care arrangements, if applicable; and use of a prior diversion payment.

Each diversion payment is limited to a maximum of three months of aid. If an individual reappplies for aid during the period the diversion payment covered, the individual shall decide if the overpayment will be adjusted from the grant or if the number of months covered by the diversion payment will be deducted from the 60-month life-time limit. When the adjustment option is selected, the diversion payment will be recouped at 10% of the maximum aid payment per month. Benefits will be paid either to the individual or as a two-party payment to the individual and the vendor.

**TIME LIMITS:** Non-exempt adults will be removed from the grant after 60 cumulative months of aid. The County is considering whether to offer community service to these individuals. This decision has been deferred until CalWORKs has been operative for a period of time.

**IMMUNIZATION:** All CalWORKs applicants and recipients will be required to provide documentation that all aided nonschool-age children have received appropriate immunizations. An exemption shall be provided when immunizations are contrary to beliefs or when immunizations are medically inappropriate. SSA **will** ensure that appropriate Medi-Cal benefits are available and will assist families to achieve full immunization.

Failure to provide verification of immunization results in reduction of aid to the parents' share of the grant. The grant shall be restored once documentation is received that the children are immunized.

(Each of these elements should be on separate pages to facilitate the review process.)

Section 10531 of the Welfare and Institutions Code (WIC) requires each county to develop a plan that is consistent with state law and describes the full range of services available to move CalWORKs applicants and recipients from welfare-to-work. Subsections (a) through (q) set forth specific plan requirements which are addressed below. The CalWORKs plan should not duplicate the planning processes which have already occurred within the county, rather it should incorporate other planning efforts where appropriate.

**(a) COLLABORATION WITH PUBLIC AND PRIVATE AGENCY TO PROVIDE TRAINING AND SUPPORTIVE SERVICES**

Briefly describe how the county will work with other public and private agencies to provide necessary training and support services. This section should include, at a minimum, a list of the necessary training and support services and the public and/or private agencies which will provide those services. [References: Education Code Section 10200 and WIC Section 10531(a)]

Does your county have a Refugee Employment Services Plan?



YES



NO

**X** If so, please certify that welfare-to-work activities will be coordinated with the County Refugee Services Plan.

**COUNTY RESPONSE:**

In addition to presentations before service professionals at the California State University at Long Beach (CSULB) and the University of Southern California (USC), a welfare reform presentation was delivered to the community colleges, adult education, Regional Occupation Center/Program (ROC/P), and JTPA in February, 1997. From this forum, an invitation was extended to the audience to participate in a welfare reform focused Educational Task Force which would address issues including, but not limited to, the coordination of campus-based financial aid and publicly-funded resources, establishment of procedures to avoid the duplication of payments for supportive services, development of the list of college programs that lead to employment, development of a county plan for educational services for CalWORKs recipients, defining the community college activities that meet welfare-to-work activity requirements, establishment of the cultural effectiveness of those activities, and reporting of demographic and outcome data on CalWORKs participants. In addition, SSA will coordinate with the colleges to identify CalWORKs recipients, monitor student progress and services received, and track students who enter employment.

This committee consists of staff from the student counselor level to the Dean of Students from Anaheim Union High School District, California State University, Fullerton, Capistrano Unified Adult Education, City of Santa Ana JTPA, Coast Community College District, Coastline Community College, Coastline ROC/P, faith based organizations, Fullerton College, Garden Grove Adult Education, Golden West College, Huntington Beach Unified School District, Irvine Valley College, JTPA Training Programs, North Orange County Community College District, North Orange County Regional One Stop Center, North Orange County ROC/P, Orange Coast College, Orange County Private Industry Council, public and private non-profit agencies, Rancho Santiago Community College District, and Saddleback Valley Unified School District. The first meeting was held on May 1, 1997, and the committee continues to meet monthly.

In addition to the University of California, Irvine, Chapman University, and California State University, Fullerton, the County of Orange has four community college districts comprising a total of nine colleges. There are also a variety of Regional Occupational Programs/Centers and adult education entities who, without enhanced funding, have redesigned their curricula. The community colleges must, as part of their application process to obtain funding for services for their welfare recipients, receive certification from SSA. SSA and the colleges have collaborated to meet the County's need for the proposed services. There has been joint discussion and agreement on utilization of the funds for delivery of educational services, including instruction and support services, for CalWORKs and TANF participants. SSA staff have reviewed the colleges' applications and discussed the proposals with the college representatives. Many of the proposals have been revised at our suggestion to focus on and offer classes that are short term, which is generally defined as less than one year. Classes also are preferably open entry and open exit and in subject areas included in the GAIN list of High Access Occupations. This list reflects job/occupational fields for which there is local job demand.

A list of approved programs agreed to by educational providers and SSA as leading to employment is due by January 31, 1998. Some of the approved proposals submitted for TANF and CalWORKs fund applications made by community colleges and certified by the SSA Director are:

- Billing Clerk/Bookkeeping/Account Clerk
- Building Technology
- Cashier/Purchasing Order Clerk/Retail/Sales
- Customer Representative
- Data Entry/Process
- Dispatcher
- Early Childhood Education
- Emergency Medical Technicians
- Food Service
- General Clerical
- Geriatric/Home Health Care Worker
- Hotel Services
- Medical Office and Reception
- Printing and Graphics
- Receptionists
- Security Administration
- Technology - Automotive/Truck, Diesel Emissions, Electronics, Industrial, Machinery, Welding

The community colleges will receive additional funding for job development. These funds are intended to hire job developers to develop contacts with potential employers to assist CalWORKs students obtain employment, work study, and work experience.

The County has also had discussions with representatives from CSULB and the California State University at Fullerton (CSUF) concerning curricula development of professional studies and course content for future professionals in social policy and human services administration.

The County also recognizes the importance of developing culturally effective employment and educational programs with private agencies to achieve a tangible, positive impact for this population

Plans for the development of the Instructional and Job Training Plan, which is due by March 31, 1998, are currently in progress. When the plan is completed, an addendum will be submitted that delineates the necessary training and support services and the public and/or private agencies which will provide such services.

Additionally, JTPA, adult education and ROC/P will provide training in the welfare-to-work activities that are listed in section (d). SSA has contracted with Curtis & Associates to assist recipients in job search and job readiness (JSR). The JSR training sessions consist of job interviewing skills, completing job applications and preparing resumes, understanding employer expectations, as well as motivational activities. SSA has another contract with Foster Assessment Center and Testing Services to conduct assessments for those recipients that have not obtained unsubsidized employment after receiving JSR

Work experience is available through a memorandum of procedure with the County of Orange's Community Services Agency . Non-salaried work assignments to provide basic skills and enhance existing skills are available. These work sites include both public and private sector employers, nonprofit and for profit.

AB 1542 requires supportive services be made available to recipients in order to participate in program activity or accept employment. Based on statute, supportive services shall include child care, transportation cost, ancillary expenses and personal counseling. The County of Orange will be providing the following supportive services:

- Child Care - Please see sections (g) and(m).
- Transportation-Please see sections (g) and(m).
- Ancillary Expenses - The County of Orange will provide ancillary expenses for items such as books, tools, clothing, fees, and other necessary costs of a Welfare-to-Work employment or training assignment. The statute provides for ancillary expenses for SIPs when other resources are not available. Recipients are encouraged to explore other resources, such as available child care provided by the colleges.
- Substance Abuse and Mental Health Treatment Services - Please see sections(e)

The County of Orange is in the process of working with the Family Preservation and Support Programs to provide supportive services. When this collaborative effort is completed and implemented, an addendum to the County plan will be submitted. If and when the other collaboratives have been created, the County will notify and submit an addendum to the plan.



**(b) PARTNERSHIPS WITH THE PRIVATE SECTOR TO IDENTIFY JOBS**

**Describe the county's partnerships with the private sector, including employers, employer associations, the faith community, and central labor councils, and how those partnerships will identify jobs for CalWORKs program recipients. [Reference: WIC Section 10531(b)]**

**COUNTY RESPONSE:**

The County of Orange has formed several partnerships with the private sector. County staff working with the partnerships include various levels through Executive Managers. The private sector involved with the County are the American Federation of State and County Municipal Employees, the Anaheim Private Industry Council, County of Orange Private Industry Council, Santa Ana Private Industry Council, six One Stop Centers, Orange County Business Council, Orange County Central Labor Council AFL-CIO, Refugee Service Providers, the faith community, and individual employers, such as Marriott, Orange County Transit Authority, and Xerox. SSA will actively pursue the development of strong relationships with other organizations that share the goal of promoting self-sufficiency for CalWORKs families. The following describes the County's partnership with the private sector:

**One Stop Centers**

SSA has been an active partner throughout the development of the six One Stop Employment Centers currently operational in the County. As a partner, SSA has allocated a limited number of GAIN staff to assist in the operation of five of the facilities. These staff regularly participate in linkages meetings to discuss available services and operations. Currently, the County is finalizing arrangements to lease space in three of the One Stops to collocate several units of GAIN staff. This will promote the employment focus and more efficiently provide access to job opportunities and workshops designed to enhance interviewing skills.

Consideration is also being given to transforming county welfare offices into One Stop Centers.

**Orange County Business Council**

The County participates in the Orange County Business Council's monthly meetings. Welfare Reform is a standing agenda item for their meetings. The Business Council adopted several positions on welfare reform including the philosophy that employers, as job creators and sustainers, must be actively engaged with policymakers in developing Welfare Reform Act implementation strategies involving welfare to work transitions, and that employers are the customers of job training and workforce preparation activities and, as such, should be actively engaged in efforts linking job training to future job growth. The County continues to collaborate with the Business Council to identify employer needs and to identify and create jobs for public assistance recipients.

### **Faith Community**

SSA recognizes the important role that faith based organizations have played and will continue to play in working to expand opportunities for CalWORKs clients. Members of the faith community are moving forward, in places, to establish job development and retention services, including applying for and receiving grants. Further, faith based organizations are working within congregations to identify job opportunities, place members of congregations into jobs, and provide support systems to facilitate successful job placements. **SSA will** reorganize to provide an expanded capacity to coordinate with and support faith based organizations, community based organizations, and collaboratives.

### **Private Industry Councils**

Anaheim, County of Orange and Santa Ana are the three independent Private Industry Councils (PIC) in Orange County. An SSA Executive Manager participates in all three councils and is a member of their Strategic Planning, Economic Development and Training Development committees. In addition, several local PIC members participated on Governor Wilson's Welfare-to-Work Task Force. The PICs have a strong commitment to work effectively with employers in their outreach efforts in welfare-to-work job development, training development, and child care issues. The PICs have conducted award banquets to recognize the efforts of employers and their employees in job training and employment development in their community.

### **Individual Employers**

The following are some of the major partnerships that the County has developed with individual employers or enterprises:

- Triventure is a partnership between private, public and non-profit organizations. Primary Source, funded by a grant from the Regional Center of Orange County, the Orange County Association for Retarded Citizens (OCARC), and an employment agency, have linked resources to provide a unique opportunity for GAIN clients to attend a three week training program to become certified to provide care in a variety of capacities to developmentally disabled adults and children.
- Xerox has selected the County of Orange as one of its ten sites nationwide to pilot a welfare-to-work project. Job ready clients, who have basic skills, will be hired for an entry level job on a temporary basis. Xerox will provide appropriate technical training. If the client's job performance is satisfactory at the conclusion of three months, the client could become a regular employee of Xerox.
- Marriott has been working with the County to become a work experience site. Clients will receive on-the-job training and work experience. If the client's performance is satisfactory, the client could become a regular employee of Marriott.
- Orange County Transit Authority (OCTA) has been working with the County to hire small coach drivers. The County Job Developers have assisted with the prescreening of GAIN clients for the hiring interview.
- TJ Maxx will operate and maintain a placement service to identify where jobs are needed and direct recipients to those locations.

- The County is piloting a contact phone line for employers interested in hiring CalWORKs recipients. County staff screen clients for skills requested by potential employers, and conduct recruitments and job fairs.
- Employment Development Department's (EDD) Share Program is available to staff throughout the Agency to assist clients in obtaining employment. EDD's Share Program lists employers with job openings.
- Via the Internet, EDD also provides an on line service for job seekers.

### **Other Partnerships**

- The Partnership Employment Assistance Demonstration Program is a joint project between the County and Goodwill Industries to provide employment services to hard to serve CalWORKs recipients.
- The Salvation Army Project is grant funded through the James Irvine Foundation to provide employment retention and career advancement services to employed recipients residing in Santa Ana.
- State Department of Rehabilitation will serve previously incapacitated individuals who will no longer be work exempt under CalWORKs.
- The County will pursue the development of programs with Refugee Service Providers tailored to suit the unique needs of the refugee population.
- Plans are under way to establish a faith community, volunteer organization, and community based organization supportive network.

SSA is planning to implement a series of periodic reward program ceremonies to acknowledge clients who successfully complete or graduate from training programs, who are otherwise successful in finding/retaining employment and other successes. This will motivate clients, promote welfare reform, and foster a better rapport with and support community based organizations.

### **(c) LOCAL LABOR MARKET NEEDS**

**Briefly describe other means the county will use to identify local labor market needs.  
[Reference: WIC Section 10531(c)]**

#### **COUNTY RESPONSE:**

The County's Greater Avenues for Independence (GAIN)/CalWORKs Welfare-to-Work program has identified and established a list of high growth occupations in Orange County to be used for:

- Approval of self-initiated programs.
- Identification of occupations that require only short-term training for welfare-to-work participants identified as requiring training to obtain employment.

The 1996/97 - 1997/98 GAIN High Access Occupation List contains 135 high growth occupations. This list was developed from 530 occupations on the Employment Development Department's (EDD) Occupational Forecast Table for Orange County. Those occupations showing little growth, low turnover, little or no career ladder, and those occupations which require previous work experience in the field are not included. High growth and turnover are seen as opportunities for welfare-to-work participants seeking entry into an occupational field. The Occupation List will continue to be developed and refined under CalWORKs, and will be updated periodically

A list of approved educational programs leading to employment will be developed by SSA and educational providers. In this process, additional areas of employment opportunities may be identified.

Three major universities located in Orange County are also viable sources of labor and economic information.

Orange County is also working closely with the local Private Industry Councils, the Orange County Central Labor Council AFL-CIO, and the Business Council (representing 1500 local employers) to identify labor needs and strategies to meet these needs.

## (d) WELFARE-TO-WORK ACTIVITIES

Each county is expected to offer a range of services adequate to ensure that each participant has access to needed activities and services to assist him or her in seeking unsubsidized employment. [Reference: WIC Section 11322.7(a)] Pursuant to WIC Section 11322.7(b) "No plan shall require job search and work experience of participants to the exclusion of a range of activities to be offered to recipients." Activities allowed by state law include, but are not limited to, those listed below. Please indicate which of the following activities will be provided and identify any allowable activities that will not be provided. [Reference: WIC Section 10531(d) and WIC Section 11322.6]

**COUNTY RESPONSE:**

<input checked="" type="checkbox"/> Unsubsidized employment	<input checked="" type="checkbox"/> Work study
<input checked="" type="checkbox"/> Subsidized private sector employment	<input checked="" type="checkbox"/> Self-employment of an income producing nature
<input checked="" type="checkbox"/> Subsidized public sector employment	<input checked="" type="checkbox"/> Community service between 18/24 months through 60th month
<input checked="" type="checkbox"/> Work experience	<input checked="" type="checkbox"/> Job search and job readiness assistance
<input checked="" type="checkbox"/> On-the-job training	<input checked="" type="checkbox"/> Job skills training directly related to employment
<input checked="" type="checkbox"/> Grant-based on-the-job training based on feasibility study results	<input checked="" type="checkbox"/> Supported work - based on feasibility study results
<input checked="" type="checkbox"/> Vocational education and training	<input checked="" type="checkbox"/> Transitional employment - based on feasibility study results
<input checked="" type="checkbox"/> Education directly related to employment If no high school diploma	<input checked="" type="checkbox"/> Other (list)
<input checked="" type="checkbox"/> Adult basic education (includes basic education, GED, and ESL)	

Other: Mental Health /Substance Abuse/Domestic Violence Services *and referrals*  
Other Activities Necessary to Assist Individuals in Obtaining Employment



**(e) SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT SERVICES****Plan for Substance Abuse Services**

Briefly describe how the welfare department and the county alcohol and drug program will collaborate and utilize new funds available to ensure the effective delivery of substance abuse services. These funds should be used to maximize federal financial participation through Title XIX of the federal Social Security Act. If the county has determined who will provide substance abuse treatment services, please indicate the providers in the plan. If that decision has not been made, please provide CDSS an addendum to the county CalWORKs plan indicating the provider when determined. [Reference: WIC Section 11325.8]

**COUNTY RESPONSE:**

☒ Certify that the county's substance abuse treatment services will include at least the following: evaluation, case management, substance abuse treatment, and employment counseling, and the provision of community service jobs.

Describe any additional services the county will provide. [Reference: WIC Section 11325.8]

**Plan for Mental Health Services**

Briefly describe how the welfare department and the county department of mental health will collaborate and utilize new funds available to provide effective mental health services. Counties should maximize federal financial participation to the extent possible in the provision of mental health services. [Reference: WIC Section 11325.7]

**COUNTY RESPONSE:**

☒ Certify that the county will provide at least the following services: assessment, case management, treatment and rehabilitation services, identification of substance abuse problems, and a process for identifying individuals with severe mental disabilities.

**Please describe any additional services the county will provide.**

**COUNTY RESPONSE:**

County Social Services, County Alcohol and Drug Abuse, County Mental Health, and Health Care Council staff have met regularly in developing a collaborative service delivery plan. SSA will contract with the County Health Care Agency (HCA) to provide substance abuse and mental health services.

The County Alcohol and Drug services program under HCA has a comprehensive service delivery plan and currently provides services to Medi-Cal eligibles including persons eligible under AFDC. HCA will provide these services through county staff or through negotiated contracts with not-for-profit organizations as referenced in Welfare & Institutions Code, Section 115, 1325.8(b).

In order to ensure the effective delivery of substance abuse and mental health services, SSA will test a service delivery model in which HCA specialists are located at welfare office sites. Service delivery procedures and training will be developed in a cooperative manner in order to maximize communication between agencies. SSA is exercising the county option to offer unlimited referrals for appropriate treatment.

Orange County will maximize the current Medi-Cal funded program for services prior to accessing the allocation specific to substance abuse services under CalWORKs. The enhanced allocation will be utilized for services in addition to, or not covered by, Medi-Cal basic services up to the county allocation.

**(t) MENTAL HEALTH SERVICES AVAILABLE AFTER TIME LIMITS**

**Briefly describe the extent to which and the manner in which the county will make mental health services available to recipients who have exceeded the 18 or 24 month time limit. [References: WIC Section 10531(f) and WIC Section 11454]**

**COUNTY RESPONSE:**

The Social Services Agency will continue to contract with the County Health Care Agency for mental health services after the 18/24 time limit to the extent that Medi-Cal funding and enhanced CalWORKs funding is available.



**(g) CHILD CARE AND TRANSPORTATION SERVICES****Child Care**

Please briefly describe how child care services will be provided to CalWORKs participants. This should include a description of how the county will provide child care for families transitioning from county funded providers to non-county funded providers of child care services. It should also indicate what criteria the county will use to determine, on a case-by-case basis, when parents who have primary responsibility for providing care to a child six months of age or younger, may be exempt from welfare-to-work participation. The exemption period must be at least twelve weeks and, at county discretion, can be increased to one year for the first child. The exemption period for subsequent children is twelve weeks, but may be increased to six months. Briefly describe the criteria the county will use to determine the period of time a parent or other relative will be exempt considering the availability of infant child care, local labor market conditions, and any other factors used by the county. Additionally, briefly describe how the county will ensure parents needing child care services can access the Resource and Referral Agency.

**COUNTY RESPONSE:**

SSA began a series of intensive meetings with the Children's Home Society of California, the Orange County Superintendent of Schools Child Development Division, and the Orange County Child Care and Development Planning Council on September 15, 1997. This work group was created to develop criteria the County will consider when determining the period of time a parent or relative of a newborn will be exempt from welfare-to-work activities.

Child care will be offered in three stages:

- I. Stage 1 begins upon the entry of the client into a welfare-to-work activity. Clients will be moved out of this stage as quickly as possible after it is determined that the need for child care is stable. There is a six month limit here, however, the time limit may be extended if the recipient's situation is too unstable to be shifted to Stage 2 or if no funds are available in Stage 2. This stage is administered by the County Welfare Department.
2. Stage 2 begins when the County moved the recipient out of Stage 1 or when a recipient transitions off aid. No family may continue to receive child care in Stage 2 beyond two years after it is no longer eligible for aid. This stage is administered through contracts with the California Department of Education.
3. Stage 3 begins when a funded space is available for recipients, for those who received a diversion payment, and for former CalWORKs participants who are regularly employed at a wage that does not exceed 75% of the state median income. This stage is administered through contracts with the California Department of Education.

The work group was also charged with evaluating whether the County should contract out Stage 1 services, and whether the County should become an Alternative Provider for Stage 2 services.

The Child Care work group continues to meet regularly with the stakeholders to develop the seamless system of transitioning recipients from Stage I services to Stage 2 and Stage 3 services. The County is in the process of creating Child Care Units in each district office to provide supportive services to CalWORKs families. The Child Care Units will work together with Children's Home Society of California in assisting clients transitioning from one stage of services to the next. In addition, the Child Care Units will refer clients to Children's Home Society of California for resource and referral information, assist clients in the application process for Stages 2 and 3 child care services, and act as liaison between clients and Children's Home Society. When final procedures are developed and finalized, an addendum will be submitted.

An open invitation was extended to stakeholders to attend the SSA Child Care Work Group meetings beginning on September 22, 1997. The stakeholders attending the meetings were Children's Home Society of California, Orange County Superintendent of Schools Child Development Division, local child care provider community, and Orange County Child Care and Development Planning Council. The participants in these meetings developed recommendations on these child care issues.

Pursuant to these recommendations, the Board of Supervisors adopted the following:

1. SSA will not contract Stage 1 services to public or private child care providers.
2. SSA will not apply to become an Alternative Provider Contractor.
3. The following criteria will be used on a case-by-case basis to decrease the infant exemption period to 12 weeks, or increase the infant exemption to 12 months for the first exemption, and increase the infant exemption to six months for subsequent exemptions:
  - Availability of infant child care based on information received from the child care resource and referral agency;
  - Availability of infant care for traditional and non-traditional hours;
  - Availability of infant care for special needs infants;
  - Reasonable commute time to/from provider;
  - Reasonable amount of provider choices for parental selection;
  - Availability of transportation;
  - Availability of employment/labor market conditions;
  - Presence in the home required due to illness or incapacity or special needs of infant or other household member as allowed under Welfare & Institutions Code Section 11320.3(b)(5).

These criteria shall not preclude recipients from volunteering to participate in work activities earlier than required by law.

Parents needing child care services will be able to access the Resource and Referral (R & R) Agency through a direct "hotline" phone number between SSA and Children's Home Society which will be provided to applicants and recipients. . .

Children's Home Society and SSA are discussing the feasibility of collocating staff at welfare office sites.

**Transportation**

**Briefly describe how transportation services will be provided. [Reference: WIC Section 10531(g)]**

**COUNTY RESPONSE:**

Bus transportation has county-wide availability, therefore, clients are encouraged and will continue to be encouraged to use public transportation. At orientation staff will inform clients that reasonable transportation costs will be paid for them to travel to and from their welfare-to-work activity, including transportation necessary to meet child care needs.

Staff will provide clients with bus route information, and assist them in locating appropriate bus routes and in using bus tickets and passes. In addition, clients will have access to information on the Orange County Transportation Authority's (OCTA) Access Program (curb-to-curb and door-to-door service) and other ridesharing programs. Clients may use a private vehicle, however the least costly form of public transportation sets the payment limit for clients choosing this option. In Orange County the payment limit is the cost of a monthly bus pass through OCTA. Mileage will be paid for the use of a private vehicle up to the payment limit.

Transportation services in Orange County will be built upon fixed routes already provided by OCTA. SSA is currently working with OCTA and the County's Community Services Agency to determine how well these routes are serving clients in their movement from home to work activities and child care. After assessing the effectiveness of existing routes, OCTA in cooperation with county agencies, will be exploring the possibility of modifying the routes and their hours of operation to better serve the welfare population.

The Agency is also working with Southern California Rideshare and Spectrumotion, an Irvine-based Transportation Management Association, to develop carpool and vanpool service and other transportation options to assist clients not served by established bus routes. The Agency, in cooperation with OCTA, plans to pursue federal funding for needed alternative transportation services, which may include a guaranteed ride home program to clients requiring transportation service in emergency situations.

**(h) COMMUNITY SERVICE PLAN**

**Briefly describe the county's plan for providing community service activities. This should include a description of the process the county will follow to determine where community services assignments will be located, and the agencies/entities that will be responsible for project development, fiscal administration, and case management services. If it is not known at this time, the county may provide the specific details of the Community Service Plan as an addendum. [References: WIC Section 11322.6 and WIC Section 11322.9]**

**COUNTY RESPONSE:**

The County has made a decision not to offer Community Service as a welfare-to-work activity prior to the 18/24 months available to applicants/recipients. We are, therefore, deferring development of the Community Service Plan until a later date. An addendum will be filed upon completion of the plan development.

(i) **WORKING WITH VICTIMS OF DOMESTIC VIOLENCE**

**Briefly describe how the county will provide training for those county workers who will be responsible for working with CalWORKs recipients who are victims of domestic violence. [Reference: WIC Section 10531(D)]**

**COUNTY RESPONSE:**

The County will provide training through a combination of private and public resources, relying upon experts in the field to provide classroom presentations. The County will work with members of the Family Violence Task Force, community service providers, experienced staff from county agencies and private consultants to develop and present training.

Basic training on identifying and working with victims of domestic abuse will be provided to all CalWORKs line and supervisory staff and to District Attorney Investigators assigned to the Social Services Agency who have direct client contact in the field.

Additional training will be given to SSA case management staff to enable them to work effectively with victims of domestic violence and to make appropriate referrals to resources for those who need additional services to remedy their situation and to prepare them for employment.

Until regulations are adopted by California Department of Social Services in consultation with the Taskforce on Domestic Violence established by the Welfare-to-Work Act of 1997, the county may utilize other standards, procedures, and protocols for determining good cause to waive program requirements for victims of domestic violence, for example, those now used in the GAIN Program. [Reference: WIC Section 11495.15] Please describe the criteria that will be used by your county for this purpose and what approach the county would take to deal with recipients who are identified in this way.

### **COUNTY RESPONSE:**

The Federal Balanced Budget Reconciliation Act of 1997 does not exclude victims of domestic violence from the determination of penalties for failure to meet the participation rate or the 20 percent hardship exemption. AB 1542 provides, therefore, that waivers of time limits and work requirements for victims of domestic violence will not be implemented. However, AB 1542 does define allowable work activities as those the County and participant determine will lead to quick entry into the workforce, including participation in domestic violence services. In addition, a good cause exemption from work participation requirements may be granted when the County determines that domestic violence impairs the recipient's ability to work or participate.

Standards and procedures currently available in Orange County to victims of domestic violence will be adhered to until such time as a state protocol has been developed.

SSA staff will determine if the CalWORKs applicant/recipient is a victim of domestic violence. Customized welfare-to-work plans will be established based on the level of risk assessed and such information as employment history, general prospect for obtaining employment, housing stability and the adequacy of child care arrangements.

Welfare-to-work plans will be aimed at resolving barriers to a point where there can be a successful transition to unsubsidized employment and self-sufficiency. Cases will be periodically reviewed to determine progress and make amendments to welfare-to-work plans as appropriate and necessary based on the participant's progress. County staff will liaison with service providers to assure client needs are being met and that appropriate decisions can be made for and with each client. Case management services will be provided as will supportive services, such as child care and transportation when needed.

Applicants/recipients will be referred to counseling and other services as a work activity in order to assist them in obtaining or retaining employment.

A recipient will be excused from participation for good cause based on a risk assessment which indicates that, by participating in a welfare-to-work plan, the recipient would find it harder to escape domestic violence, would be unfairly penalized, or would subject them or their children to further risk. In these situations, referrals for service will be made and case reviews conducted every three (3) months.

Although domestic violence has a clear negative impact on employability, automatic exemptions may discourage women who are able and willing to work. Many individuals will have the capacity to work when provided with the proper tools and services.

**(i) PERFORMANCE OUTCOMES TO MEET LOCALLY ESTABLISHED OBJECTIVES**

**Please indicate whether there were any local program outcome objectives identified during the CalWORKs plan development process and how the county proposes to track those outcomes. If the county develops alternative outcomes for the CalWORKs program during future collaborative efforts, please submit information on those measures as an addendum to the CalWORKs plan. [Reference: WIC Section 10542]**

**COUNTY RESPONSE:**

The State CalWORKs legislation provides that it is the intent of the Legislature to:

- Reduce child poverty in California.
- Reduce dependence of needy parents on government benefits by promoting job preparation, work and marriage.
- Reduce out-of-wedlock births.
- Encourage the formation and maintenance of two-parent families.
- Meet the requirements of the federal law.
- Ensure that unanticipated outcomes do not result that negatively affect child well-being, demand for General Relief, or number of families affected by domestic violence.

In order to meet these objectives, counties are required to collect data and measure the following outcomes:

- Success of welfare-to-work (movement to employment, recipient earnings, job retention).
- Child well-being, including foster care placements, at-risk births, school achievement, child poverty and child abuse reports.
- Child support payments and collections.
- Changes in demand for General Relief
- Supply, demand, and utilization of child care, transportation, mental health services and substance abuse treatment.
- Number of families affected by domestic violence.

Orange County has been collaborating with the community in excess of one year in order to gain broad public input into plan development. The local program outcome objectives identified during this process are already required to be measured under CalWORK.s. Potential additional program outcome objectives are being identified as collaborative efforts continue, such as health and nutrition needs, capacity building, and the impact of time limits on families. As these and any future performance outcomes are identified and evaluated, an addendum will be filed.



**(k) PUBLIC INPUT TO THE COUNTY PLAN**

**Briefly describe the means the county used to obtain broad public input in the development of the CalWORKs plan. [Reference: WIC Section 10531(k)]**

**COUNTY RESPONSE:**

From September 18, 1996 through November 19, 1997 the Social Services Agency has convened fifteen community group meetings, many of which were attended by approximately 100 persons. In addition, the Agency participated in a town hall meeting in May 1997 and a South County Forum in June 1997. SSA staff have delivered over 100 welfare reform presentations across the County to various organizations and have met on a continuous basis with education, training, business, and community based organizations.

The County also convened work groups covering the areas of budget and accounting, child care, domestic violence, eligibility, employment, fraud, mental health and substance abuse, systems, and training. Representatives from Adult Education, Community Colleges, Community Development Council, JTPAs, University of Southern California, California State University System, School Districts, Orange County Superintendent of Schools Student Services, Orange County Business Council, Orange County Central Labor Council AFL-CIO, the Dayle McIntosh Center for the Disabled, Orange County Hunger Coalition, Private Industry Councils, ROC/P's, Community Services Agency, Employment Development Department, Department of Rehabilitation, the faith community, and several Community Based Organizations actively participated in formulating recommendations on the county options afforded in state legislation through attendance at either informing or work group meetings.

In addition, the Social Services Agency Director has been chairing an Interagency Task Force on Welfare Reform composed of department heads whose agencies would potentially be impacted by welfare reform. The Interagency Task Force is comprised of members from the following departments and agencies: Orange County Superintendent of Schools, Probation, Housing and Community Development, Health Care, District Attorney/Family Support, Community Services, and CEO/Government Relations. As legislative activities progressed, additional members were added to the task force to represent a variety of critical functions, including the Superintendent of the Department of Education, the Director of the Child Development Services within the Department of Education, the Orange County Business Council, a Deputy City Manager to represent the Orange County City Managers Association, the Field Office Manager of the Social Security Administration, and most recently, the Director of External Affairs for the Orange County Transportation Agency, and the Executive Director of Share Ourselves and the Partnership for Responsible Public Policy, which currently represents 42 community based organizations. This task force has acted in a leadership capacity to direct activities leading to the development of an effective local plan.

A member of the Board of Supervisors also created a self-sufficiency committee of community leaders to identify and address issues specific to the unique needs of the public assistance population residing within the district. This committee began meeting in the spring and continues to meet.

**(I) SOURCE AND EXPENDITURES OF FUNDS**

**Provide a budget specifying your county's estimated expenditures and source of funds for the CalWORKs program on the forms provided (Attachment 2). Your budget should meet the requirement of WIC Section 15204.4 which specifies that each county shall expend an amount for these programs (administration and services) that, when combined with funds expended for the administration of food stamps, equals or exceeds the amount spent by that county for corresponding activities during the 1996/97 fiscal year. [Reference: WIC Section 10531(l)]**

**COUNTY RESPONSE:**

See Attachment 2.

(m) ASSISTING FAMILIES TRANSITIONING OFF AID

Please describe how the county will work with families transitioning off aid. The description should include (1) assistance for those individuals who transition off aid due to time limits, and (2) those who leave aid due to employment. [Reference: WIC Section 10531(m)]

**COUNTY RESPONSE:**

In order to assist families transition off aid, we will provide the following services:

1. For those adults leaving aid due to expiration of their time limits, community service will be offered after 18/24 months through the 60th month. Community service is a work activity in the public and private nonprofit sector which provides participants with job skills. The decision to offer community service after 60 months has been deferred until the program has been operable for a period of time. Medi-Cal, food stamps, and child care will be provided to those families that retain program eligibility. Information and referral services will also be provided for all services offered throughout the community.

2. For those families leaving aid due to employment, we are proposing to offer retention services. These services are designed to facilitate the transition to work and help avert problems in retaining employment. These services can be offered for up to twelve months after the first day of employment. The parameters of retention service delivery are in the planning stages and may be accomplished in house, through voluntary/non-profit agencies, the faith community, and/or contracted out to public and/or private agencies. Services may include:

- Case management services
- Supportive services: counseling, child care, transportation, other appropriate referrals
- Life skills: managing time, managing and budgeting money, personal, health, nutritional education, and family problems
- Soft skills: dealing with anger, frustration, resolving worksite conflicts, goal-setting, attitude
- Job search
- Progression: career ladder, continuing education
- Peer support
- Mentoring: possible link with volunteer organizations, collaborative efforts with community based organizations

The development of community capacity, including collaboratives, as mentioned earlier in this Plan, is a critical component for providing these services.

**(n) JOB CREATION**

**Please describe the efforts that have been undertaken, or that the county plans to pursue, relating to the job creation plan described in Chapter 1.12 (commencing with Section 15365.50) of Part 6.7 of Division 3 of Title 2 of the Government Code.**

**COUNTY RESPONSE:**

In addition to administering a wide range of welfare related work and training programs, SSA has taken the lead on collaborating efforts among other county agencies impacted by welfare reform through the creation of an Interagency Task Force. Under the direction of the Social Services Agency Director, the Interagency Task Force on Welfare Reform has acted in a leadership capacity to address welfare reform related issues including participation in the Job Creation Investment Fund program. This Task Force is composed of department heads whose agencies would potentially be impacted by welfare reform as well as members from the business and non-profit communities.

At the November 4, 1997 meeting, the Orange County Board of Supervisors designated the County Executive Office (CEO) to serve as the lead agent to apply for funds under the Job Creation Investment component, with the Interagency Task Force on Welfare Reform to act as the advisory body responsible for plan development. Pending further direction from the State Trade and Commerce Agency, the Task Force, under the direction of the CEO's office, will be responsible for preparing a grant application and County resolution to secure funding allocated by the Job Creation Investment Fund.

**(o) OTHER ELEMENTS**

**Pilot projects: Please include a description of any pilot projects that the county may wish to pursue and submit a separate proposal for, as part of its CalWORKs Program. Should the county later determine an interest in a pilot proposal, this information could be submitted as an addendum to the County Plan.**

**COUNTY RESPONSE:**

The County has implemented several internal, operational pilot projects to assess various work flow methods which will best serve clients and agency staff in the effort to move recipients into employment. No formal pilot projects which would require a state proposal are under consideration at this time. An addendum will be filed should the County have an interest in developing a future pilot proposal.

**(p) COMPLIANCE WITH REQUIREMENTS OF CalWORKs**

**Under CalWORKs counties are required to enroll single parent families in welfare-to-work activities for a minimum of 20 hours per week beginning January 1, 1998, 26 hours per week beginning July 1, 1998, and 32 hours per week beginning July 1, 1999. [Reference: WIC Section 11322.8(a)]**

**Prior to July 1, 1999, counties have the option to require adults in single-parent assistance units to participate up to 32 hours per week. Does your county intend to exercise that option? [Reference: WIC Section 11322.8(a)]**

**COUNTY RESPONSE:**

An open invitation was extended to stakeholders to attend the SSA Welfare-to-Work Activities work group meetings held on September 18, 1997 and September 25, 1997. The stakeholders attending the meetings were Anaheim JTPA, California State University, Fullerton, The Cambodian Family, Capistrano United School District Adult Education, Catholic Charities of Orange County, Coast Community College District including Golden West, Orange Coast and Coastline Colleges, Coastline Regional Occupational Program, Community Services Agency, Department of Rehabilitation, Employment Development Department, Garden Grove Unified School District Adult Education, Huntington Beach Unified School District Adult Education, New Careers, North Orange County Community College District including Cypress and Fullerton Colleges, North Orange County Regional Occupational Program, North Orange County Regional One Stop, Orange County Business Council, Orange County Central Labor Council AFL-CIO, Orange County Conservation Corps, Orange County Private Industry Council, Partnership for Responsible Public Policy, Rancho Santiago Community College District including Santa Ana and Orange Colleges, Saddleback Valley Unified School District Adult Education, Santa Ana JTPA, Santa Ana Private Industry Council, Santa Ana Service Delivery Area, South Orange County Community College District including Irvine Valley and Saddleback Colleges, St. Anselm's Cross-Cultural Community Center, Vietnamese Community of Orange County and YMCA Community Services.

The majority of the work group voted to recommend that there be a mandatory 32 hours per week requirement for single parents effective January 1, 1998. This was presented to the County Board of Supervisors on November 4, 1997. At the meeting, several speakers expressed their concern with implementing the 32 hours initially and recommended starting with 26 hours per week. One speaker submitted a petition with over 700 signatures requesting that the Board seriously consider requiring 26 hours of work participation effective 1/1/98.

The County of Orange Board of Supervisors adopted the 32 hours per week welfare-to-work participation requirements for single-parent assistance units effective 1/1/98.

**(q) INTERACTION WITH AMERICAN INDIAN TRIBES**

**Please describe the discussions that have occurred with respect to administration for the federally recognized American Indian Tribes located within your county. This should include whether the county will administer the program, whether the tribes will administer their own approved tribal TANF program, or whether there will be joint county/tribal administration. [Reference: WIC Section 10553.2]**

**COUNTY RESPONSE:**

No federally recognized American Indian Tribes are located within Orange County.

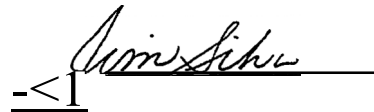
**CERTIFICATION**

THIS PLAN HAS BEEN DEVELOPED IN ACCORDANCE WITH THE-APPROPRIATE FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS. THE TERMS OF THIS PLAN, INCLUDING ALL CERTIFICATIONS WITHIN THIS PLAN, AND ALL APPLICABLE LAWS AND REGULATIONS WILL BE FOLLOWED DURING THE IMPLEMENTATION AND EXECUTION OF THIS PLAN.

County Welfare Department Director's  
Signature

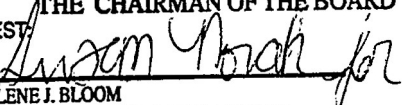


Chairperson of the Board of Supervisors  
Signature



(It is expected that the County Board of Supervisors will take a formal action to approve this plan.)



SIGNED AND CERTIFIED THAT A COPY OF  
THIS DOCUMENT HAS BEEN DELIVERED TO  
THE CHAIRMAN OF THE BOARD  
ATTEST   
DARLENE J. BLOOM  
CLERK OF THE BOARD OF SUPERVISORS  
ORANGE COUNTY, CALIFORNIA



County Plan Budget  
1997/98 State Fiscal Year

Section 1

	Total	FCS	State General Fund	County Funds*	Other**
Food Stamp Administration (For County MOE Purposes)	24,014,516	10,257,956	11,114,264	2,642,296	0

\* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

\*\* If other sources of funding are being made available for an activity, please identify on a separate page.

# County Plan Budget 1997/98 State Fiscal Year

## Section 2

Note: , The following categories are for information purposes only and are not an indicator of specific claiming categories

	Total	TANF/State General Fund	CCDBG	Title XIX	County Funds*	Other...
TOTAL Ca, WORKs Admin & Services Items (A) thru(D)	<b>54,024,339</b>	50,453,099	0	0	<b>3,570,940</b>	0
(A) TOTAL CalWORKs Single Allocation Items (1) thru(7)	<b>46,188,768</b>	<b>42,617,528</b>	0	0	<b>3,570,940</b>	0
(1) Benefit Administration	<b>17,642,859</b>	15,136,765	0	0	<b>2,506,094</b>	0
(2) Program Integrity (Fraud/IEVS/OP COLL)	4,781,126	4,553,333	0	0	<b>227,793</b>	0
(3) Staff Development/Retraining	955,049	915,004	0	0	<b>40,044</b>	0
(4) Welfare-to-Work Activities (GAIN)	18,204,497	17,418,977	0	0	785,520	0
(5) Cal learn	<b>1,225,368</b>	<b>1,222,029</b>	0	0	<b>3,339</b>	0
(6) Child Care - 1 <sup>st</sup> half of 1997/98	1,851,020	0	1,842,871	0	<b>8,149</b>	0
(7) Other Activities .... TA RESS	<b>1,528,849</b>	<b>1,528,849</b>	0	0	0	0
(B) Child Care - 2 <sup>nd</sup> half of 1997/98	<b>6,637,950</b>	<b>6,637,950</b>	0	0	0	0
(C) Mental Health Treatment	<b>443,563</b>	<b>443,563</b>	0	0	0	0
(D) Substance Abuse Treatment	754,058	754,058	0	0	0	0

- When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.  
If other sources of funding are being made available for an activity, please identify on a separate page.  
Please identify "other activities" on a separate page.