FAQs – Supervisors and Managers

**Question:** As a supervisor of a FAST member, am I required to release my staff to respond to an emergency.

**Answer:** As a supervisor of a FAST member, you always have the choice of not releasing your staff if his/her regular duties require him/her to stay in their normal position.

**Question:** What paperwork is required for my department/organization to get reimbursed for the “extraordinary costs” that are incurred during an emergency assignment?

**Answer:** CDSS is working with Cal EMA to develop some guidelines for reimbursement for CBOs to follow to get reimbursed in the event that staff from CBOs responds to an emergency. For county/city employees, the required documentation and processes are defined by the county/city OES.

**Question:** What are “extraordinary costs”?

**Answer:** “Extraordinary costs” are normally defined as overtime and travel/lodging/per diem costs. Occasionally, other costs may be included under extraordinary costs. CDSS is working to get better definition of extraordinary costs from Cal EMA.

**Question:** Why do I have to sign the application for my staff to attend the training?

**Answer:** In the past, many FAST members showed up at FAST training, not understanding why they were sent there or what FAST is. Signing the application, acknowledges that you and your employee have read and discussed information about FAST and that you agree to let your staff attend the training.

**For additional information please see FAQs for potential FAST Members.**