



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

June 14, 2013

ALL-COUNTY INFORMATION NO. I-25-13

TO: ALL COUNTY WELFARE DIRECTORS  
ALL IN-HOME SUPPORTIVE SERVICES (IHSS) PROGRAM  
MANAGERS

SUBJECT: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES—COUNTY  
COLLABORATION ON SOC 242

REFERENCE: ACL NO. 13-22 (MAY 7, 2013)

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The purpose of this All-County Information Notice (ACIN) is to highlight the momentous collaborative effort for the past few years between the California Department of Social Services (CDSS) Adult Programs staff and county Adult Protective Services (APS) program staff, in revising the SOC 242 form which will collect statistical information related to statewide APS data collection.

This important collaboration between the state and the counties was formed in excess of five years ago in an effort to create a consistent statewide document that could be used to collect the most accurate data for use by CDSS in evaluating statewide trends in county APS caseloads. The form and instructions were improved so they now include specific case examples/scenarios to clarify the specific data fields being addressed which will allow for accurate data collection and evaluation. The effective date for the counties to begin implementation of the SOC 242 for data reporting is September 1, 2013. The CDSS and county APS offices will monitor the use of this form to ensure its continued accuracy.

In an effort to provide improved and consistent reporting from the revised SOC 242 form, a training program has been developed by the APS Training Project, a project of the Academy for Professional Excellence/San Diego State University School of Social Work in collaboration with California Workforce Development Adult Protective Services Operations Committee and the CDSS Adult Programs Policy and Operations Bureau. The revised SOC 242 report form and instructions will be included in its statewide

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eLearning as a training tool in their APS training course which is expected to be piloted by the beginning of the 2013-2014 fiscal year.

If you have any questions on policy revisions regarding the SOC 242, please contact Policy and Operations Bureau, Provider Policy and Adult Protective Services Unit, at (916) 651-5350.

Sincerely,

***Original Document Signed By:***

EILEEN CARROLL  
Deputy Director  
Adult Programs Division