STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • *www.cdss.ca.gov*

CDSS

WILL LIGHTBOURNE
DIRECTOR

EDMUND G. BROWN JR.
GOVERNOR

REASON FOR THIS TRANSMITTAL
[ ] State Law Change
[ ] Federal Law or Regulation Change
[ ] Court Order
[ ] Clarification Requested by One or More Counties
[X] Initiated by CDSS

May 4, 2015

ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-32-15

TO: ALL COUNTY WELFARE DIRECTORS
           ALL CHILD WELFARE SERVICES PROGRAM MANAGERS

SUBJECT: **EFFORTS TO OUTCOMES (ETO) SOFTWARE TRAINING PROVIDED BY THE OFFICE OF CHILD ABUSE PREVENTION**

REFERENCE: CHILD ABUSE PREVENTION, INTERVENTION AND TREATMENT (CAPIT), COMMUNITY-BASED CHILD ABUSE PREVENTION (CBCAP), PROMOTING SAFE AND STABLE FAMILIES (PSSF) PROGRAMS, CHILDREN'S TRUST FUND (CTF)

This ACIN provides a brief background on the ETO software system that is the new format to capture Annual Reporting data from counties. It also provides information on the upcoming training webinars to be held throughout the month of May 2015.

Background

Over the years, the OCAP has collected Annual Report information from counties through tedious Excel documents, lengthy Word documents and most recently, through multiple Survey Monkey questionnaires. In an effort to improve customer service, streamline processes and improve the accuracy and quality of data collected for federal reporting purposes, the OCAP acquired the ETO software system.

ETO is a web-based performance management software system that will be utilized for OCAP's annual reporting of prevention funded (CBCAP, PSSF, CAPIT, and CTF) services. ETO will replace the numerous surveys previously completed by counties and provide dynamic, real-time reporting. With ETO, there will be no calculations, and no spreadsheets to fill-out. Counties will be able to more easily and readily access their allocation figures and report summaries. By participating in the training webinars, counties will learn in detail about the new OCAP reporting process.

The OCAP anticipates **ETO will be live and available to counties to begin training on May 1st**. Each staff person who registers for the training will receive log-in information. The OCAP requests that **only the staff** responsible for OCAP's Annual Report take one of the ten trainings offered in the month of May. Once county staff responsible for the FY 2014-2015 Annual Report have completed the training, he/she can begin using the software system and inputting data.

Training Information

Below is a list of webinar training dates and times. Please follow the link below to complete the registration information needed for your participation in one of the trainings: https://sites.google.com/site/etosoftwarehelpmanual/eto-software/reports/eto-results-custom-report-building/preparing-your-computer-for-eto-results.   The OCAP is limited in the number of total training participants who can participate in the webinars, and so may contact your county if the OCAP receives too many registrations.

Session	Day	Date	Time
1	Tuesday	May 5th	1:00pm - 3pm PST
2	Wednesday	May 6th	10:00am – 12:00pm PST
3	Friday	May 8th	10:00am – 12:00pm PST
4	Monday	May 11th	1:00pm PST- 3pmPST
5	Tuesday	May 12th	10:00am – 12:00pm PST
6	Tuesday	May 12th	1:00pm - 3pm PST
7	Wednesday	May 13th	10:00am – 12:00pm PST
8	Tuesday	May 26th	1:00pm - 3pm PST
9	Tuesday	May 26th	10:00am – 12:00pm PST
10	Friday	May 29th	10:00am – 12:00pm PST

In addition to these webinars, your county will receive the following support in making a successful transition to the new OCAP annual reporting system:

- Multiple webinar training date options during the month of May
- Overview county information will be inputted by your OCAP consultant
- Technical assistance will be available through your OCAP consultant
- A webinar training will be placed on YouTube for your reference, after the month of May.
- A reference/instruction guide will be provided to you, following your webinar training.

Questions regarding ETO training should be directed to your OCAP program consultant or by emailing OCAP-PND@dss.ca.gov.

The OCAP looks forward to working with you to successfully launch the use of ETO as the new OCAP Annual Reporting tool.

Sincerely,

Original Document Signed By:

KEVIN GAINES, Chief
Child Protection and Family Support Branch