



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

March 26, 2013

ALL COUNTY LETTER NO. 13-19

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More CWDs
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CalWORKs PROGRAM SPECIALISTS  
ALL COUNTY WELFARE-TO-WORK COORDINATORS  
ALL CONSORTIUM PROJECT MANAGERS  
ALL REFUGEE PROGRAM COORDINATORS  
ALL CHILD CARE COORDINATORS  
ALL TRIBAL TANF ADMINISTRATORS

SUBJECT: CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) RELEASE OF WELFARE DATA TRACKING IMPLEMENTATION PROJECT (WDTIP) TRACKING RECIPIENTS ACROSS CALIFORNIA (TRAC) IMPACT CODES ASSOCIATED WITH THE WELFARE TO WORK (WTW) 24-MONTH TIME CLOCK CREATED BY SENATE BILL (SB) 1041

REFERENCES: SB 1041 (Chapter 47, Statutes of 2012), All County Letters (ACLs) 12-53, 12-53E, 12-67, 12-69, 12-72, 13-01, 13-02, 13-12, and 13-15; All County Information Notice (ACIN) I-08-13

The passage of SB 1041 on June 27, 2012, created significant changes to the CalWORKs program. The purpose of this letter is to transmit WDTIP TRAC codes associated with new WTW 24-Month Time Clock exceptions.

The TRAC system is being modified to capture all cumulative months used by all mandatory WTW participants as part of the new WTW 24-Month Time Clock. All WTW 24-Month Time Clock data must be submitted, via batch file transactions, by the Consortia systems to this TRAC system. A mandatory participant's individual WTW 24-Month Time Clock data will be displayed in the TRAC system for a comprehensive statewide view.

The TRAC system now includes new specific WTW 24-Month Time Clock exceptions (see Attachment A). The remaining codes associated with the WTW 24-Month Time Clock, including those relating to WTW 24-Month Time Clock extenders, will be distributed under separate cover at a later date.

As stated in ACL 12-67, historic WTW time clock data submitted to WDTIP prior to November 2004 will be retained but will not be displayed in the TRAC system. The TRAC system will only display all WTW 24-Month Time Clock data submitted on or after January 1, 2013. In addition, WDTIP will make changes to the required WDTIP reports to include all WTW 24-Month Time Clock data according to the new WTW 24-Month Time Clock policy.

If you have questions or need additional information regarding this ACL, contact your CalWORKs Employment Bureau county consultant at (916) 654-2137 or your CalWORKs Eligibility consultant at (916) 654-1322.

Sincerely,

***Original Document Signed By Kären Dickerson on behalf of:***

TODD R. BLAND  
Deputy Director  
Welfare to Work Division

Attachment

cc: CSAC  
CWDA

**WELFARE TO WORK (WTW) 24-MONTH TIME CLOCK WDTIP/TRAC EXCEPTION CODES**

PGM EXC CD	PGM EXC RSN CD	START DATE	END DATE	PROGRAM EXCEPTION REASON NAME	PROGRAM EXCEPTION REASON TEXT	PGM EXC TANF 60 FG	PGM EXC CW 48 FG	PGM EXC WTW 24 FG
03	318	01/01/2013		Exemption for Child 0-23 Months of Age	CalWORKs 48-Month Time Limit and WTW 24-Month Time Clock Exemption – One time use exemption for caring for a child 0-23 months of age.	Y	N	N
03	319	01/01/2013		Meeting CalWORKs Federal Standards	WTW 24-Month Time Clock – Every month a participant is scheduled to meet or actually meets CalWORKs federal standards through his or her participation in the program does not count toward his or her WTW 24-Month Time Clock.	Y	Y	N
03	320	01/01/2013		Excused 2 <sup>nd</sup> Parent from WTW Activities	WTW 24-Month Time Clock – In a two-parent household, every month where the 1 <sup>st</sup> parent is scheduled to meet the households total mandatory participation requirements will not count towards the 2 <sup>nd</sup> parents WTW 24-Month Time Clock.	Y	Y	N
03	321	01/01/2013		Participating in Appraisal, Assessment, or Development of a WTW Plan	WTW 24-Month Time Clock – Every month a participant is in WTW appraisal, assessment, or in the development of a WTW Plan does not count toward his or her WTW 24-Month Time Clock.	Y	Y	N