



CDSS

JOHN A. WAGNER  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



ARNOLD SCHWARZENEGGER  
GOVERNOR

May 25, 2010

ALL-COUNTY INFORMATION NOTICE NO.: I-01-10

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: CASH ASSISTANCE PROGRAM FOR IMMIGRANTS (CAPI)

SPONSOR'S STATEMENT OF FACTS FORM (SOC 860)

**REFERENCE: ACL 03-02**  
**ACL 98-82**

The purpose of this All-County Information Notice is to advise counties of a new Cash Assistance Program for Immigrants (CAPI) form. The CAPI Sponsor's Statement of Facts (SOC 860) is required when the CAPI applicant or recipient has a sponsor.

#### BACKGROUND

All County Letter (ACL) 98-92 provided the original CAPI forms to be used in the CAPI application process. Subsequently, ACL 03-02 provided additional new and revised forms for establishing CAPI eligibility.

As part of the CAPI eligibility and redetermination process, applicants and recipients are required to provide income and resource information. This information is documented on the CAPI Statement of Facts form (SOC 814) for new applicants, and is updated during the annual retermination on the Statement of Facts for Determining Continuing Eligibility form (SOC 804). If the applicant or recipient has a sponsor, the sponsor's income and resource information must also be obtained. However, the SOC 814 was designed to document applicant and recipient information and does not contain fields for the sponsor and the sponsor's spouse's information. As a result, counties have been using the SOC 814 and various other forms to document this information. This has caused some confusion for the applicant and the sponsor.

Reason For This Transmittal

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by one or More Counties
- Initiated by CDSS

## NEW SPONSOR STATEMENT OF FACTS FORM

The California Department of Social Services (CDSS), working in conjunction with the CAPI Workgroup, developed the Statement of Facts form. The new form was modeled after the SOC 814 and is designed specifically for the documentation of the sponsor and sponsor's spouse's income and resource information.

Attached is the new CAPI Sponsor's Statement of Facts form (SOC 860). Counties should begin using the new CAPI form immediately in conjunction with existing CAPI forms whenever a sponsor's income and resource information is needed to determine initial or continuing eligibility. When there are multiple sponsors, a separate form should be provided for each sponsor.

## AVAILABILITY OF NEW FORM FOR ORDERING

Camera-ready forms are available on the CDSS Forms internet page and can be found at <http://www.dss.cahwnet.gov/cdssweb/entres/forms/English/SOC860.pdf>. Counties may also order supplies of the form through their usual ordering process. CDSS is in the process of translating these forms into the required languages.

Any questions regarding this letter should be directed to Marshall Browne, Manager, Operations and Technical Assistance Unit, at (916) 229-3494.

Sincerely,

### ***Original Document Signed By:***

EILEEN CARROLL, Chief  
Adult Programs Branch  
Adult Programs Division

Attachments