



CDSS

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DEPARTMENT OF SOCIAL SERVICES

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ARNOLD SCHWARZENEGGER
GOVERNOR

January 25, 2010

ALL COUNTY INFORMATION NOTICE NO. I-07-10

TO: ALL COUNTY WELFARE DIRECTORS
ALL CHIEF PROBATION OFFICERS
ALL INDEPENDENT LIVING PROGRAM (ILP) MANAGERS
ALL INDEPENDENT LIVING PROGRAM (ILP) COORDINATORS
ALL FOSTER CARE MANAGERS

SUBJECT: NATIONAL YOUTH IN TRANSITION DATABASE (NYTD) DATA
ENTRY REQUIREMENTS INTO THE CHILD WELFARE
SERVICES/CASE MANAGEMENT SYSTEM (CWS/CMS) FOR ALL
FOSTER CARE YOUTH ELIGIBLE FOR INDEPENDENT LIVING
PROGRAM (ILP) SERVICES

REFERENCE: ALL COUNTY LETTER (ACL) 08-31, DATED JULY 18, 2008, NEW
TRANSITIONAL INDEPENDENT LIVING PLAN (TILP) AGREEMENT
FOR FOSTER YOUTH, ACL 00-22, DATED MARCH 27, 2000,
FOSTER CARE – WRITTEN AGREEMENT BETWEEN COUNTY
WELFARE DEPARTMENT AND COUNTY PROBATION
DEPARTMENT

The purpose of this notice is to inform all counties about the new NYTD federally mandated data collection process. These requirements are effective October 1, 2010. The intent of this notice is solely to advise counties on requirements that are **specific to NYTD**, not to instruct counties on business or data entry processes, as they are still being developed. A future ACL will provide information about training, technical support, business processes and other requirements.

The Chafee Foster Care Independence Act of 1999, requires the Administration for Children and Families (ACF) to develop and implement a national data collection system to track ILP services provided to foster youth and develop outcome measures to assess state performance in operating ILP programs. The requirement calls for documenting, on a continual basis, all ILP type services provided to foster youth and

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

former foster youth. Currently, this data is being collected for foster youth in care through ILP delivered services in CWS/CMS. The NYTD requires that this data be reported for all cases receiving ILP services, including youth receiving ILP services after exiting foster care, referred to as "aftercare". These requirements will also apply to foster youth (current or emancipated) that receive ILP services and are supervised by county probation departments. These services must be reported to ACF for each youth on a bi-annual schedule. Data collection is to begin on October 1, 2010, and the first data submission is due to ACF on May 15, 2011. The CWS/CMS release 6.4 will include the functionality and associated training to enter NYTD information for all cases. More information on CWS/CMS new users, system capabilities, data collection instructions for aftercare and probation youth will be in a forthcoming ACL.

Additionally, it is required that all 17 year olds in foster care be given the opportunity to take a survey. Of those youth who complete the initial survey, a sample of those youth will be offered a survey again at ages 19 and 21. Every three years the survey cycle starts over with a new group of 17 year olds. The survey administration and follow up will be coordinated by a contractor. Although the California Department of Social Services will be contracting for the administration of this survey, the case manager will need to inform each 17 year old youth about the upcoming survey.

State non-compliance with reporting requirements, data not submitted to ACF by each bi-annual deadline or data that does not meet ACF standards for accuracy (e.g. wrong gender identified, etc) will result in penalties up to as much as five percent of the state's Chafee ILP funds. Penalties will affect county allocations for ILP services. The ACF has not provided any additional funding to the states to implement the NYTD data collection requirements.

The timelines for NYTD are fast approaching. The data collection process runs on a Federal Fiscal Year. Data must start being collected on October 1, 2010, and the first data submission is due to ACF on May 15, 2011. We understand that counties have many questions regarding implementation processes. Again, closer to NYTD implementation, an ACL will be released detailing information on training, data collection for aftercare and probation and other implementation concerns. Please email your questions to NYTD@dss.ca.gov. The department will compile questions and provide answers as business processes are finalized.

Sincerely,

Original Document Signed By:

KAREN B. GUNDERSON, Chief
Child and Youth Permanency Branch