



CDSS

JOHN A. WAGNER  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



ARNOLD SCHWARZENEGGER  
GOVERNOR

September 16, 2010

ALL COUNTY INFORMATION NOTICE NO. I-72-10

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY CHIEF PROBATION OFFICERS  
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS

SUBJECT: CALIFORNIA'S CHILD AND FAMILY SERVICES REVIEW  
TRIENNIAL SCHEDULE

REFERENCE: ALL-COUNTY LETTER (ACL) 04-05,  
ALL COUNTY INFORMATION NOTICE (ACIN) I-50-06,  
ALL COUNTY INFORMATION NOTICE I-46-07  
ALL COUNTY INFORMATION NOTICE I-52-09, I-52-09E  
COUNTY FISCAL LETTER (CFL) NO. 09/10-44

This letter provides the triennial cycle for California's Child and Family Services Review (C-CFSR), also referred to as California's Outcomes and Accountability System.

**Background**

Assembly Bill 636 (Steinberg), Chapter 678, Statutes of 2001, enacted the Child Welfare Services Outcome and Accountability Act of 2001. This law required the California Department of Social Services (CDSS) to establish the C-CFSR process. The C-CFSR commenced January 2004 with implementation instructions provided to local child welfare services and probation agencies through issuance of ACL 04-05.

The purpose of the C-CFSR is to significantly strengthen the accountability system used in California to monitor and assess the quality of services provided on behalf of maltreated children. As such, the C-CFSR operates on a philosophy of continuous quality improvement, interagency partnerships, community involvement and public reporting of program outcomes. The C-CFSR is comprised of county child welfare system reviews and maximizes compliance with federal regulations for the receipt of federal Title IV-E and Title IV-B funds.

The C-CFSR includes: 1) Outcome and Accountability County Data Reports, 2) County Peer Quality Case Reviews (PQCR), 3) County Self-Assessments (CSA), 4) County System Improvement Plans (SIP), and 5) State Technical Assistance and Monitoring.

### **Guides**

Guides are available on how to conduct the California Children and Family Services Review (C-CFSR) process as required by California's Child Welfare Services Outcome and Accountability System. All three guides can be accessed online through <http://www.childsworld.ca.gov/PG1356.htm>.

### **Roles & Responsibilities**

As a collaborative partner throughout the C-CFSR process, please continue to contact your CDSS consultant throughout each step of the process. Furthermore, please note that CDSS contracts with the Regional Training Academies (RTA) to provide additional assistance to counties during the PQCR process. In this contractual capacity, the RTA's role is as a neutral facilitator of the process in collaboration with the Co-Chairs: CDSS consultant, County Child Welfare representative, and County Probation representative. Specifically, the contract allows for the RTAs to provide onsite orientation & training; participate on PQCR core planning teams; participate in the development of the interview and focus group tools; facilitate the PQCR process; train interview panels and host county staff; facilitate focus groups, the orientation, daily debriefings, and the final debrief; as well as provide clerical support, copies of materials etc. The contract also allows for the RTAs to co-facilitate with the Co-Chairs a Post-PQCR Reflection and Next Steps session. This being said, the county may choose to contract with another entity to provide the support identified above and/or to provide additional support, as well as contract with the RTA for additional services not specified in the state's contract. Please be advised that regardless of contractual relationships, the county remains responsible for the timely submission of reports to CDSS. Should a county choose to contract for report writing services, the county should develop their contracts with this deliverable in mind. The clarification of roles and responsibilities will be specified during the first PQCR planning meeting with the Co-Chairs.

### **Triennial Schedule**

The attached triennial schedule is a continuation of the triennial schedule identified in ACIN I-52-09, I-52-09E. Dates have been updated and clarified, no other changes have been made to the triennial cycle. Should you have any questions or comments, please call CDSS at (916) 651-8099 or e-mail [childserv@dss.ca.gov](mailto:childserv@dss.ca.gov).

**Allocations**

Each year, CDSS issues County Fiscal Letters detailing the allocations associated with the C-CFSR process. Specifically for PQCR planning, the allocation is intended to support the preparation, coordination, training, review time, and travel/per diem expenses for staff as well as to reimburse the travel and per diem costs of social workers traveling from other counties to participate in the reviews. The allocation is intended for both child welfare services and probation staff. Specifically for the CSA and SIP planning the allocation reflects the costs to support additional administrative responsibilities related to the planning and coordination of CSA, SIP, and SIP updates. Please refer to the most recent CFL for specific details for the current fiscal year.

In continued partnership, we look forward to improving outcomes for the children and families served by California's child welfare services and probation programs.

Sincerely,

***Original Document Signed By:***

ELLIE JONES, MSW, Chief  
Children's Services Operations  
and Evaluation Branch

Attachment

**California Outcomes & Accountability Review Triennial Schedule  
Year One Counties (State FY 2010/11)**

County	PQCR Completion	PQCR Final Report Due*	CSA w/BOS Approval**	SIP***	SIP Update†	Next PQCR‡
El Dorado	5/19/2011	7/19/2011	1/19/2012	5/19/2012	5/19/2013	May-2014
Imperial	4/8/2011	6/8/2011	12/8/2011	4/8/2012	4/8/2013	Apr-2014
Inyo	6/22/2011	8/22/2011	2/22/2012	6/22/2012	6/22/2013	Jun-2014 €
Kern	6/17/2011	8/17/2011	2/17/2012	6/17/2012	6/17/2013	Jun-2014 €
Kings	10/6/2010	12/6/2010	6/6/2011	10/6/2011	10/6/2012	Oct-2013
Lassen	10/20/2010	12/20/2010	6/20/2011	10/20/2011	10/20/2012	Oct-2013
Nevada	10/29/2010	12/29/2010	6/29/2011	10/29/2011	10/29/2012	Oct-2013
Riverside	3/25/2011	5/25/2011	11/25/2011	3/25/2012	3/25/2013	Mar-2014
Sacramento	5/20/2011	7/20/2011	1/20/2012	5/20/2012	5/20/2013	May-2014
San Bernardino	3/18/2011	5/18/2011	11/18/2011	3/18/2012	3/18/2013	Mar-2014
San Diego	4/15/2011	6/15/2011	12/15/2011	4/15/2012	4/15/2013	Apr-2014
San Luis Obispo	10/28/2010	12/28/2010	6/28/2011	10/28/2011	10/28/2012	Oct-2013
Santa Clara	6/10/2011	8/10/2011	2/10/2012	6/10/2012	6/10/2013	Jun-2014 €
Tulare	1/14/2011	3/14/2011	9/14/2011	1/14/2012	1/14/2013	Jan-2014

\* PQCR Final Report is due w/in 2 mos. of PQCR end date.

\*\* CSA is due w/in 6 mos. of PQCR Final Report due date. New CSA w/ BOS approval is due once every 3 yrs.

\*\*\* SIP is due w/in 4 mos. of the most recent CSA w/BOS approval.

† SIP Update is due annually from the due date for the most recent 3-year SIP w/BOS approval.

‡ Month and year to schedule PQCR. County has option to select a date w/in the designated month and year.

€ Counties w/PQCRs scheduled in June must complete all onsite activities by the end of the month (June 30th).

NOTE 1. Reports w/ due dates on a Saturday, Sunday, Federal or State Holidays are due on the next weekday.

## California Outcomes and Accountability Review Triennial Schedule Year Two Counties (State FY 2008/09)

County	PQCR Completion	PQCR Final Report Due*	CSA w/ BOS Approval**	SIP***	SIP Update†	Next PQCR‡
Alameda	10/17/2008	12/17/2008	6/17/2009	10/17/2009	10/17/2010	Sep-2011
Contra Costa	4/30/2009	6/30/2009	12/30/2009	4/30/2010	4/30/2011	Apr-2012
Fresno	3/26/2009	5/26/2009	11/26/2009	3/26/2010	3/26/2011	Mar-2012
Glenn	10/21/2008	12/21/2008	6/21/2009	10/21/2009	10/21/2010	Oct-2011
Humboldt	1/28/2009	3/28/2009	9/28/2009	1/28/2010	1/28/2011	Jan-2012
Madera	5/20/2009	7/20/2009	1/20/2010	5/20/2010	5/20/2011	May-2012
Marin	4/30/2009	6/30/2009	12/30/2009	4/30/2010	4/30/2011	Apr-2012
Mariposa	4/30/2009	6/30/2009	12/30/2009	4/30/2010	4/30/2011	Apr-2012
Modoc	11/14/2008	1/14/2009	7/14/2009	11/14/2009	11/14/2010	Nov-2011
Mono	6/10/2009	8/10/2009	2/10/2010	6/10/2010	6/10/2011	Jun-2012 €
Napa	4/9/2009	6/9/2009	12/9/2009	4/9/2010	4/9/2011	Apr-2012
Orange	11/7/2008	1/7/2009	7/7/2009	11/7/2009	11/7/2010	Nov-2011
Placer	3/26/2009	5/26/2009	11/26/2009	3/26/2010	3/26/2011	Mar-2012
San Francisco	5/15/2009	7/15/2009	1/15/2010	5/15/2010	5/15/2011	May-2012
San Mateo	2/6/2009	4/6/2009	10/6/2009	2/6/2010	2/6/2011	Feb-2012
Santa Barbara	10/2/2008	12/2/2008	6/2/2009	10/2/2009	10/2/2010	Oct-2011
Solano	1/16/2009	3/16/2009	9/16/2009	1/16/2010	1/16/2011	Jan-2012
Sonoma	6/12/2009	8/12/2009	2/12/2010	6/12/2010	6/12/2011	Jun-2012 €
Tehama	9/25/2008	11/25/2008	5/25/2009	9/25/2009	9/25/2010	Sep-2011
Trinity	6/11/2009	8/11/2009	2/11/2010	6/11/2010	6/11/2011	Jun-2012 €
Ventura	1/29/2009	3/29/2009	9/29/2009	1/29/2010	1/29/2011	Jan-2012

\* PQCR Final Report is due w/in 2 mos. of PQCR end date.

\*\* CSA is due w/in 6 mos. of PQCR Final Report due date. New CSA w/ BOS approval is due once every 3 yrs.

\*\*\* SIP is due w/in 4 mos. of the most recent CSA w/BOS approval.

† SIP Update is due annually from the due date for the most recent 3-year SIP w/BOS approval.

‡ Month and year to schedule PQCR. County has option to select a date w/in the designated month and year.

€ Counties w/PQCRs scheduled in June must complete all onsite activities by the end of the month (June 30th).

NOTE 1. Reports w/ due dates on a Saturday, Sunday, Federal or State Holidays are due on the next weekday.

**California Outcomes and Accountability Review Triennial Schedule  
Year Three Counties (State FY 2009/10)**

County	PQCR Completion	PQCR Final Report Due*	CSA w/ BOS Approval**	SIP***	SIP Update†	Next PQCR‡
Alpine	10/7/2009	12/7/2009	6/7/2010	10/7/2010	10/7/2011	Oct-2012
Amador	3/17/2010	5/17/2010	11/17/2010	3/17/2011	3/17/2012	Mar-2013
Butte	4/16/2010	6/16/2010	12/16/2010	4/16/2011	4/16/2012	Apr-2013
Calaveras	4/30/2010	6/30/2010	12/30/2010	4/30/2011	4/30/2012	Apr-2013
Colusa	9/25/2009	11/25/2009	5/25/2010	9/25/2010	9/25/2011	Sep-2012
Del Norte	1/29/2010	3/29/2010	9/29/2010	1/29/2011	1/29/2012	Jan-2013
Lake	5/7/2010	7/7/2010	1/7/2011	5/7/2011	5/7/2012	May-2013
Los Angeles	6/18/2010	8/18/2010	2/18/2011	6/18/2011	6/18/2012	Jun-2013 €
Mendocino	5/14/2010	7/14/2010	1/14/2011	5/14/2011	5/14/2012	May-2013
Merced	3/26/2010	5/26/2010	11/26/2010	3/26/2011	3/26/2012	Mar-2013
Monterey	1/29/2010	3/29/2010	9/29/2010	1/29/2011	1/29/2012	Jan-2013
Plumas	4/22/2010	6/22/2010	12/22/2010	4/22/2011	4/22/2012	Apr-2013
San Benito	1/29/2010	3/29/2010	9/29/2010	1/29/2011	1/29/2012	Jan-2013
San Joaquin	2/26/2010	4/26/2010	10/26/2010	2/26/2011	2/26/2012	Feb-2013
Santa Cruz	1/29/2010	3/29/2010	9/29/2010	1/29/2011	1/29/2012	Jan-2013
Shasta	10/30/2009	12/30/2009	6/30/2010	10/30/2010	10/30/2011	Oct-2012
Sierra	3/12/2010	5/12/2010	11/12/2010	3/12/2011	3/12/2012	Mar-2013
Siskiyou	5/21/2010	7/21/2010	1/21/2011	5/21/2011	5/21/2012	May-2013
Stanislaus	9/18/2009	11/18/2009	5/18/2010	9/18/2010	9/18/2011	Sep-2012
Sutter	6/4/2010	8/4/2010	2/4/2011	6/4/2011	6/4/2012	Jun-2013 €
Tuolumne	10/23/2009	12/23/2009	6/23/2010	10/23/2010	10/23/2011	Oct-2012
Yolo	3/26/2010	5/26/2010	11/26/2010	3/26/2011	3/26/2012	Mar-2013
Yuba	10/2/2009	12/2/2009	6/2/2010	10/2/2010	10/2/2011	Oct-2012

\* PQCR Final Report is due w/in 2 mos. of PQCR end date.  
 \*\* CSA is due w/in 6 mos. of PQCR Final Report due date. New CSA w/ BOS approval is due once every 3 yrs.  
 \*\*\* SIP is due w/in 4 mos. of the most recent CSA w/BOS approval.  
 † SIP Update is due annually from the due date for the most recent 3-year SIP w/BOS approval.  
 ‡ Month and year to schedule PQCR. County has option to select a date w/in the designated month and year.  
 € Counties w/PQCRs scheduled in June must complete all onsite activities by the end of the month (June 30th).  
 NOTE 1. Reports w/ due dates on a Saturday, Sunday, Federal or State Holidays are due on the next weekday.