



CDSS

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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

May 3, 2012

ALL COUNTY INFORMATION NOTICE NO. I-16-12

TO: ALL COUNTY WELFARE DIRECTORS
ALL CHIEF PROBATION OFFICERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS
ALL TITLE IV-E AGREEMENT TRIBES

SUBJECT: CALIFORNIA'S CHILD AND FAMILY SERVICES REVIEW
(C-CFSR) FIVE-YEAR SCHEDULE

REFERENCE: ALL-COUNTY LETTER (ACL) 04-05
ALL COUNTY INFORMATION NOTICE I-50-06
ALL COUNTY INFORMATION NOTICE I-46-07
ALL COUNTY INFORMATION NOTICE I-52-09 and I-52-09E

The purpose of this information notice is to provide counties with the California's Child and Family Services Report (C-CFSR) Statewide Five-Year Calendar.

Background

Assembly Bill 636 (Steinberg), Chapter 678, Statutes of 2001, enacted the Child Welfare Services Outcomes and Accountability Act of 2001. This law required the California Department of Social Services (CDSS) to establish the C-CFSR process. The C-CFSR commenced in January 2004 with implementation instructions provided to local child welfare and probation agencies through issuance of ACL-04-05.

The purpose of the C-CFSR is to significantly strengthen the accountability system used in California to monitor and assess the quality of services provided on behalf of maltreated children. As such, the C-CFSR operates on a philosophy of continuous quality improvement, interagency partnerships, community involvement and public reporting of program outcomes.

Within the last year, CDSS has undertaken efforts to redesign the C-CFSR process to improve the effectiveness of California's quality assurance system. A workgroup,

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

comprised of representatives from CDSS' Children's Services Outcomes and Accountability Bureau (CSOAB), the Office of Child Abuse Prevention (OCAP), County Welfare Directors Association (CWDA), Chief Probation Officers of California (CPOC), Center for Social Services Research, UC Berkeley and representatives from several California county child welfare and probation agencies, has been meeting to redesign the C-CFSR process. One of the objectives of this redesign is to ensure consistency with recommendations provided by the National Association of Public Child Welfare Administrators and American Public Health Association to the federal Administration for Children and Families in 2011 on the federal Child and Family Services Review (CFSR) processes.

One goal of the redesign was to transition each county to a five-year cycle in place of the existing triennial cycle. The Five-Year C-CFSR system will provide counties time to plan, implement and effectively evaluate whether the identified strategies result in the desired impact on the targeted outcome. Furthermore, this timeframe will support continuous system improvement by providing counties with the ability to add new strategies and delete those that are not as effective on an annual basis, through System Improvement Plan progress reports instead of on a fixed three year cycle. The shift to a five year process will place the state in a better position to conform to the federal CFSR changes currently being discussed nationally.

A second goal of the redesign was to shift the Peer Quality Case Review (PQCR) activity from being a standalone component of the system. Under the Five-Year C-CFSR system the peer review activity will occur as part of the county's assessment process. The information gleaned from the peer review and focus groups will further inform the county assessment and will no longer require a separate report to the state.

Another process change will be a case review during the County Self Assessment (CSA) planning and development process conducted by CDSS staff, utilizing standardized case review tools. The purpose of the case review is to assess child welfare and probation practice, including the application of federal and state policies and procedures, and the use of evidence-based practices to gain an understanding of the relationship between these and the success and/or barriers to improving outcome measures. The aggregate data obtained during the case review will be used to complement the qualitative information obtained from interviews and focus groups during the county self assessment process.

Finally, counties will still submit a System Improvement Plan (SIP) to the state. The SIP will continue to be integrated with the prevention planning. However, the process will be more continuous with the initial SIP serving as a five year planning document seeking to identify areas needing improvement, and providing strategies and targets for improvement. On an annual basis counties will identify successfully improved outcomes, discuss ineffective strategies and add new outcome areas for focus via an annual SIP Progress Report. This will lay the ground work for a more robust, fluid

process effectively keeping up with promising practices and the changing landscape of child welfare services.

The Five-Year C-CFSR schedule is based on a calendar year. The first page of the attached statewide five-year calendar is an overview of CSA due dates for all counties across the first five-year cycle. The remaining pages of the calendar provides the dates which counties will transition to each element of the five-year schedule. It is important to note that the PQCR dates are no longer part of the calendar as the peer review component required by statute is now part of the overall CSA process.

Counties that have a SIP update due on or before June 30, 2012, will use the instructions contained in the current SIP Process Guide (Version 7.0, 2009). A link to the SIP Process Guide is included at the following web link:

<http://calswec.berkeley.edu/calswec/SIPGuideFormatted072809.pdf>.

After June 30, 2012, counties will complete the SIP Progress Report. Instructions for the SIP Progress Report are in development and are expected to be issued in the spring of 2012. Any questions regarding counties' transition to the new cycle can be directed to the counties' assigned CSOAB and OCAP consultants.

The department will provide revised process instructions for the CSA, case reviews, SIP, and SIP Progress Reports by July 1, 2012. CDSS looks forward to working with you on our mutual efforts to achieve better outcomes for the children and families served by California's child welfare services programs. If you have any questions, please contact Dave McDowell, Chief, Children's Services Outcomes and Accountability Bureau, at (916) 651-8099.

Sincerely,

Original Document Signed By:

ELLIE JONES, MSW, Chief
Children's Services Operations
and Evaluation Branch

Attachment

c: CWDA
CPOC

Statewide 5-year Calendar of CSA Due Dates

| CSA Dates | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
|-----------|-------------------------|--|----------|------------------------------|---------------------------|-----------------------|
| January | | El Dorado * Tulare - SIP * Sacramento* | Napa | Orange | San Luis Obispo Shasta | |
| February | | Kern Santa Clara | | Modoc | Santa Cruz | Nevada |
| March | | Inyo Glenn Humboldt Santa Barbara Tehama | Madera | San Benito | Yolo | Kings |
| April | | | Mariposa | Monterey | Plumas | Los Angeles |
| May | | | Mono | San Francisco San Joaquin | Calaveras | |
| June | | Ventura | Trinity | Del Norte Amador | Lake | |
| July | | | Marin | Fresno | Butte | Tulare |
| August | | Solano | Yuba | Stanislaus | Contra Costa | |
| September | Tulare* | San Bernardino | Sonoma | Siskiyou | Sutter | |
| October | | San Mateo | Alameda | Sierra | Merced | San Diego Imperial |
| November | | Riverside | Alpine | | Mendocino | El Dorado |
| December | San Diego* Imperial* | Placer | Tuolumne | Colusa | Lassen | Sacramento |

* Transition counties with repeat due dates in 2016

2012 Counties

| | BOS Approved CSA | BOS Approved 5-YR SIP | SIP Progress Report | SIP Progress Report | SIP Progress Report | SIP Progress Report |
|----------------|------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Glenn | 3/31/2012 | 8/31/2012 | 8/31/2013 | 8/31/2014 | 8/31/2015 | 8/31/2016 |
| Humboldt | 3/31/2012 | 8/31/2012 | 8/31/2013 | 8/31/2014 | 8/31/2015 | 8/31/2016 |
| Inyo | 3/1/2012 | 8/1/2012 | 8/1/2013 | 8/1/2014 | 8/1/2015 | 8/1/2016 |
| Kern | 2/17/2012 | 7/17/2012 | 7/17/2013 | 7/17/2014 | 7/17/2015 | 7/17/2016 |
| Placer | 12/3/2012 | 5/3/2013 | 5/3/2014 | 5/3/2015 | 5/3/2016 | 5/3/2017 |
| Riverside | 11/1/2012 | 4/1/2013 | 4/1/2014 | 4/1/2015 | 4/1/2016 | 4/1/2017 |
| San Bernardino | 9/1/2012 | 2/1/2013 | 2/1/2014 | 2/1/2015 | 2/1/2016 | 2/1/2017 |
| San Mateo | 10/5/2012 | 3/5/2013 | 3/5/2014 | 3/5/2015 | 3/5/2016 | 3/5/2017 |
| Santa Barbara | 3/31/2012 | 8/31/2012 | 8/31/2013 | 8/31/2014 | 8/31/2015 | 8/31/2016 |
| Santa Clara | 2/10/2012 | 7/10/2012 | 7/10/2013 | 7/10/2014 | 7/10/2015 | 7/10/2016 |
| Solano | 8/16/2012 | 1/16/2013 | 1/16/2014 | 1/16/2015 | 1/16/2016 | 1/16/2017 |
| Tehama | 3/31/2012 | 8/31/2012 | 8/31/2013 | 8/31/2014 | 8/31/2015 | 8/31/2016 |
| Ventura | 6/30/2012 | 11/30/2012 | 11/30/2013 | 11/30/2014 | 11/30/2015 | 11/30/2016 |

2013 Counties

| | 3-yr SIP Update | SIP Progress Report | BOS Approved CSA | BOS Approved 5 YR SIP | SIP Progress Report | SIP Progress Report | SIP Progress Report |
|-----------------|-----------------|---------------------|------------------|-----------------------|---------------------|---------------------|---------------------|
| Alameda | 3/16/2012 | 3/16/2013 | 10/16/2013 | 3/16/2014 | 3/16/2015 | 3/16/2016 | 3/16/2017 |
| Alpine | | 4/6/2013 | 11/6/2013 | 4/6/2014 | 4/6/2015 | 4/6/2016 | 4/6/2017 |
| Madera | | 8/18/2012 | 3/18/2013 | 8/18/2013 | 8/18/2014 | 8/18/2015 | 8/18/2016 |
| Marin | | 12/29/2012 | 7/29/2013 | 12/29/2013 | 12/29/2014 | 12/29/2015 | 12/29/2016 |
| Mariposa | | 9/28/2012 | 4/28/2013 | 9/28/2013 | 9/28/2014 | 9/28/2015 | 9/28/2016 |
| Mono | | 10/11/2012 | 5/11/2013 | 10/11/2013 | 10/11/2014 | 10/11/2015 | 10/11/2016 |
| Napa | 6/4/2012 | | 1/4/2013 | 6/4/2013 | 6/4/2014 | 6/4/2015 | 6/4/2016 |
| Sonoma | | 2/14/2013 | 9/14/2013 | 2/14/2014 | 2/14/2015 | 2/14/2016 | 2/14/2017 |
| Trinity | | 11/12/2012 | 6/12/2013 | 11/12/2013 | 11/12/2014 | 11/12/2015 | 11/12/2016 |
| Tuolumne | | 5/12/2013 | 12/12/2013 | 5/12/2014 | 5/12/2015 | 5/12/2016 | 5/12/2017 |
| Yuba | | 1/2/2013 | 8/1/2013 | 1/2/2014 | 1/2/2015 | 1/2/2016 | 1/2/2017 |

2014 Counties

| | 3-yr SIP Update | SIP Progress Report | SIP Progress Report | BOS Approved CSA | BOS Approved 5-YR SIP | SIP Progress Report | SIP Progress Report |
|----------------------|-----------------|---------------------|---------------------|------------------|-----------------------|---------------------|---------------------|
| Amador | 3/17/2012 | | 11/17/2013 | 6/17/2014 | 11/17/2014 | 11/17/2015 | 11/17/2016 |
| Colusa | | 5/1/2013 | 5/1/2014 | 12/1/2014 | 5/1/2015 | 5/1/2016 | 5/1/2017 |
| Del Norte | 1/29/2012 | | 11/19/2013 | 6/19/2014 | 11/19/2014 | 11/19/2015 | 11/19/2016 |
| Fresno | | 12/27/2012 | 12/27/2013 | 7/25/2014 | 12/27/2014 | 12/27/2015 | 12/27/2016 |
| Modoc | | 7/10/2012 | 7/10/2013 | 2/10/2014 | 7/10/2014 | 7/10/2015 | 7/10/2016 |
| Monterey | 1/29/2012 | | 9/9/2013 | 4/9/2014 | 9/9/2014 | 9/9/2015 | 9/9/2016 |
| Orange | 6/5/2012 | | 6/6/2013 | 1/6/2014 | 6/6/2014 | 6/6/2015 | 6/6/2016 |
| San Benito | 1/29/2012 | | 8/14/2013 | 3/14/2014 | 8/14/2014 | 8/14/2015 | 8/14/2016 |
| San Francisco | | 10/14/2012 | 10/14/2013 | 5/14/2014 | 10/14/2014 | 10/14/2015 | 10/14/2016 |
| San Joaquin | 2/26/2012 | | 10/1/2013 | 5/1/2014 | 10/1/2014 | 10/1/2015 | 10/1/2016 |
| Sierra | 3/12/2012 | 3/30/2013 | 3/30/2014 | 10/30/2014 | 3/30/2015 | 3/30/2016 | 3/30/2017 |
| Siskiyou | 5/21/2012 | | 2/1/2014 | 9/1/2014 | 2/1/2015 | 2/1/2016 | 2/1/2017 |
| Stanislaus | | 1/30/2013 | 1/30/2014 | 8/30/2014 | 1/30/2015 | 1/30/2016 | 1/30/2017 |

2015 Counties

| | 3-yr SIP Update | SIP Progress Report | SIP Progress Report | SIP Progress Report | BOS Approved CSA | BOS Approved 5-YR SIP | SIP Progress Report |
|------------------------|-----------------|---------------------|---------------------|---------------------|------------------|-----------------------|---------------------|
| Butte | 4/16/2012 | | 12/15/2013 | 12/15/2014 | 7/15/2015 | 12/15/2015 | 12/15/2016 |
| Calaveras | 4/30/2012 | | 10/29/2013 | 10/29/2014 | 5/29/2015 | 10/29/2015 | 10/29/2016 |
| Contra Costa | | 1/2/2013 | 1/2/2014 | 1/2/2015 | 8/2/2015 | 1/2/2016 | 1/2/2017 |
| Lake | 5/7/2012 | | 11/7/2013 | 11/7/2014 | 6/7/2015 | 11/7/2015 | 11/7/2016 |
| Lassen | | 5/19/2013 | 5/19/2014 | 5/19/2015 | 12/19/2015 | 5/19/2016 | 5/19/2017 |
| Mendocino | 5/14/2012 | 4/14/2013 | 4/14/2014 | 4/14/2015 | 11/14/2015 | 4/14/2016 | 4/14/2017 |
| Merced | 3/26/2012 | 3/2/2013 | 3/2/2014 | 3/2/2015 | 10/2/2015 | 3/2/2016 | 3/2/2017 |
| Plumas | 4/22/2012 | | 9/22/2013 | 9/22/2014 | 4/22/2015 | 9/22/2015 | 9/22/2016 |
| San Luis Obispo | | | 6/10/2013 | 6/10/2014 | 1/10/2015 | 6/10/2015 | 6/10/2016 |
| Santa Cruz | 1/29/2012 | | 7/3/2013 | 7/3/2014 | 2/3/2015 | 7/3/2015 | 7/3/2016 |
| Shasta | | | 6/12/2013 | 6/12/2014 | 1/12/2015 | 6/12/2015 | 6/12/2016 |
| Sutter | 6/4/2012 | | 2/4/2014 | 2/4/2015 | 9/4/2015 | 2/4/2016 | 2/4/2017 |
| Yolo | 3/26/2012 | | 8/3/2013 | 8/3/2014 | 3/3/2015 | 8/3/2015 | 8/3/2016 |

2016 Counties

| | 3-yr SIP Update | SIP Progress Report | SIP Progress Report | SIP Progress Report | BOS Approved CSA | BOS Approved 5-YR SIP | SIP Progress Report |
|-------------|-----------------|---------------------|---------------------|---------------------|------------------|-----------------------|---------------------|
| Kings | 8/1/2012 | 8/1/2013 | 8/1/2014 | 8/1/2015 | 3/1/2016 | 8/1/2016 | 8/1/2017 |
| Los Angeles | 6/18/2012 | 10/15/2013 | 10/15/2014 | 10/15/2015 | 5/15/2016 | 10/15/2016 | 10/15/2017 |
| Nevada | | 7/1/2013 | 7/1/2014 | 7/1/2015 | 2/1/2016 | 7/1/2016 | 7/1/2017 |

2016 CSA Counties and 2012 SIPs

| | BOS Approved SIP (2012) | SIP Progress Report | SIP Progress Report | SIP Progress Report | SIP Progress Report | BOS Approved CSA | BOS Approved 5-YR SIP |
|------------|-------------------------|---------------------|---------------------|---------------------|---------------------|------------------|-----------------------|
| El Dorado | 5/20/2012 | 4/15/2013 | 4/15/2014 | 4/15/2015 | 4/15/2016 | 11/15/2016 | 4/15/2017 |
| Imperial | 4/8/2012 | 3/28/2013 | 3/28/2014 | 3/28/2015 | 3/28/2016 | 10/28/2016 | 3/28/2017 |
| Sacramento | 5/30/2012 | 5/30/2013 | 5/30/2014 | 5/30/2015 | 5/30/2016 | 12/30/2016 | 5/30/2017 |
| San Diego | 4/15/2012 | 3/15/2013 | 3/15/2014 | 3/15/2015 | 3/15/2016 | 10/15/2016 | 3/15/2017 |
| Tulare | 1/14/2012 | 12/15/2012 | 12/15/2013 | 12/15/2014 | 12/15/2015 | 7/15/2016 | 12/15/2016 |