



CDSS

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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

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EDMUND G. BROWN JR.
GOVERNOR

June 7, 2012

ALL COUNTY INFORMATION NO. I-32-12

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CALFRESH COORDINATORS

SUBJECT: CERTIFICATION OF HOMELESS MEAL PROVIDERS FOR THE
CALFRESH PROGRAM

REFERENCE: Manual of Policies and Procedures (MPP) Sections 63-104.21(j) and
63-102

This All County Information Notice (ACIN) is to remind counties that organizations interested in becoming CalFresh homeless meal providers must be certified as such by the county in which the prospective homeless meal provider is located as specified in Section 63-104.21(j) of the Manual of Policy and Procedures. Organizations that are eligible to operate as homeless meal providers are outlined in MPP Section 63-102(e)(2)(G).

Once the county certifies the prospective provider, the county's certification, along with the federal application (252-2) and documentation of tax-exempt status should be submitted to the United States Department of Agriculture, Food and Nutrition Service (FNS) at the following address:

Food and Nutrition Service, USDA.
801 I Street, Room 179
Sacramento, CA 95814

Please refer to the following link for further information:

<http://www.fns.usda.gov/snap/retailers/application-process.htm>

Attached to this ACIN is a sample template for counties to use as a reference to certify prospective homeless meal providers as well as information outlining the requirements for FNS authorization and state and facility/client responsibilities. It is at the county's discretion as to whether it is the responsibility of the county or the prospective homeless meal provider to submit the necessary documentation to FNS.

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

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Per federal regulations, homeless individuals must be certified as separate households. Furthermore, meal providers for the homeless are also prohibited from acting as the Authorized Representative for homeless recipients.

If you have any questions regarding this letter, please contact Eden-Marie Eulingborough at (916) 654-2236 or via e-mail at Eden-Marie.Eulingborough@dss.ca.gov.

Sincerely,

Original Document Signed By:

LINDA PATTERSON, Chief
CalFresh Branch

Attachment

<p>Public or Private Non-Profit Homeless Meal Provider</p> <p>By def: Homeless meal provider is a public or private nonprofit establishment (e.g. soup kitchen, temporary shelter), approved by an appropriate State or local agency, that feeds homeless persons</p> <p>Section 4112 of the 2002 Farm Bill allows States to conduct pilot projects to test the feasibility of standardized client benefit amounts for homeless clients (rather than individual benefit allotments). Standardized benefit pilots are @ State option.</p>	<p>FNS Authorization Requirements:</p> <ul style="list-style-type: none"> • FNS Application (252-2) • Documentation of tax exempt status (IRS ruling letter) <p>Note:</p> <ul style="list-style-type: none"> • Meals served must include food <u>purchased</u> by the provider. {Homeless meal providers serving meals consisting wholly of donated foods are not eligible for authorization.} • FNS/OIG may deny authorization if evidence indicates that authorization would damage the integrity of the Food Stamp Program or if other establishments/shelters are currently serving the area. 	<p>State Agency Responsibility:</p> <p>State or Local agencies must ensure that the establishment does in fact serve meals to homeless persons.</p> <p>Homeless Meal Providers that accept FS benefits must be authorized by FNS.</p> <p>Section 4113 of the 2002 Farm Bill allows State agencies with an operational EBT system in place to equip homeless meal providers with an EBT point-of-sale device so that food stamp benefits can be deposited directly into their financial institution accounts. Benefits redeemed by the client would transfer from the client's food stamp account to the facility's financial institution account. Equipage of these facilities must be in accordance with the EBT regulations at 7 CFR 274.12.</p> <p>State agencies that were granted waivers to operate a demonstration project in which POS was deployed to these facilities may continue operations without further action and are no longer bound by the survey requirements of the waiver.</p>	<p>Facility/Client Responsibility:</p> <p>Clients must meet the definition of a homeless individual as follows: an individual who lacks a fixed and regular nighttime residence or an individual whose primary nighttime residence is:</p> <ol style="list-style-type: none"> (1) a supervised shelter designed to provide temporary accommodations (such as a welfare hotel or congregate shelter) (1) a halfway house or similar institution that provides temporary residence for individuals intended to be institutionalized (2) a temporary accommodation in the residence of another individual; or (3) a place not designed for, or ordinarily used, as a regular sleeping accommodation for human beings (a hallway, a bus station, a lobby or similar places). <p>Meal providers for the homeless may NOT act as authorized representatives.</p> <p>The HMP may request voluntary use of food stamps from homeless food stamp recipients; may not request households using food stamps to pay more than the average cost of food purchased by the homeless meal provider contained in a meal served to patrons. Average cost is determined by averaging costs over a period of up to one calendar month. Voluntary payments in excess of such costs may be accepted. The value of donated foods and indirect costs (acquisition, storage, preparation) shall not be considered in determining the average cost of a meal.</p> <p>If non-food stamp clients have the option to eat free or make a monetary donation, the same option must be made available to a food stamp client.</p>
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Countywide Services Agency

**Department of
Human Assistance**

Paul G. Lake, Director

Robert Schultz, Acting Deputy Director

Gladys Deloney, Deputy Director



Brad Hudson, County Executive
Bruce Wagstaff, Agency Administrator

County of Sacramento

To Whom it May Concern,

I am writing to certify that Love Them Both Ministries, operates a home for homeless and displaced pregnant women, in Sacramento County. Their services include providing meals for the homeless individuals residing at the facility.

Love Them Both Ministries has served homeless individuals for over six years and have housed over 100 women. They provide a safe haven for pregnant women to stay while they await the birth of their baby. They are referred to doctors and counselors, learn valuable life skills and pursue their education, during their stay. The home then assists the individuals on to independent living.

If you have any questions, or need additional information, please contact me at (916) 875-3192.

Thank you,

Nancy Scheiber
Administrative Services Officer II
General Assistance & CalFresh Division

Enriching people's lives by building bridges to better futures