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December 2, 2010

ERRATA

ALL COUNTY INFORMATION NOTICE: I-79-03E

TO: ALL COUNTY WELFARE DIRECTORS
ALL CALFRESH COORDINATORS
ALL CalWORKs PROGRAM SPECIALISTS

SUBJECT: CORRECTION TO ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-79-03, DATED NOVEMBER 13, 2003, FOOD STAMP QUESTIONS AND ANSWERS (Q&As)

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

The purpose of this errata is to transmit clarification to ACIN I-79-03, regarding the question (located on page 6 under section “Answer”) about “Eligibility Determination-Drug/Alcohol Treatment Facilities.”

The correct response is as follows:

Question: A resident of a drug/alcohol treatment facility makes an application for benefits without his or her authorized representative (AR), is the case denied because the authorized representative has not made the application? Should an appointment be scheduled for the client to return with his or her authorized representative?

Answer: No. A resident of a licensed drug/alcohol treatment facility shall have his/her eligibility determined as an individual household. The County Welfare Department (CWD) shall certify residents using the same provisions that apply to all households, except the certification must be done through an AR in accordance with MPP section 63-503.472 and section 63-402.621. This certification serves two purposes: to determine that the institution is eligible to receive benefits, and to arrange for an AR to receive the benefits.

The CWD should not deny the case because the AR did not initiate the application. However, the certification needs to be done through the AR prior to authorizing aid. The AR is not required to apply in person for the household. The AR may file an application in person, by fax or other electronic transmission, by mail or by completing an on-line application on behalf of the household. (MPP section 63-300.3)

ACIN I-79-03E
Page Two

Should you have any questions regarding this ACIN, please feel free to contact Alicia Thomason of the Policy Implementation Unit at (916) 657-2630 or by e-mail at alicia.thomason@dss.ca.gov.

Sincerely,

Original Document Signed By:

CHRISTINE WEBB-CURTIS, Chief
CalFresh Branch
Welfare to Work