

DEPARTMENT OF SOCIAL SERVICES

744 P Street, MS 19-96, Sacramento California, 95814



February 13, 2004

ALL-COUNTY INFORMATION NOTICE NO. I-12-04

TO: ALL COUNTY WELFARE DIRECTORS
ALL INTERIM ASSISTANCE REIMBURSEMENT
PROGRAM CONTACTS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

**SUBJECT: REMOVAL OF THE SOCIAL SECURITY NUMBER FROM ALL
FEDERAL DEPARTMENT OF TREASURY CHECKS
AND
SOCIAL SECURITY ADMINISTRATION FIELD OFFICE
INTERIM ASSISTANCE REIMBURSEMENT LIAISONS**

The purpose of this All-County Information Notice (ACIN) is to inform counties that effective January 2004, social security numbers (SSN) will no longer be printed on checks issued by the Federal Department of the Treasury.

This includes Social Security, Supplemental Security Income/State Supplementary Payment, and Interim Assistance Reimbursement (IAR) checks. The removal of the SSN from all Treasury checks is part of the Department of Treasury's efforts to protect the privacy of the individual's SSN and help reduce the opportunity for identity theft.

While the SSN will no longer be printed on the IAR checks, it will still appear on the IAR Form SSA-L8125, Notice of Interim Assistance, which the Social Security Administration (SSA) sends to Interim Assistance (IA) agencies.

Since IAR is a time-sensitive process that requires precise handling, we recommend counties review their internal procedures to ensure that the SSA-L8125s, and the IAR checks, are associated and routed to appropriate staff promptly. If an IA agency does not receive the corresponding SSA-L8125 with the IAR check, they should notify the SSA servicing field office within five calendar days, so that the field office can prepare and issue a manual notice. When contacting the field office, the IA agency should provide the twelve-digit check and serial number located in the upper right-hand corner of the paper check.

In an effort to facilitate a smooth transition and ensure communications between county IA agencies and SSA field offices, attached to this ACIN is an updated list of SSA Field Office IAR Liaisons, by county. The role of the IAR field office liaison is to ensure that eligibility and payment information is verified and provided to the IA agency as needed. If you do not know which field office to contact, or have a problem obtaining the needed information, you should contact the IAR liaison in the field office nearest your agency.

If you have program related questions regarding this ACIN, please contact Vickey Walker, Manager, Operations and Technical Assistance Unit, at (916) 229-4596.

Sincerely,

Original Signed By
Joe Carlin for DLM on 2/13/04
DONNA L. MANDELSTAM
Deputy Director
Disability and Adult Programs Division

Attachment

SOCIAL SECURITY ADMINISTRATION

INTERIM ASSISTANCE REIMBURSEMENT (IAR) FIELD OFFICE LIAISONS

State/County	Parallel Field Office	IAR Liaison	Title	Telephone
Alameda	Oakland	Janice Stephens	OS	(510) 273-6063
Alpine	Placerville	Mark Lee	OS	(530) 626-4148
Amador	Placerville	Mark Lee	OS	(530) 626-4148
Butte	Oroville	Bill Townsell	MSS	(530) 532-7606
Calaveras	Sonora	Constance Price	OS	(209) 532-4341 ext. 113
Colusa	Feather River	Sheila Sharma	OS	(530) 671-4218
Contra Costa	Walnut Creek	Maria Daghlian	MSS	(925) 938-1895 ext. 219
Del Norte	Crescent City	John Ging	DM	(707) 465-6003
El Dorado	Placerville	Mark Lee	OS	(530) 626-4148
Fresno	Fresno	Olga Zuniga	OS	(559) 487-5020 ext. 3055
Glenn	Chico	Peter Abolins	ADM	(530) 345-9788
Humboldt	Eureka	John H. Taylor	MSS	(707) 445-3197
Imperial	El Centro	Yesenia Martinez-Espara	MSS	(760) 352-5100
Inyo	Lancaster	Pam Mathieson	MSS	(661) 940-8604
Kern	Bakersfield	Becky Silvas	OS	(661) 861-4178 ext. 3064
Kings	Hanford	Norma Galvan	MSS	(559) 582-1963
Lake	Lakeport	Pam Phillips	OS	(707) 263-8134
Lassen	Susanville	Dana Watson	DM	(530) 257-3101
Los Angeles	Hollywood	John Finkowski	ADM	(323) 965-3870
Madera	Madera	Ovsanna Goukasian	OS	(559) 673-8552 ext. 212
Marin	San Rafael	Patricia D. Carlson	MSS	(415) 459-9839
Mariposa	Merced	Wayne Hatcher	OS	(209) 723-0494
Mendocino	Ukiah	Vickie Buzzard	OS	(707) 462-1588
Merced	Merced	Wayne Hatcher	OS	(209) 723-0494
Modoc	Yreka	Jim Wrobel	DM	(530) 842-2890
Mono	Lancaster	Pam Mathieson	MSS	(661) 940-8604
Monterey	Salinas	Megan Lorenzi	MSS	(831) 443-8993 ext. 203
Napa	Napa	Janet Rohrsen	OS	(707) 252-3163
Nevada	Auburn	Louise Vandervan	MSS	(530) 885-5339
Orange	Santa Ana	Elsa Rios	OS	(714) 246-8193 ext. 3008
Placer	Auburn	Louise Vandervan	MSS	(530) 885-5339
Plumas	Susanville	Dana Watson	DM	(530) 257-3101
Riverside	Riverside	Susan Adams	OS	(909) 276-6041
Sacramento	Sacramento	Jennifer Cooper	MSS	(916) 381-9416
San Benito	Gilroy	Steve Ponzio	DM	(408) 842-7101
San Bernardino	San Bernardino	Nancy Lewis	OS	(909) 383-5800
San Diego	San Diego	Ralph Beattie	MSS	(619) 557-6806
San Francisco	San Francisco	Donna Warshaw	OS	(415) 744-5730
San Joaquin	Stockton	Diana Olvera	MSS	(209) 946-6215
San Luis Obispo	San Luis Obispo	Cathie Johnson	OS	(805) 544-3079 ext. 202
San Mateo	Redwood City	Angela Stanfel	DM	(650) 363-0292
Santa Barbara	Santa Barbara	Alta M. Donley	MSS	(805) 963-7581 ext. 223
Santa Clara	San Jose	Shannon Keaton	MSS	(408) 535-5253 ext. 3041
Santa Cruz	Santa Cruz	Virginia Bentley	OS	(831) 426-7505

State/County	Parallel Field Office	IAR Liaison	Title	Telephone
Shasta	Redding	Pat Schreiner	MSS	(530) 246-5280
Sierra	Auburn	Louise Vanderven	MSS	(530) 885-5339
Siskiyou	Yreka	Jim Wrobel	DM	(530) 842-2890
Solano	Fairfield	Linda Jesmok	OS	(707) 425-0688
Sonoma	Santa Rosa	Candi Benton	OS	(707) 544-4035
Stanislaus	Modesto	Terri Rocha	MSS	(209) 523-2655 ext. 3158
Sutter	Feather River	Sheila Sharma	OS	(530) 671-4218
Tehama	Redding	Pat Schreiner	MSS	(530) 246-5280
Trinity	Redding	Pat Schreiner	MSS	(530) 246-5280
Tulare	Visalia	Stu Bartolotti	MSS	(559) 734-6751
Tuolumne	Sonora	Constance Price	OS	(209) 532-4341 ext. 113
Ventura	Ventura	Larry Boland	DM	(805) 339-9879 ext. 201
Yolo	West Sacramento	Shawn McKee	MSS	(916) 373-1112
Yuba	Feather River	Sheila Sharma	OS	(530) 671-4218

Definitions:

DM - District Manager

ADM - Assistant District Manager

SA - Staff Assistant

OS - Operations Supervisor

MSS - Management Support Specialist