

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



Date: September 18, 2007

ALL COUNTY INFORMATION NOTICE NO. I-47-07

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: RESEARCH AND DEVELOPMENT ENTERPRISE PROJECT (RADEP)

The purpose of this letter is to provide counties the minimum specification information for the RADEP, which will be deployed into production on October 1, 2007. RADEP is a newly-developed web-based data collection tool that was developed to replace the Quality Control Information System (Q5i). This newly-developed tool will be used by county and state staff to collect federal Temporary Assistance for Needy Families (TANF) disaggregated data which is used by the federal Department of Health and Human Services to calculate the State's federal work participation rates. In addition, the Food Stamp (FS) data is used by the Department of Food and Agriculture to calculate FS error rates. All TANF and FS Program samples for Federal Fiscal Year 2008 will be loaded into the RADEP system at the end of September 2007. Any TANF or FS samples for months prior to October 2007 will have been loaded into and completed in the Q5i.

The minimum system requirement for RADEP application is Microsoft Internet Explorer 6.0 or above with the following configuration:

- "Active Scripting" enabled;
- "Do not save encrypted pages to disk" disabled; and
- "Pop-up blocking" disabled for the production URL:
<https://secure.dss.cahwnet.gov/Admin/RAD/RadeplClient/userlogin.aspx>.

All workstations using RADEP should have recent versions of Adobe Acrobat Reader as well as Microsoft Excel installed to ensure compatibility with the RADEP reports. In addition, the end users must have access to the California Department of Social Services' production RADEP URL listed above. Contact your agency's information systems division if you are unsure of these requirements.

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If you have any questions about this notice, please contact Matt Kwong at Matthew.Kwong@dss.ca.gov or (916) 657-2028.

Sincerely,

***Original Document Signed By
Kären Cagle on 9/18/07***

KÄREN CAGLE, Chief
Estimates and Research Services Branch