

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 9, 1979

ALL-COUNTY INFORMATION NOTICE I-114-79

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICAL REPORTING OF EMERGENCY LOANS ON FORM ABD 215

REFERENCE: ALL-COUNTY LETTERS NO. 79-11 AND 79-34

This All-County Information Notice is being issued to revise the two examples concerning the use of credit amounts on page 3 of All-County Letter No. 79-11. The examples are to be changed to read as follows:

EXAMPLE 1

The County has carried a credit amount of \$100 on their books. One total loan in the amount of \$150 has not been repaid by a recipient. The County then submits a request for reimbursement in the amount of \$50. The County is to report one loan in Line Item 5, Column (1), and the amount of \$50 in Line Item 5, Column (2). The County is also to report one loan in Line Item 4b, Column (1), and the amount of \$100 in Line Item 4b, Column (2) as the credit used partially repays the loan. At which time reimbursement is made by the State, the County is to report one loan in Line Item 4a(2), Column (1), as the recipient has not paid at least one-half the total loan, and the amount of \$50 in Line Item 4a(2), Column (2). A credit amount of \$0 remains.

EXAMPLE 2

The County has carried a credit amount of \$100 on their books. One total loan in the amount of \$75 has not been repaid by the recipient. The County does not submit a request for reimbursement in the case since the credit amount exceeds the loan amount. The County is to report one loan in Line Item 5, Column (1), and the amount of \$0 in Line Item 5, Column (2). In addition, the County is to report one loan in Line Item 4a(2), Column (1), and the amount of \$75 in Line Item 4a(1), Column (2). Credit amounts used in repayments are to be credited to the recipient in all cases, even though the loan may be credited to either the recipient or State. A credit amount of \$25 remains to be applied against future requests for reimbursement.

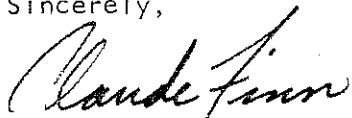
A Manual Letter is currently being issued for DSS Manual - Statistical Reports section 26-215. It will not contain this revision but will be revised shortly after issue.

The summation instructions noted in All-County Letter No. 79-11 under Item 6 will now apply whether or not credit amounts were used in reducing the dollar amount in Line Item 5, Column (2) of Form ABD 215. The statement to the contrary issued in All-County Letter No. 79-34 was in error.

The footnotes that are currently required on the bottom of Form ABD 215 are to be continued until reporting discrepancies are eliminated, at which time another All-County Information Notice will be issued to cancel the footnote requirement. All changes as noted above are effective immediately.

Should you have any questions regarding this information, please contact the Statistical Services Bureau at (916) 322-2230.

Sincerely,



CLAUDE E. FINN
Deputy Director
Administration Division

cc: CWDA