

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 13, 1979

ALL-COUNTY INFORMATION NOTICE I- 62-79

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: ANNUAL REPORT ON PUBLIC WELFARE EMPLOYEES (Form WP 19.5)

REFERENCE: STATISTICAL MANUAL SECTION 26-411, DEPARTMENT OF BENEFIT PAYMENTS
ALL-COUNTY INFORMATION NOTICE I-58-78

This is a reminder that the Annual Report on Public Welfare Employees, Form WP 19.5 will be due on August 15, 1979. The report is concerned with the reporting of the allocation of staff by functional classification and by program assignments. The report also includes the number of existing vacant positions. Both merit and civil service counties are required to complete the report each year.

The data to be reported are needed in support of the State's request for federal administrative funds, for making legislative estimates, and for estimating administrative costs for the Governor's Budget. Thus, a timely response to the due date previously mentioned will be greatly appreciated.

The Department of Benefit Payments All-County Information Notice I-58-78, dated June 29, 1978, notified you that the Medically Needy Only (MNO) and Medically Indigent (MI) categories could be combined to reduce reporting requirements.

The revisions to the Form and the Statistical Manual, which will combine the counts and place them in one column, will not be completed in time for this year's report. Therefore, on this year's report, you are requested to combine the MNO and MI staff counts and place them in Column 7 with a heading of "MNO/MI".

Any questions that you may have regarding this report, should be directed to Sam Lewis of the Statistical Services Bureau at (916) 445-3103 or (ATSS) 485-3103.

Sincerely,

A handwritten signature in dark ink, appearing to be 'S. Lewis'.

Deputy Director