STATE OF CALIFORNIA-HEALTH AND WELFARE AGENCY

DEPARTMENT OF SOCIAL SERVICES 744 P Street, Sacramento, CA 95814 (916) 322-5475 September 25, 1980



ALL-COUNTY INFORMATION NOTICE I- 107-80

TO: ALL COUNTY WELFARE DIRECTORS

## SUBJECT: FOOD STAMP PROGRAM - REVISION OF FORMS DE 8435 and DE 8435V, APPLICATIONS FOR WORK REGISTRATION REFERENCE:

Effective October 1, 1980, EDD employment service offices will begin using revised work registration forms DE 8435 and DE 8435V. These EDD forms are currently used by food stamp applicants/recipients to comply with work registration requirements. The 10-79 versions of the forms will not be accepted by EDD after September 29, 1980.

The October 1980 revisions of these forms will not impact the currently required applicant/recipient information and will only minimally impact the current procedures employed at the county welfare department. As a reminder these forms should be completed as follows:

- 1. The top portion of the form labeled DE 61, Applicant Characteristics, should not be completed by the applicant or the CWD. EDD will complete this information during the interview process.
- 2. Sections A through P should be completed by the applicant. Before sending the form to EDD, the CWD should review these sections for completeness.
- 3. Sections I through VI on the front should not be completed except that a notation should be made in Section III, Summary, if the applicant has difficulty understanding or speaking English. In these cases the CWD should note "Interpreter Needed" and the applicant's language.
- 4. On the back, only Section XII should be completed by the CWD. In completing this section counties should be careful to fold back the carbon section on the reverse side.

An initial supply of the October 1980 forms has been sent to each county. These revisions must be used beginning October 1, 1980. Additional supplies of the October 1980 forms may be ordered from the DSS warehouse through regular ordering procedures. The existing version of these forms, DE 8435 (10-79) and DE 8435V (10-79), must continue to be used to work register applicants/recipients through September 30, 1980. After September 30, 1980 counties are directed to destroy any existing supplies of the October 1979 forms.

In the next couple of months, EDD will release a Spanish supplement (DE 8435SS) which will help Spanish-speaking individuals complete the EDD work registration form. Counties will be notified when the stock of this supplement has been received by the DSS warehouse.

Sincerely,

E S. MCKINSEY

Deputy Director

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