

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 445-7046



December 2, 1980

ALL-COUNTY INFORMATION NOTICE 1-127-80

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: COUNTY FISCAL ADMINISTRATION BUREAU

This is to inform you that a restructuring of the County Fiscal Administration Bureau has been undertaken to: 1) equalize workload between the Sections reporting to the Bureau Chief; 2) place like, related or interconnected functions in the same Section; and, 3) more adequately handle the wider range of fiscal issues being delegated to the Bureau.

The new organization as shown in the attachment will have three Sections as follows:

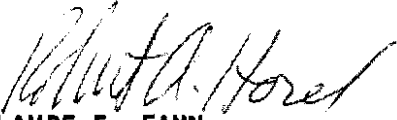
Audits Evaluation Section: Coordinates the entry, work and exit of all outside agencies auditing or evaluating the Department of Social Services (DSS), County Welfare Departments (CWDs), their contract agencies and the programs operated by them. Evaluates and responds to all reports prepared by such outside agencies and prepares appeals to unresolved issues. Evaluates and resolves all appeals by CWDs and agencies under contract to DSS of audits conducted by the State Controller's Office (SCO) and the DSS Audits Unit. Evaluates and resolves food stamp coupon billing issues with counties, issuing and storage agents and Food and Nutrition Services.

County Fiscal Policy Section: Designs and maintains fiscal claiming and reporting systems for costs of welfare assistance programs and administration incurred by CWDs. Establishes and implements statewide fiscal policy relative to assistance and administrative costs. Researches proposed and adopted state or federal law, rules and regulations to determine impact on statewide costs and claiming systems.

Fiscal Support Section: Provides on-site consultation services and training to CWDs on all ongoing and new fiscal matters. (A list of county consultants and the counties assigned to them is also attached.) Develops methodologies for and implements the allocations to all counties of federal or state funds which are limited by federal/state legislative appropriation. Controls payments to counties for programs having limited funding. Reviews, adjusts and approves for payment all items contained on administrative expense and public assistance claims submitted by CWDs. Coordinates the review for the Financial Management Services Branch of the fiscal impact of proposed: state/federal legislation; state regulations; All-County Letters; and Issue Memos. Supervises the private vendor performing IHSS payroll services.

The new organization became effective on October 13, 1980. As a reflection of the Bureau's increasing role in fiscal matters not solely related to county welfare departments, the name is being changed to the Fiscal Policy and Procedures Bureau. If you have any questions about the new organization, please contact Walter Barnes at (916) 445-7046.

Sincerely,



FOR
CLAUDE E. FINN
Deputy Director
Administration

Attachment

cc: CWDA

COUNTIES	COUNTY WELFARE MONITORING CONSULTANT			
ALAMEDA	AL KLEIN			
ALPINE	DAN STEDMAN			
AMADOR	DAN STEDMAN			
BUTTE	MANUEL GUERRA			
CALAVERAS	DAN STEDMAN			
COLUSA	MANUEL GUERRA			
CONTRA COSTA	WANDA MIKULECKY			
DEL NORTE	WANDA MIKULECKY			
EL DORADO	DAN STEDMAN			
FRESNO	AL KLEIN			
GLENN	MANUEL GUERRA			
HUMBOLDT	WANDA MIKULECKY			
IMPERIAL	NYLA CHRISTOPHER			
INYO	NYLA CHRISTOPHER			
KERN	NYLA CHRISTOPHER			
KINGS	AL KLEIN			
LAKE	AL KLEIN			
LASSEN	MANUEL GUERRA			
LOS ANGELES	NYLA CHRISTOPHER			
MADERA	AL KLEIN			
MARIN	AL KLEIN			
MARIPOSA	MANUEL GUERRA			
MENDOCINO	AL KLEIN			
MERCED	AL KLEIN			
MODOC	MANUEL GUERRA			
MONO	DAN STEDMAN			
MONTEREY	WANDA MIKULECKY			
NAPA	AL KLEIN			
NEVADA	DAN STEDMAN			
ORANGE	NYLA CHRISTOPHER			
PLACER	DAN STEDMAN			
PLUMAS	MANUEL GUERRA			
RIVERSIDE	NYLA CHRISTOPHER			
SACRAMENTO	DAN STEDMAN			
SAN BENITO	WANDA MIKULECKY			
SAN BERNARDINO	NYLA CHRISTOPHER			
SAN DIEGO	NYLA CHRISTOPHER			
SAN FRANCISCO	MANUEL GUERRA			
SAN JOAQUIN	WANDA MIKULECKY			
SAN LUIS OBISPO	WANDA MIKULECKY			
SAN MATEO	DAN STEDMAN			
SANTA BARBARA	NYLA CHRISTOPHER			
SANTA CLARA	WANDA MIKULECKY			
SANTA CRUZ	AL KLEIN			
SHASTA	WANDA MIKULECKY			
SIERRA	DAN STEDMAN			
SISKIYOU	MANUEL GUERRA			
SOLANO	WANDA MIKULECKY			
SONOMA	DAN STEDMAN			
STANISLAUS	AL KLEIN			
SUTTER	MANUEL GUERRA			
TEHAMA	WANDA MIKULECKY			
TRINITY	WANDA MIKULECKY			
TULARE	AL KLEIN			
TUOLUMNE	MANUEL GUERRA			
VENTURA	NYLA CHRISTOPHER			
YOLO	DAN STEDMAN			
YUBA	MANUEL GUERRA			
GRAND TOTAL				

TELEPHONE NUMBERS:

- (916) 445-0355 AL KLEIN
- (916) 445-0481 DAN STEDMAN
- (916) 323-0260 WANDA MIKULECKY
- (916) 445-0480 MANUEL GUERRA
- (213) 620-4167 NYLA CHRISTOPHER

FISCAL POLICY AND PROCEDURES BUREAU
OCTOBER 13, 1980

