

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 924-2901



August 21, 1981

ALL-COUNTY INFORMATION NOTICE NO. I-100-81

TO: ALL COUNTY WELFARE DIRECTORS
ALL DISTRICT ATTORNEYS (FAMILY SUPPORT DIVISION)

SUBJECT: County Staff Participation in SPAN Project

The Department of Social Services is seeking experienced county staff to work temporarily as members of teams responsible for the completion of: (1) analysis and design of the automated SPAN system, (2) conversion of county systems to SPAN, (3) development of user procedures for SPAN, and (4) development of training packages for SPAN system users.

Experience in developing automated systems indicates that significant involvement in analysis and design by those who are to use the system results in a more effective system. The direct participation of county staff during previous phases of the SPAN Project contributed to the accuracy and timely completion of SPAN analytical documents. Renewed participation of county staff during design, conversion planning and procedure and training package development will help assure the development of an automated system that will provide effective support to county operations. During implementation, county staff with first-hand knowledge of SPAN will be able to assist their management in making a smooth transition to the new system.

We invite you to recommend members of your staff who would spend two to six months working with the SPAN Project. Desirable background(s) for individuals referred for design assignments includes: experience in major program areas, such as Food Stamp certification and issuance, AFDC, Medi-Cal, Social Services, Child Support, fiscal operations and statistical reporting, and/or program-related data processing experience in systems analysis and design, online systems, data base, etc. Staff who are referred for conversion team participation should have a sound understanding of program-related operations and interfaces with data processing systems. Recent experience involving conversion from a manual or automated system to a new automated system, working in a liaison capacity as a member of a program organization or data processing, is desirable. Case Data System experience is particularly relevant for any of the above assignments.

GEN 654 (7/78)

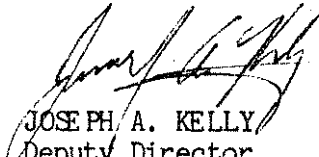
Staff referred for procedure development should have experience in developing procedures for public assistance programs. Staff referred for training package development should have extensive experience in staff development. We are especially interested in staff with experience in developing multimedia approaches to training.

The state will pay per diem and travel expenses for county staff working in the project.

Referrals may be made by contacting Ron Odom by phone at (916) 924-2935, or by mailing referrals with a brief resume to 744 P Street, MS 19-45, Sacramento, CA 95814.

If you have any questions or would like to discuss this request, please contact me at 322-7443.

Sincerely,



JOSEPH A. KELLY
Deputy Director
Information Systems
Management Division

cc: CWDA