

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 27, 1981

ALL-COUNTY INFORMATION NOTICE I-137-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: DISCONTINUANCE OF THE SOCIAL SERVICES WORKERS TIME SURVEY - SOC 241

REFERENCE: MANUAL OF POLICIES AND PROCEDURES, STATISTICAL REPORTS, SECTION 26-516, AND ALL COUNTY INFORMATION NOTICE I-102-81

Due to a change in the Federal reporting requirements in the Title XX Social Services program (SSRR), a reduction in the statistical reporting workload is being implemented as of October 1, 1981.

This is to confirm that a one-day time study was not required to be conducted on October 14, as was indicated by ACIN I-102-81. County staff were notified by telephone of this change. Further, reporting on Form SOC 241, Social Services Worker Time Sheet, will be permanently discontinued, effective October 1, 1981.

The reporting instructions pertaining to Form SOC 241 will be removed from the departmental statistical reporting manual as soon as administratively feasible.

This in no way affects the thirty-day time study for the Administrative Expenditure Claim Form DFA-46.

If you have any questions, please contact Kip Steely at (916) 323-2330.

Sincerely,

A handwritten signature in dark ink, appearing to read "Claude E. Finn".

CLAUDE E. FINN

FOR Deputy Director
Administration Division