

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 31, 1983

ALL-COUNTY INFORMATION NOTICE I-19-83

TO: ALL-COUNTY WELFARE DIRECTORS
ALL COUNTY FOOD STAMP COORDINATORS

SUBJECT: FOOD STAMP MONTHLY REPORTING/RETROSPECTIVE BUDGETING (MRRB)e
REGULATIONS TRAINING

REFERENCE:

This is to advise you that the Food Stamp Program Management Branch (FSPMB) will be conducting regional training sessions on the Food Stamp MRRB regulations. Final regulations were filed on September 30, 1983 with the Secretary of State's Office and will become effective January 1, 1984.

PURPOSE OF THE TRAINING

The original purpose of each training session was to cover policy issues which arose after a thorough review of the regulations; however, in response to County Welfare Departments' (CWDs) input, the training has been revised and the purpose of the training will now be to familiarize CWDs with the MRRB regulations. Problem areas, as identified by CWDs, will be emphasized at each session.

WHO SHOULD ATTEND

- Individuals who are responsible for training both NA and PA eligibility workers.
- Individuals who are responsible for developing CWD food stamp procedures.
- Eligibility worker supervisors (both NA and PA).

WHEN AND WHERE

Session I

Date: November 10, 1983

Time: 9:00 a.m. to 4:30 p.m.

Place: Shasta County
Cascade Office Building
2460 Hospital Lane
Room 39
Redding, CA

GEN 654a (9/79)

Session 2

Date: November 14, 1983

Time: 9:00 a.m. to 4:30 p.m.

Place: Los Angeles County
3401 Rio Hondo
Room B 118
El Monte, CA

Session 3

Date: November 16, 1983

Time: 9:30 a.m. to 4:30 p.m.

Place: Kings County
1200 South Drive
Auditorium
Hanford, CA

Session 4

Date: November 18, 1983

Time: 9:00 a.m. to 4:30 p.m.

Place: Sacramento County
Cal Trans
5900 Folsom Boulevard
Auditorium
Sacramento, CA

Session 5

Date: November 22, 1983

Time: 9:00 a.m. to 4:30 p.m.

Place: Alameda County
Department of General Services
Auditorium
1111 Jackson Street
Oakland, CA

RESPONSIBILITIES OF PARTICIPANTS

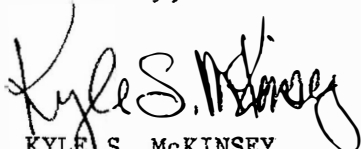
To maximize the benefit of each onsite training session all participants should be familiar with the MRRB regulations. To further assist participants in preparing for training, ACL #'s 83-98 dated September 15, 1983 transmitting an MRRB training package and ACL #83-110 dated October 21, 1983 transmitting new forms and forms usage information should both be reviewed. Each participant is also requested to bring a copy of the final regulations since extra copies will not be available at the training sessions.

In addition to the above, questions submitted on the Problem Identification form that was transmitted with ACL 83-19 and which were received no later than October 18, 1983 will be included on a separate handout sheet at the training sessions.

A training session agenda is attached for your information. It should be noted that Session 3 in Kings County will begin at 9:30 a.m. rather than 9:00 a.m.

Please contact either Debra Sanchez or Jesus Hernandez at (916) 445-6907 with information on how many participants will be attending the training sessions from your CWD by November 7, 1983. If you have any questions on the training sessions please contact either Debra or Jesus at the above number.

Sincerely,



KYLE S. McKINSEY
Deputy Director

Enc.

cc: CWDA

MONTHLY REPORTING/RETROSPECTIVE BUDGETING (MR/RB)

TRAINING AGENDA

INTRODUCTION 9:00 - 10:00

Training Session Overview
MRRB Overview

BREAK 10:00 - 10:15

REGULATION TRAINING

63-300 10:15 - 10:30

63-503 10:30 - 11:30

LUNCH 11:30 - 1:00

63-504 1:00 - 2:30

63-800 2:30 - 2:45

BREAK 2:45 - 3:00

CASE EXERCISE and DISCUSSION 3:00 - 4:15

CLOSING 4:15 - 4:30