

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 30, 1993

ALL COUNTY INFORMATION NOTICE NO.
I-33-93

TO: ALL COUNTY WELFARE DIRECTORS

Reason for this Transmittal

- State Law Change
- Federal Law Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: FOOD STAMP PROGRAM BUREAU, POLICY IMPLEMENTATION UNIT
ANALYST ASSIGNMENTS

This letter is to transmit the new analyst assignments in the Food Stamp Policy Implementation Unit (FSPIU) of the Food Stamp Program Bureau. These analyst assignments were effective August 1, 1993. Policy questions should be referred to the analysts based on the manual sections for which they are responsible.

If you have any questions, please contact George Calderon, Supervisor of the Food Stamp Policy Implementation Unit, at (916) 654-1896 or CALNET 464-1896.

MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Attachment

PREFIX CODE
Public/Calnet
654 = 464
657 = 437

AREA CODE
916

FOOD STAMP PROGRAM BUREAU
FOOD STAMP POLICY IMPLEMENTATION UNIT
ANALYST ASSIGNMENTS
August 1, 1993
Telephone Number: (916) 654-1896

| <u>FS SECTION</u> | <u>SUBJECT</u> | <u>ANALYST</u> | <u>PHONE#</u> |
|--|--|---|--|
| <u>63-100</u> 63-101 thru 107 | General Provisions/Definitions | Nancy Yee | 654-1065 |
| <u>63-200</u> 63-201 thru 206 | Program Requirements (Confidentiality/ CWD Liabilities) | Nancy Yee | 654-1065 |
| <u>63-300</u> 63-300 63-301 | Application Process Application Processing Time Standards | Mike Papin Mike Papin | 654-1873 654-1873 |
| <u>63-400</u> 63-401 63-402 63-403 63-404 63-406 63-407 63-408 63-409 | Residency Household Concept Citizenship/Alien Status Social Security Numbers Student Eligibility Work Registration Voluntary Quit Income and Resource Maximums | Leo Zofrea Leo Zofrea Suzanne McNamee Leo Zofrea Leo Zofrea EMPLOYMENT OPERATIONS SECTION EMPLOYMENT OPERATIONS SECTION Laura Warren | 654-1394 654-1394 657-3815 654-1394 654-1394 657-3403 657-3403 654-1405 |
| <u>63-500</u> 63-501 63-502.1 63-502.2 63-502.3 63-503.1 63-503.2 63-503.3 63-503.4 63-503.41 63-503.42 63-503.43 63-503.44 63-503.45 | Resource Determinations Income Definition Income Exclusions Income Deductions Month of Application Prospective/Retrospective Budgeting Net Income/Benefit Calculation Households with Special Circumstances Self-Employment Income Households with Boarders Destitute Households Income and Resources of Excluded Members Income and Resources of Nonhousehold Members | Nancy Yee Leo Zofrea Leo Zofrea Laura Warren Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin Mike Papin | 654-1065 654-1394 654-1394 654-1405 654-1873 654-1873 654-1873 654-1873 654-1873 654-1873 654-1873 654-1873 654-1873 |

| FS SECTION | SUBJECT | ANALYST | PHONE# |
|----------------|---|-----------------|----------|
| 63-503.46 | Residents of Shelters for Battered Women | Leo Zofrea | 654-1394 |
| 63-503.47 | Residents of Drug/Alcoholic Treatment & Rehab Programs | Leo Zofrea | 654-1394 |
| 63-503.48 | Disabled or Blind Residents of Group Living Arrangements | Leo Zofrea | 654-1394 |
| 63-503.49 | Sponsored Aliens | Suzanne McNamee | 657-3815 |
| 63-503.5 | Decrease in Income due to Overpayment | Suzanne McNamee | 657-3815 |
| 63-503.6 | Homeless FS Households/Prepared Meals | Leo Zofrea | 654-1394 |
| 63-503.7 | Certifying MRRB Household in New County | Laura Warren | 654-1405 |
| 63-504.1 | Certification Periods | Laura Warren | 654-1405 |
| 63-504.2 | Notices of Action | Nancy Yee | 654-1065 |
| 63-504.3 | Monthly Reporting | Laura Warren | 654-1405 |
| 63-504.4 | Effecting Changes for Nonmonthly Reporting Households | Laura Warren | 654-1405 |
| 63-504.6 | Recertification | Mike Papin | 654-1873 |
| 63-504.7 | ID Cards | Mike Papin | 654-1873 |
| 63-504.8 | Photo ID Cards | Mike Papin | 654-1873 |
| 63-505 | Household Responsibilities | Laura Warren | 654-1405 |
| <u>63-600</u> | Coupon Issuance, Use and Replacement | Mike Papin | 654-1873 |
| <u>63-700</u> | Coupon and Authorization Document Ordering, Storage and Accountability | Mike Papin | 654-1873 |
| <u>63-800</u> | | | |
| 63-801.1 | Determination of Overissuances and Establishment of Claims | Suzanne McNamee | 657-3815 |
| thru 801.3 | | | |
| 63-801.4 | Claims Collection | Suzanne McNamee | 657-3815 |
| thru 801.9 | | | |
| 63-802 | Restoration of Benefits | Suzanne McNamee | 657-3815 |
| 63-804 | State Hearings | Suzanne McNamee | 657-3815 |
| <u>63-900</u> | Emergency FS Assistance | Nancy Yee | 654-1065 |
| <u>63-1000</u> | Program Informational Activities | Nancy Yee | 654-1065 |
| <u>63-1100</u> | | | |
| 63-1101 | Tables of Coupon Issuance | Mike Papin | 654-1873 |
| 63-1101.1 | Maximum Resource Eligibility Standards, Income Deductions, Income Eligibility Standards | Suzanne McNamee | 657-3815 |
| thru 1101.3 | | | |
| 63-1101.4 | Prorating Initial Month's Benefits | Mike Papin | 654-1873 |
| 63-1102.1 | Coupon Book Determination | Mike Papin | 654-1873 |
| thru 1102.3 | | | |
| | IRIS and Single Audit Act Reviews Coordination | Suzanne McNamee | 657-3815 |
| | Food Stamp Forms | Nancy Yee | 654-1065 |