

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



December 9, 1993

ALL COUNTY INFORMATION NOTICE NO. I-42-93

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: FOOD STAMP PROGRAM BUREAU: POLICY IMPLEMENTATION UNIT ANALYST ASSIGNMENTS AND PHONE NUMBERS

This letter is to inform you about new analyst assignments in the Food Stamp Policy Implementation Unit of the Food Stamp Program Bureau. This unit is responsible for the implementation and interpretation of Food Stamp regulations and policies, Food Stamp forms design and control activities, and compliance issues. The supervisor of this unit is Mr. George Calderon at (916) 657-3416 or CALNET 437-3416. An updated listing of the analyst assignments, effective November 1, 1993, is attached.

The supervisor of the other Bureau unit, the Policy Development Unit, is Mr. Nick Smiley at (916) 654-1880 or CALNET 464-1880. This unit is responsible for the development of program regulations and policy as well as the development and oversight of demonstration or special projects within the Food Stamp Program, and for the analysis of proposed federal and state legislation.

The Food Stamp Program Bureau is in the process of establishing a third unit, the Regulation Development Unit, which will assume responsibility for the preparation of Food Stamp Program regulations and will serve as the program's primary interface with the Statewide Automated Welfare System (SAWS). Ms. Judy Moore is currently assigned to the Bureau to assist with the development of this unit. She can be reached at (916) 657-1822 or CALNET 437-1822.

If you have any questions concerning this notice, please contact Mr. George Calderon, supervisor of the Food Stamp Policy Implementation Unit at (916) 657-3416 or CALNET 437-3416.

MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Attachment

c: CWDA

PREFIX CODE
Public/Calnet

654 = 464
657 = 437

AREA CODE
916

FOOD STAMP PROGRAM BUREAU
FOOD STAMP POLICY IMPLEMENTATION UNIT
ANALYST ASSIGNMENTS
November 1, 1993
Telephone Number: (916) 654-1896

<u>FS SECTION</u>	<u>SUBJECT</u>	<u>ANALYST</u>	<u>PHONE#</u>
<u>63-100</u>			
63-101 thru 107	General Provisions/Definitions	Nancy Yee	654-1065
<u>63-200</u>			
63-201 thru 206	Program Requirements (Confidentiality/ CWD Liabilities)	Nancy Yee	654-1065
<u>63-300</u>			
63-300	Application Process	Mike Papin	654-1873
63-301	Application Processing Time Standards	Mike Papin	654-1873
<u>63-400</u>			
63-401	Residency	Maria Tarango	654-1883
63-402	Household Concept	Maria Tarango	654-1883
63-403	Citizenship/Alien Status	Suzanne McNamee	657-3815
63-404	Social Security Numbers	Maria Tarango	654-1883
63-406	Student Eligibility	Maria Tarango	654-1883
63-407	Work Registration	EMPLOYMENT OPERATIONS SECTION	657-3403
63-408	Voluntary Quit	EMPLOYMENT OPERATIONS SECTION	657-3403
63-409	Income and Resource Maximums	Laura Warren	654-1405
<u>63-500</u>			
63-501	Resource Determinations	Nancy Yee	654-1065
63-502.1	Income Definition	Maria Tarango	654-1883
63-502.2	Income Exclusions	Maria Tarango	654-1883
63-502.3	Income Deductions	Laura Warren	654-1405
63-503.1	Month of Application	Mike Papin	654-1873
63-503.2	Prospective/Retrospective Budgeting	Mike Papin	654-1873
63-503.3	Net Income/Benefit Calculation	Mike Papin	654-1873
63-503.4	Households with Special Circumstances	Mike Papin	654-1873
63-503.41	Self-Employment Income	Mike Papin	654-1873
63-503.42	Households with Boarders	Mike Papin	654-1873
63-503.43	Destitute Households	Mike Papin	654-1873
63-503.44	Income and Resources of Excluded Members	Mike Papin	654-1873
63-503.45	Income and Resources of Nonhousehold Members	Mike Papin	654-1873

63-503.46	Residents of Shelters for Battered Women	Maria Tarango	654-1883
63-503.47	Residents of Drug/Alcoholic Treatment & Rehab Programs	Maria Tarango	654-1883
63-503.48	Disabled or Blind Residents of Group Living Arrangements	Maria Tarango	654-1883
63-503.49	Sponsored Aliens	Suzanne McNamee	657-3815
63-503.5	Decrease in Income due to Overpayment	Suzanne McNamee	657-3815
63-503.6	Homeless FS Households/Prepared Meals	Maria Tarango	654-1883
63-503.7	Certifying MRRB Household in New County	Laura Warren	654-1405
63-504.1	Certification Periods	Laura Warren	654-1405
63-504.2	Notices of Action	Nancy Yee	654-1065
63-504.3	Monthly Reporting	Laura Warren	654-1405
63-504.4	Effecting Changes for Nonmonthly Reporting Households	Laura Warren	654-1405
63-504.6	Recertification	Mike Papin	654-1873
63-504.7	ID Cards	Mike Papin	654-1873
63-504.8	Photo ID Cards	Mike Papin	654-1873
63-505	Household Responsibilities	Laura Warren	654-1405
<u>63-600</u>	Coupon Issuance, Use and Replacement	Mike Papin	654-1873
<u>63-700</u>	Coupon and Authorization Document Ordering, Storage and Accountability	Mike Papin	654-1873
<u>63-800</u>			
63-801.1 thru 801.3	Determination of Overissuances and Establishment of Claims	Suzanne McNamee	657-3815
63-801.4 thru 801.9	Claims Collection	Suzanne McNamee	657-3815
63-802	Restoration of Benefits	Suzanne McNamee	657-3815
63-804	State Hearings	Suzanne McNamee	657-3815
<u>63-900</u>	Emergency FS Assistance	Nancy Yee	654-1065
<u>63-1000</u>	Program Informational Activities	Nancy Yee	654-1065
<u>63-1100</u>			
63-1101	Tables of Coupon Issuance	Mike Papin	654-1873
63-1101.1 thru 1101.3	Maximum Resource Eligibility Standards, Income Deductions, Income Eligibility Standards	Suzanne McNamee	657-3815
63-1101.4	Prorating Initial Month's Benefits	Mike Papin	654-1873
63-1102.1 thru 1102.3	Coupon Book Determination	Mike Papin	654-1873
IRIS and Single Audit Act Reviews Coordination		Suzanne McNamee	657-3815
Food Stamp Forms		Nancy Yee	654-1065