

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento CA 95814



August 18, 1995

ALL-COUNTY INFORMATION NOTICE I-41-95

TO: COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: FOOD STAMP CORRECTIVE ACTION PLAN  
AFDC CORRECTIVE ACTION PLAN  
ACCURACY IMPROVEMENT UNIT REORGANIZATION

This is to inform you that the U.S. Department of Agriculture, Food and Consumer Service (FCS) has approved our request to waive 7 CFR 275.17 (a) of the Food Stamp (FS) regulations dealing with Corrective Action Plan (CAP) reporting. The waiver is effective immediately and is for an indefinite period of time (Attachment A).

This waiver allows the California Department of Social Services (CDSS) to submit the required FS CAP annually, rather than semiannually. The CAP will be due to FCS on the first of May each year and will report the previous Federal Fiscal Year (FFY) error data and corrective actions taken. To comply with this schedule, each county must prepare and submit a FS CAP by the first of February each year. The content of the CAP is unchanged from previous requirements, except that it will now include a full year's data and corrective action reporting.

As a means of monitoring the FS error rate, FCS requires a six month update of the error data to be submitted by the first of November each year. This update will consist of only the FS error data for the first six months of the FFY (October - March). To comply with this schedule, each county must submit FS error data for the first six months of each FFY, annually by the first of August. Attached is a suggested format for submitting this data which is sufficient for both the six month update and as part of the annual CAP (Attachment B).

Although this waiver only pertains to the Food Stamp program, the same requirements will be in effect for submitting the AFDC CAP. Effective with the next CAP update report, due August 1, 1995, you may submit both FS and AFDC CAPs to:

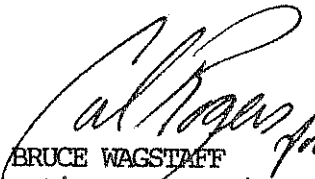
Ron Thoreson, Chief  
Operations Improvement Bureau  
744 P Street, MS 19-08  
Sacramento, CA 95814

The format for the AFDC CAP is the same as for the FS CAP.

Many counties have been submitting a monthly disposition report. These reports are no longer necessary and should be retained in your county for your reference.

The Operations Improvement Bureau's Accuracy Improvement Unit has reorganized. Attached is a list of the current county assignments for each analyst in the unit (Attachment C). Any corrective action questions or requests for assistance should be directed to the analyst assigned to your county or to John Olson, the manager of the unit. Food Stamp policy questions need to continue to be directed to the Food Stamp Program Bureau at (916) 654-1896. AFDC policy questions similarly remain the responsibility of the AFDC Policy Development Bureau at (916) 654-1322.

If you have any questions or concerns regarding this information notice, please contact Ron Thoreson, Chief, Operations Improvement Bureau at (916) 445-2154.



BRUCE WAGSTAFF  
Acting Deputy Director  
Welfare Programs Division

Attachments

c: CWDA