March 11, 1997

ALL COUNTY INFORMATION NOTICE I-13-97

TO: ALL COUNTY WELFARE DIRECTORS

## REASON FOR THIS TRANSMITTAL

- [ ] State Law Change
- [ ] Federal Law or Regulation Change
- [ ] Court Order
- [ ] Clarification Requested by
  - One or More Counties
- [X] Initiated by CDSS

## SUBJECT: REVISED POLICY FOR THE RIGHTS, RESPONSIBILITIES AND OTHER IMPORTANT INFORMATION FORM (SAWS 2A) USED IN THE AID TO FAMILIES WITH DEPENDENT CHILDREN (AFDC), FOOD STAMP, MEDI-CAL AND STATE-RUN COUNTY MEDICAL SERVICES (CMSP) PROGRAMS

REFERENCE: ALL COUNTY LETTER (ACL) NO. 90-38 and NO. 96-64

This notice transmits simplified procedures for filing the SAWS 2A, Rights, Responsibilities and Other Important Information, in the client's file. The revised policy is provided in the Attachment and effective with the SAWS 2A (10/96) issued in ACL No. 96-64.

Also, attached is a revised Page 9 of the SAWS 2A (10/96) with the form number and revision date appearing at the bottom of the page. There are no other changes to the form. CWDs that have already ordered camera-ready copies may order a new Page 9 by calling the number listed below. Counties also may insert "SAWS 2A (10/96)" onto Page 9 of their forms.

## **CONTACTS**

If you have any questions or need further information, please contact the following staff regarding the specific program areas:

• SAWS 2A: Jan DeSilva (916) 657-2314 or CALNET at 437-2314;



• Camera-ready copy of the English and Spanish translations: Forms Management Bureau at (916) 657-1907 or CALNET at 437-1907.

Sincerely,

Bruce Utestabl

BRUCE WAGSTAFF Deputy Director Welfare Programs Division

Attachment