


DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

October 20, 1998

ALL COUNTY INFORMATION NOTICE I-62-98

TO: ALL COUNTY WELFARE DIRECTORS
 ALL CalWORKs PROGRAM SPECIALISTS
 ALL COUNTY APPEALS SUPERVISORS

REASON FOR THIS TRANSMITTAL

- State Law Change
 Federal Law or Regulation Change
 Court Order
 Clarification Requested by One or More Counties
 Initiated by CDSS

SUBJECT: MAXIMUM FAMILY GRANT INFORMING REQUIREMENTS IN THE CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) PROGRAM

REFERENCE: ALL COUNTY LETTER (ACL) 96-37, ACL 94-112, ASSEMBLY BILL (AB) 473 (CHAPTER 196, STATUTES OF 1994)

The purpose of this letter is to provide counties with additional information regarding the initial mailing of the Maximum Family Grant (MFG) informing stuffer in July 1996. We are providing this letter at the request of County Welfare Departments (CWDs), and it is intended that the information in this All County Information Notice (ACIN) be used as supportive evidence in state hearings to establish that recipients were appropriately notified of the MFG rules.

As you are aware, Welfare and Institutions Code Section 11450.04 requires that applicants and recipients be informed of the provisions of the law pertaining to MFG prior to application of the rule in computing aid payments for Assistance Units (AUs). ACL 96-37 advised CWDs that in order to implement the notice requirements of AB 473, the California Department of Social Services (CDSS) would mail an informing stuffer, TEMP 2102, to all recipients of Aid to Families with Dependent Children (AFDC) for receipt by July 31, 1996. The TEMP 2102 provided detailed information, in English and Spanish, regarding the MFG rule, implementation date, and circumstances under which an AU would be exempt from the MFG rule.

Following are some specifics regarding the mailing of the MFG informing notice. In order to establish the mailing list for receipt of the stuffer, the CDSS used the Medi-Cal Eligibility Data System (MEDS) to identify active AFDC cases with aid codes of 30/3R (Family Group) and 35/3P (Unemployed Parent) in the month of July 1996. The MEDS listing included the same addresses used for mailing the AFDC warrants for August 1, 1996 to ensure the informing stuffer would reach the recipient. This informing stuffer was mailed to all AFDC recipients during the last week of July 1996, with the last notice being mailed for intended receipt no later than July 31, 1996. A copy of the original Temp 2102 is attached to this ACIN.

Should a question arise regarding whether a particular recipient received the TEMP 2102 during the July 1996 CDSS mailing, information in this ACIN should be used in conjunction with CWD records to establish that proper notification occurred. CWDs must first establish that the client was an active AFDC (aid code 30/35, 3R/3P) recipient in July 1996. The CWD must then show that there were no documented problems with the mailing address during the time of the CDSS mailing and that the recipient received his/her August 1, 1996 warrant.

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Once, these facts have been established, if CWDs provide this ACIN and can attest to the linkage between their caseload database and the MEDS database, it should support the contention that if the recipient received their August 1, 1996 warrant, they should also have received the MFG informing stuffer mailed by the CDSS.

If you have any questions regarding the July 1996 mailing of the TEMP 2102 or methodology used to determine the mailing list, you may contact Vince Toolan at (916) 654-1808 or CALNET 464-1808. For questions regarding the MFG rules in the CalWORKs program, please call Cora Myers at (916) 654-2236 or CALNET 464-2236.

Sincerely,
Original Document Signed By
Charr Lee Metsker on 10/20/98
CHARR LEE METSKER, Chief
Employment and Eligibility Branch

Attachments

c: CWDA
CSAC