

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814

December 23, 1998



ALL COUNTY INFORMATION NOTICE NO. I-79-98

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: RELEASE OF IN-HOME SUPPORTIVE SERVICES (IHSS)
INDIVIDUAL PROVIDER INFORMATION

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

Several counties have received California Public Records Act requests for lists of names and addresses of IHSS Individual Providers and have asked for direction from the state in responding to these requests. Although counties are independently subject to the requirements of the Act, the purpose of this letter is to provide counties with clarification of the state's position regarding the release of such information pursuant to the California Public Records Act.

The California Department of Social Services has concluded that only the names and addresses of individual providers are subject to release under the California Public Records Act. Care must be taken; however, to maintain the confidentiality of recipients as required under state and federal law. These confidentiality requirements prohibit the release of any information that can be used to identify a recipient.

It is expected that counties will continue to process requests from members of the public. Such requests are subject to the provisions of the California Public Records Act, including the recovery of certain costs associated with responding to those requests.

Any further questions regarding this All County Information Notice may be addressed to your assigned Operations and Technical Assistance analyst at (916) 229-4000. Your county counsel may contact Jim Norris, Senior Staff Counsel, at (916) 654-0848.

**Original Document Signed By
Donna L. Mandelstam on 12/23/98**

DONNA L. MANDELSTAM
Deputy Director
Disability and Adult Programs Division