



CDSS

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DEPARTMENT OF SOCIAL SERVICES

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ARNOLD SCHWARZENEGGER
GOVERNOR

September 3, 2009

ALL-COUNTY LETTER NO. 09-37

TO: ALL COUNTY WELFARE DIRECTORS
ALL IHSS PROGRAM MANAGERS
COUNTY FISCAL OFFICERS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: INSTRUCTIONS FOR TERMINATION OF IN-HOME SUPPORTIVE SERVICES (IHSS) FOR MEDI-CAL BENEFICIARIES ENROLLED IN THE PROGRAM OF ALL-INCLUSIVE CARE FOR THE ELDERLY (PACE)

The purpose of this letter is to provide information to counties regarding duplication of In-Home Supportive Services (IHSS) services authorized by the county and the Program of All-Inclusive Care for the Elderly (PACE) program. It also provides counties a process for terminating IHSS for Medi-Cal beneficiaries who enroll in the PACE program.

PACE Overview

PACE is an all-inclusive program designed to coordinate and provide necessary preventive, primary, acute, long term care, social and rehabilitative services through one comprehensive program.

Individualized services are provided exclusively through the PACE program (except in the case of an emergency) by PACE staff and contracted providers to help PACE participants live in the community for as long as medically possible. There are no limits on the amount or duration of services. Services are available 24 hours a day, seven days a week. Personal care services are provided by the PACE program through PACE employed caregivers. Attached is a flyer describing the PACE program and the services provided.

There are currently five PACE programs located in California. PACE provides personal care services to participants residing in the following counties: Alameda, Contra Costa, Los Angeles, Sacramento, San Diego, San Francisco, Santa Clara, and Yolo. The service areas are zip code specific and approved by the Department of Health Care Services (DHCS).

Description of the Issue

Each month, the Long Term Care Division compiles a report from DHCS' Management Information and Decision Support System that identifies PACE participants who receive IHSS through the county. Personal care services are provided through both the PACE program and county IHSS program results in duplication of payment and services to a PACE participant. The following guidelines are being established in an effort to prevent duplication of personal care services rendered to a PACE participant by the county IHSS program and confirm the termination of IHSS to the PACE participant and the PACE program.

Process for Termination of IHSS

As part of the PACE program's enrollment screening process each potential PACE participant is asked whether they are receiving IHSS through the county. If so, they are informed that if they enroll in PACE they must terminate IHSS through the county because PACE provides all personal care services. By signing the PACE Enrollment Agreement, the PACE participant has agreed to terminate IHSS through the county and begin receiving personal care services exclusively through the PACE program.

The PACE program will establish a point of contact with the IHSS program in each county that has an established PACE program. Each month the PACE program will send an active enrollment list and notification requesting termination of IHSS participants to the established point of contact.

<u>Plan Code</u>	<u>PACE Program</u>	<u>County</u>
050 & 053	Sutter SeniorCare	Sacramento & Yolo
051 & 054	Center for Elders Independence	Alameda & Contra Costa
052	AltaMed Senior BuenaCare	Los Angeles
055 & 056 & 058	On Lok Lifeways	San Francisco, Alameda & Santa Clara
057	St. Paul, PACE	San Diego

Upon receipt of information from PACE that the individual meet all PACE eligibility criteria, the county will process the termination of IHSS for the identified recipients and issue a Notice of Action to the recipient confirming termination of IHSS. Within 10 business days of receipt of the PACE program listing or notification from the PACE participant, the county IHSS representative will provide the PACE program with written confirmation of the PACE participant's termination of IHSS. This termination of ineligible IHSS recipients will prevent or reduce overpayments to providers.

Below is a list of PACE program offices in available counties:

<p><u>Alameda County</u></p> <p>On Lok Lifeways Attn: Administration Office 1333 Bush Street San Francisco, CA 94109 (415) 292-8792</p> <p>Center for Elders Independence Attn: Administration Office 510 17th Street, Suite 400 Oakland, CA 94612 (510) 433-1160 ext. 8830</p>	<p><u>Contra Costa County</u></p> <p>Center for Elders Independence Attn: Administration Office 510 17th Street, Suite 400 Oakland, CA 94612 (510) 433-1160 ext. 8830</p>
<p><u>Los Angeles County</u></p> <p>AltaMed Senior BuenaCare Attn: Administration Office 5425 East Pomona Boulevard Los Angeles, CA 90022 (323) 728-0411 ext. 125</p>	<p><u>Sacramento County</u></p> <p>Sutter SeniorCare Attn: Administration Office 7000 Franklin Boulevard, Suite 1020 Sacramento, CA 95823 (916) 491-3405</p>
<p><u>San Diego County</u></p> <p>St. Paul, PACE Attn: Administration Office 111 Elm Street San Diego, CA 92103 (619) 677-3833</p>	<p><u>San Francisco County</u></p> <p>On Lok Lifeways Attn: Administration Office 1333 Bush Street San Francisco, CA 94109 (415) 292-8792</p>
<p><u>Santa Clara County</u></p> <p>On Lok Lifeways Attn: Administration Office 1333 Bush Street San Francisco, CA 94109 (415) 292-8792</p>	<p><u>Yolo County</u></p> <p>Sutter SeniorCare Attn: Administration Office 7000 Franklin Boulevard, Suite 1020 Sacramento, CA 95823 (916) 491-3405</p>

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If you have questions regarding this letter, please contact Ms. Therese Llanes, Chief,
Office of Long Term Care Section, DHCS, at (916) 440-7538.

Sincerely,

Original Document Signed By:

EVA L. LOPEZ
Deputy Director
Adult Programs Division

Attachment

Program of All-Inclusive Care for the Elderly (PACE)

Overview

INTRODUCTION

PACE is a program designed to coordinate and provide all needed preventive, primary, acute, long-term care, social and rehabilitative services through one comprehensive program.

Individualized services are provided exclusively from the PACE Program (unless emergency) to help participants live in the community for as long as medically possible.

PACE operates on an integrated system of care for the elderly that is:

- ★ Community Based
 - ★ Comprehensive – all services included in one program
 - ★ Capitated – financing in which provider is at full risk for all Medi-Cal and Medicaid services
 - ★ Coordinated – services coordinated by an Interdisciplinary Team(IDT)
-

The PACE Program

ELIGIBILITY

Prospective enrollees must be:

- ★ 55 years of age or older
 - ★ Live in the PACE service area as determined by zip code
 - ★ Determined by The Department of Health Care Services (DHCS) as needing nursing home level of care
 - ★ Able to live safely in the community at the time of enrollment without jeopardizing their health or safety
-

PACE CENTER

The cornerstone of each PACE Program is a PACE Center where clinical services, therapies and social interaction take place. Each center offers a(n):

- ★ Community Clinic
- ★ Physical & Occupational Therapy Facilities
- ★ Area for Social and Recreational Activities
- ★ Average attendance two to three days a week

Services also provided in homes, hospitals, residential and skilled nursing facilities.

INTERDISCIPLINARY TEAM APPROACH

PACE uses an Interdisciplinary Team (IDT) to assess needs and to provide and manage care.

- ★ The IDT assesses participant's needs, develops care plan, and delivers services for a continuum of total care
- ★ Continuous process of assessment, treatment planning, service provision and monitoring
- ★ Participant & Family Involved in Care Plan
- ★ All services provided are authorized by the Interdisciplinary Team (unless emergency)

The PACE IDT consists of:

- ★ Physician
- ★ Registered Nurse
- ★ Social Worker
- ★ Dietitian
- ★ Therapists – OT, PT, RT, Speech
- ★ Personal Care Coordinator
- ★ Transportation Coordinator
- ★ Home Care Coordinator
- ★ Center Manager

Together with Participant and their Family, the IDT develops a comprehensive plan of care.

PACE SERVICES

PACE Center Services	In-Home Services	Specialist Services	Other Medical Services	Inpatient Services
*Physician/NP *Nursing *Social Work *Physical Therapy *Occupational Therapy *Speech Therapy *Recreational Therapy *Nutrition Counseling *Personal Care *Transportation *Meals *Escorts	*Home Health Care *Personal Care *Homemaker /Chore Services *Meals	Medical Specialist: (For example) *Audiology *Dentistry *Optometry *Podiatry *Psychiatry	*Prescriptions *Labs/Radiology *Durable Medical Equipment *Outpatient Surgery *Emergency Room Care *Medical Transportation	* Hospital * Nursing Home *Inpatient Specialists

PACE services are provided by PACE staff and contracted providers. There are no limits on the amount or duration of services. Medical services are available 24 hours a day, seven days a week.

FINANCING

For individuals who are:

- ★ Medicare and Medi-Cal beneficiaries there are no premium or co-payment for PACE services.
- ★ Medi-Cal only beneficiaries with no share of cost have no premium or co-payment for PACE services.
- ★ Dual Eligible or Medi-Cal only beneficiaries with a share of cost pay a monthly fee to the PACE program for services.
- ★ Medicare only beneficiaries pay a monthly fee to the PACE program for services. The comprehensive package of benefits will be covered by this fee, with no additional co-payments of any kind.
- ★ Private Pay individuals, who do not have Medicare or Medi-Cal coverage, contact the individual plans to determine what monthly fee is required.

**PACE
ENROLLMENT**

PACE is a voluntary program:

- ★ Marketing is conducted by the individual PACE Programs.
- ★ Referrals are welcome from any source – individuals, family members, hospitals, agencies, social workers, etc.
- ★ Contact is made directly to the PACE plan to schedule a tour of the facility, a home visit, and medical and social assessment.
- ★ Participants are free to discontinue PACE and resume their benefits in the traditional Medicare and Medicaid programs at any time.

Intake is a two step process:

- ★ Assessments and preliminary approval by IDT
- ★ Final determination of nursing home level of care by DHCS

The enrollment process can take 15 to 45 days to complete.

**PACE
WEBSITE
ADDRESSES**

- ★ Medi-Cal: <http://www.dhcs.ca.gov>
- ★ CalPACE: <http://calpace.org>
- ★ On Lok Website: <http://www.onlok.org/>
- ★ Altamed SBC Website: <http://www.altamed.org/>
- ★ CEI Website: <http://www.cei.elders.org/>
- ★ Sutter SeniorCare:
<http://checksutterfirst.org/seniorservices/seniorcare.html>
- ★ St. Paul's PACE: <http://www.stpaulspace.org/>